


# CENTRAL FLORIDA EXPRESSWAY AUTHORITY

## MEMORANDUM

TO: Authority Board Members

FROM: Claude Miller   
Director of Procurement

DATE: November 25, 2014

RE: Authorization to Advertise for  
Toll Operations Printing and Mailing Services  
Contract No. 001085

Board authorization is requested to advertise for competitive sealed bids for printing and mailing services for the Toll Operations Department. Services to be provided will include processing, printing and mailing E-PASS statements, Unpaid Toll Notices (UTN), Uniformed Traffic Citations (UTC), various E-PASS/Violation Enforcement Section (VES) letters, and other printing and mailing services as may be required for Toll Operations.

The current contract for these services expires on June 30, 2015, and cannot be renewed.

cc: Joe Berenis, Deputy Executive Director, Engineering, Operations and Maintenance  
Laura Kelley, Deputy Executive Director, Finance and Administration  
Dave Wynne, Director of Toll Operations  
Contract File