

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MINUTES
CENTRAL FLORIDA EXPRESSWAY AUTHORITY
Right of Way Committee Meeting
January 27, 2016
Location: CFX Boardroom

Committee Members Present:

Sandy Minkoff, Lake County Representative, Chairman
Frank Raymond, Osceola County Representative
Ann Caswell, Orange County Representative
Laurie Botts, City of Orlando Representative
Brett Blackadar, Seminole County Representative

CFX Staff Present at Dais:

Laura Kelley, Executive Director
Joseph L. Passiatore, General Counsel
Linda Brehmer Lanosa, Deputy General Counsel
Mimi Lamaute, Paralegal/Recording Secretary

Item 1: CALL TO ORDER

The meeting was called to order at 2:00 p.m. by Chairman Minkoff.

Mr. Minkoff announced that an Amended Agenda adding Tab 19 was distributed. The three-day requirement was not met, but the matter was exempt from the requirement due to it being an emergency which required the Committee's action.

Item 2: PUBLIC COMMENT

There was no public comment.

The full agenda package is attached as Exhibit A, including items distributed at the meeting.

Item 3: APPROVAL OF MINUTES

Action: A motion was made by Ms. Botts and seconded by Ms. Caswell to approve the November 20, 2015 Right of Way Committee minutes as presented.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

Item 4: S.R. 429 (ELLEN S. HARDGROVE AICP PLANNING CONSULTANT, INC.) WEKIVA PARKWAY (PROJECT 429-202, 203, 204, 205 AND 206)

Mr. Shontz is requesting the Committee's recommendation for Board approval of a proposed Second Agreement for Land Planning Services by Ellen S. Hardgrove AICP Planning Consultant. The description of services with background is outlined in Mr. Shontz's memo to the Committee under Tab B, attached.

Mr. Shontz provided the Committee with additional details of the description of work being performed by Ellen S. Hardgrove.

The Committee asked what the new contract amount would be. Mr. Shontz replied, with the requested additional \$100,000, the total contract amount would now be \$200,000.

Action: A motion was made by Ms. Botts and seconded by Mr. Blackadar to recommend to the Board approval of the execution of the Second Agreement for Land Planning Expert Witness Consulting Services by Ellen S. Hardgrove AICP Planning Consultant with an upset amount of \$100,000.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

Item 5: S.R. 429 (DONALD W. MCINTOSH ASSOCIATES, INC.) WEKIVA PARKWAY PROJECT (PROJECT 429-202, 203, 204, 205 AND 206)

Mr. Shontz is requesting the Committee's recommendation for Board approval of a proposed Second Agreement for Engineering Expert Witness Consulting Services by Donald W. McIntosh Associates, Inc. to perform engineering consulting services and litigation support services for the Wekiva Parkway Project. The description of services with background is outlined in Mr. Shontz's memo to the Committee under Tab C, attached.

The Committee commented that this would increase the contract to \$600,000. Mr. Shontz stated that Mr. McIntosh is assigned 21 parcels.

Action: A motion was made by Ms. Botts and seconded by Mr. Blackadar to recommend to the Board approval of the proposed Second Agreement for Engineering Expert Witness Consulting Services by Donald W. McIntosh Associates, Inc. with an upset amount of \$150,000.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

Item 6: S.R. 429 (URBAN ECONOMICS, INCORPORATED) WEKIVA PARKWAY PROJECT (PROJECT 429-202, 203, 204, 205 AND 206)

Mr. Shontz is requesting the Committee's recommendation for Board approval of a proposed Addendum to the Agreement for Appraisal Services by Urban Economics Incorporated to perform appraisal services and litigation support services for the Wekiva Parkway Project. The description of services with background is outlined in Mr. Shontz's memo to the Committee under Tab D, attached.

Mr. Minkoff asked if the increase of \$150,000 was the cost of appraisals for two or more than two parcels. Mr. Shontz explained initially Urban Economics was hired to prepare the CSX appraisal report. They have now been assigned Parcels 219 and 228. The requested amount will allow the Appraiser to prepare appraisal reports for two trial parcels, as well as provide funding for rebuttal reports, deposition testimony, trial preparation and expert witness testimony at trial.

Action: A motion was made by Ms. Botts and seconded by Mr. Blackadar to recommend to the Board approval of the Addendum to Agreement for Appraisal Services by Urban Economics Incorporated with an upset amount of \$150,000.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

Item 7: S.R. 429 (HENDERSON) WEKIVA PARKWAY PROJECT (PROJECT 429-202) PARCELS 112/712

Mr. Cheek is requesting the Committee's recommendation for Board approval to serve an Offer of Judgment to the Hendersons, Owners, for Parcels 112 and 712. The description and background on the subject property is outline in Mr. Cheek's memo to the Committee under Tab E attached.

Mediation was conducted on January 6, 2016 without success.

CFX retained the services of Mr. David Hall. Mr. Hall concludes that the value of the taking, damages, cost to cure for Parcel 112 totaled \$395,200 and Parcel 712 totaled \$300, for a total compensation for Parcels 112 and 712 of \$395,500.

The Owners have retained the appraisal services of Richard Dreggors with Calhoun, Dreggors & Associates. Mr. Dreggors' valuation conclusions are summarized as follows:

| | |
|-----------------------------------|------------|
| Value of Part Taken | \$ 547,800 |
| Damages, Incurable | \$ 452,500 |
| Cost to Cure | \$ 1,000 |
| Total Compensation for Parcel 112 | \$ 989,000 |
| Value for Parcel 712 | \$ 500 |

Total Compensation for Parcels 112 and 712 \$1,001,800

Mr. Cheek explained the differences between Mr. Dreggors' appraisal and Mr. Hall's appraisal. He is suggesting an Offer of Judgment in the amount of \$650,000 and explained the strategy for this amount.

Discussion ensued as to access to the property, neighboring properties owned by CFX, the property in the after and the costs encompassing an Offer of Judgment. If a defendant rejects an Offer of Judgment and the judgment is less than the amount of that offer, the court shall not award any costs incurred by the defendant after the date the offer was rejected.

Action: A motion was made by Ms. Botts and seconded by Mr. Raymond to recommend to the Board approval to serve an Offer of Judgment in the amount of \$650,000 for Parcels 112 and 712.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

Item 8: S.R. 429 (HATCHER) WEKIVA PARKWAY PROJECT (PROJECT 429- 202) PARCELS 113/713

Mr. Cheek is requesting the Committee's recommendation for Board approval to serve an Offer of Judgment to Bruce Hatcher for Parcel 113 Part A & B.

CFX retained the services of Mr. David Hall, ASA, with Bullard, Hall & Adams, Inc., to appraise the property. Mr. Hall concluded the value of the taking, damages and cost to cure totaled \$81,200 for Parcel 113 A & B and totaled \$300 for Parcel 713, a total compensation for Parcels 113 and 713 of \$81,500.

The Owners have retained the appraisal services of Richard Dreggors with Calhoun, Dreggors & Associates, Inc. Mr. Dreggors concluded that the value of the taking, damages and cost to cure for Parcel 113 totaled \$782,600 and for Parcel 713 totaled \$500 for a total compensation for Parcels 113 and 713 of \$783,100.

Mediation was conducted on January 8, 2016 without a successful resolution. Mr. Cheek explained there is a fundamental difference in view between the appraisers in this case that is very difficult to resolve. This case is scheduled to go to trial during the April 25, 2016 trial docket.

Mr. Cheek is recommending an Offer of Judgment in the amount of \$200,000. He explained this number is consistent with the position taken by CFX at mediation.

The Committee asked several questions, which were answered by Mr. Cheek. Discussion ensued as to the recommendation of \$200,000 or a lower amount as an Offer of Judgment and the valuation by Mr. Dreggors for the part taken and the damages.

Action: A motion was made by Ms. Botts and seconded by Ms. Caswell to recommend to the Board approval to serve an Offer of Judgment in the amount of \$200,000 for Parcels 113 and 713.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

Item 9: S.R. 429 (AMCO PROPERTY GROUP II, LLC) WEKIVA PARKWAY PROJECT (PROJECT 429-202) PARCEL 126

Ms. O'Dowd of Windersweede, Haines, Ward & Woodman, P.A. is requesting the Committee's recommendation for Board approval of a proposed settlement with Amco Property Group, II, LLC for Parcel 126, Part A, B & C in the amount of \$1,123,762 which includes all fees and attorney's fees.

Ms. O'Dowd provided the Committee with the description of the property and background of the negotiations. Parcel 126 involves a partial taking of 9.586 acres from a 14 acre property, leaving a 4.8 acre remainder. She described the differences in the appraisal amounts received.

CFX's appraisal of the property was prepared by Walter Carpenter of Pinel & Carpenter. He concludes that the value of the taking and damages totaled \$696,175.

The relocation benefits have been settled and paid to the tenant on the leasehold interest.

Action: A motion was made by Mr. Blackadar and seconded by Ms. Botts to recommend to the Board approval of the proposed settlement in the amount of \$1,123,762 in full settlement of all compensation claims, attorney's fees, and expert fees for Parcel 126.

Mr. Minkoff expressed his concern regarding the differences in the appraisals.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

Item 10: S.R. 429 (MERCED) WEKIVA PARKWAY PROJECT (PROJECT 420-204) PARCEL 254

Mr. Cheek is requesting the Committee's recommendation for Board approval for the payment of \$73,000 for attorney's fees and \$8,500 for expert fees, for a total of \$81,500. No Committee approvals are necessary for the relocation aspects of this parcel.

Mr. Cheek explained the landowner is willing to accept CFX's appraised value in this case along with the Purchase Additive offer by CFX's acquisition agents.

The landowner retained the legal services of Kent Hipp and Nicholas Dancaescu, from Gray Robinson, P.A. The landowner's attorneys and expert fees are to be paid on an hourly basis. Mr. Cheek has reviewed the amounts sought by the owners' experts and attorneys. The landowner has incurred legal fees in

excess of \$85,000 in this case, but is willing to accept \$73,000. The landowners also retained the appraisal services of Richard Dreggors with Calhoun, Dreggors & Associates, Inc. An Invoice has been submitted for appraisal services in the amount of \$9,543. However, during settlement negotiations Mr. Dreggors agreed to accept \$8,500 for his firm's services related to this parcel.

The Committee asked several questions, which were answered by Mr. Cheek and Ms. O'Dowd.

Discussion ensued as to attorney's fees and paying attorneys' fees based on an hourly rate.

Action: A motion was made by Ms. Caswell and seconded by Ms. Botts to recommend to the Board approval of the proposed payment of \$73,000 for attorney's fees and \$8,500 for expert fees, for a total of \$81,500 to resolve all claims for compensation for the acquisition of Parcel 254.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

Mr. Minkoff opined it is an error to suggest that we are going to negotiate on attorney's fees outside of the statute with the attorneys and that only because of the betterment issue did he vote affirmatively.

Item 11: S.R. 429 (ACKLEY) WEKIVA PARKWAY PROJECT (PROJECT 429-204) PARCELS 266/866

Mr. Cheek is requesting the Committee's recommendation for Board approval of attorney's fees for the representation of Ryan Ackley incurred in Parcels 266 and 866.

The Board approved a settlement in this case in the amount of \$725,770 on June 11, 2015. Included within that settlement was payment of attorneys' fees to Kurt Bauerle for the representation of Warren and Wendy Ackley, the owners. At the time of the approval of the settlement, Mr. Bauerle's attorney's fee information for the representation of Ryan Ackley, the tenant, had not been received.

Parcel 266 involved a partial taking of 4.707 acres of land from a 5.157 acre property, leaving a 0.450 acre remainder. Attorney's fees are being calculated on an hourly basis. The amount of \$9,750 has been negotiated with Mr. Bauerle for his representation of Ryan Ackley's tenancy interest and interest in the mobile home.

Discussion ensued regarding the settlement with the owners of the parcel, the permanent fixture on the property, and the mobile home value.

The Committee asked several questions, which were answered by Mr. Cheek.

Action: A motion was made by Mr. Raymond and seconded by Ms. Botts to table this item until next month's meeting. Ms. Lamaute will provide the Committee with the minutes and the agenda of the Right of Way Committee meeting when this matter was previously heard.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

**Item 12: S.R. 429 (HOLDER & STRITE) WEKIVA PARKWAY PROJECT (PROJECT 429-204)
PARCELS 275/279**

Ms. O'Dowd is requesting the Committee's recommendation for Board approval of a proposed settlement with Holder & Strite Corporation regarding the claimed business damages related to the taking of Parcels 275 and 279.

Ms. O'Dowd provided the Committee with a description and background on the taking. The case involves the taking of approximately 28 acres of property used in the hay farming and cattle raising business conducted by Holder & Strite. Holder & Strite is a tenant on both properties, and conducts its farming activities on both properties. The real estate value for both Parcels have been appraised by CFX's appraiser at \$1,508,100.

Thomas Durkee, CPA was retained to analyze its business damage claim. Holder & Strite asserted business damage claims in the amount of \$553,796 (apportioned as \$390,914 for Parcel 275 and \$162,881 for Parcel 279).

Ms. O'Dowd explained Mr. Durkee's valuation as to how the taking negatively impacted the business. Holder & Strite is not a profitable business and because of that, they have submitted an asset approach to value versus income approach to value.

CFX retained the services of Les Eiserman, CPA, from Clifton Larson Allen LLP, who estimated total business damages at \$78,805, which the Committee approved previously as a counteroffer.

Below is a summary of Settlement Proposal:

| | |
|---------------------------------|------------------|
| Holder & Strite | \$125,000 |
| Maguire Lassman, P.A. | 15,245 |
| Averett, Warmus & Durkee | 27,255 |
| Cawthra Consulting & Appraisals | 6,210 |
| <u>Ed Williams</u> | <u>2,520</u> |
| Total | \$176,230 |

Discussion ensued as to the amount paid to CFX experts, the equipment on the property and the land appraiser involvement in the business damage claim.

Action: A motion was made by Mr. Blackadar and seconded by Ms. Caswell to recommend to the Board approval of the full settlement of the claimed business damages in the amount of \$176,230 with Holder & Strite Corporation on Parcels 275 and 279.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

Item 13: S.R. 429 (MCMAHAN) WEKIVA PARKWAY PROJECT (PROJECT 429-204) PARCEL 303

Ms. O'Dowd is requesting the Committee's recommendation for Board approval of a proposed settlement for all compensation claims, attorney's fees, and expert fees for Parcel 303, Part A, B & C.

Ms. O'Dowd provided the Committee with a description and background on the taking. Parcel 303 is a total taking of property that is approximately 44 acres. CFX's appraisal of the property was prepared by David Hall of Bullard, Hall & Adams, Inc. He concludes that the value of the taking and damages totaled \$745,700, based upon a land value of \$20,000 per acre.

The landowners have retained the appraisal services of Richard Dreggors, whose preliminary valuation was substantially higher than CFX's offer, based upon a land value of \$30,000 per acre.

Action: A motion was made by Ms. Caswell and seconded by Mr. Blackadar to recommend to the Board approval of the proposed settlement in the amount of \$1,187,700 in full settlement of all compensation claims, attorneys' fees, and expert fees for Parcel 303.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

Item 14: S.R. 429 (DIAZ-BORDON) WEKIVA PARKWAY PROJECT (PROJECT 429-203) PARCEL 185

Ms. Brehmer Lanosa explained Parcel 185 relates to a total take of 20.34 acres. She detailed the location of the Parcel and the improvements on the property. Chad Durrance, MAI appraised the property on behalf of CFX. Mr. Durrance estimated the total value of the property taken at \$750,000.

The owner's real estate appraiser, Richard Dreggors, GAA, estimated the total value of the property taken at \$1,750,000.

In addition to compensation for the land taken, the owners requested the following expert fees and costs:

| | |
|---------------------------------|-----------------|
| Calhoun Dreggors and Associates | \$32,074 |
| Other Experts | \$47,473 |
| Costs and Other Charges | <u>\$ 6,051</u> |

Total

\$85,598

Mr. Brehmer Lanosa explained that Sid Calloway with Shutts & Bowen was the attorney on this case. During the mediation, both parties compromised and tentatively reached an all-inclusive settlement agreement of \$1,395,000 for full compensation for the property taken, attorney's fees, expert fees, interest, and costs. Assuming \$1,195,000 for the property taken, statutory attorney's fees on the benefit of \$445,000 is \$131,250, leaving \$68,750 for expert fees and costs.

The Committee asked several questions, which were answered by Ms. Brehmer Lanosa.

Action: A motion was made by Ms. Botts and seconded by Mr. Blackadar to recommend to the Board approval of the proposed settlement in the amount of \$1,395,000 in full settlement of all claims of compensation from CFX including business damages, interest, attorney's fees, expert fees, costs, and any other claim for Parcel 185.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

Item 15: S.R. 429 (ORLANDO BELTWAY ASSOCIATES) WEKIVA PARKWAY PROJECT (PROJECT 429-203) PARCEL 235

Ms. Brehmer Lanosa explained that Orlando Beltway Associates (OBA) is a limited liability company consisting of over 40 difference owners. The attorney for OBA is Kurt Bauerle, who is in the audience. She described the location and the area taken. With respect to severance damages, the taking bisects the parent tract into two non-contiguous remainders. The eastern side of the property has access through Plymouth Sorrento Road. It is currently vacant. The western side of the property has access through Effie Drive. S.R. 429 is going to go through the middle of Parcel 235.

Walter N. Carpenter was retained by CFX to appraise the property. Mr. Carpenter estimated the market value of Parcel 235 at \$1,147,240.

Mr. Dreggors was retained by OBA to appraise the property. He estimated the value of Parcel 235 to be \$5,700,100.

Regarding the owner's expert fees, CFX has received the following invoices:

| | |
|-------------------------------|-----------------|
| Calhoun Dreggors & Associates | \$31,906 |
| Tipton Associates Inc. | \$ 5,404 |
| VHB (Jim Hall) | <u>\$14,247</u> |
| Total | \$51,557 |

In contrast, Pinel & Carpenter billed approximately \$13,119 and the review appraiser billed approximately \$8,478.

At the mediation on December 11, 2015, the parties reached a tentative mediated settlement agreement. A settlement in the amount of \$2,765,000 roughly represents full compensation to the owner of \$2.4 million, plus statutory attorney's fees of \$321,000, plus expert fees in the amount of \$45,000.

Discussion ensued as to the two appraisers' analysis of the highest and best use of the parcels and the resulting valuation differentials. The Committee asked several questions, which were answered by Ms. Brehmer Lanosa.

Action: A motion was made by Mr. Blackadar and seconded by Mr. Raymond to recommend to the Board approval of the proposed settlement in the amount of \$2,765,000 including severance damages, business damages, tort damages, interest, attorney's fees, expert fees, costs, and any other claim, subject to apportionment, if any for Parcel 235.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

Item 16: S.R. 429 (HUANG) WEKIVA PARKWAY PROJECT (PROJECT 429-203) PARCEL 233

Ms. Brehmer Lanosa described the property and explained the appraisers' analysis regarding severance damages and business damages, as outlined in her memo to the Committee under Tab N attached.

CFX retained Walter Carpenter, to appraise the property. Mr. Carpenter estimated the value of the taking, improvements and cost to cure for Parcel 233 at \$22,940.

The owner's appraiser, Don K. Richardson estimated the value of Parcel 233 at \$102,000.

The owner reported expert fees and statutory attorney's fees as follows:

| | |
|-----------------------------|------------------|
| Dan K. Richardson, PhD, MAI | \$ 22,400 |
| JMD Engineering, Inc. | \$ 4,245 |
| Statutory Attorney's Fees | <u>\$ 26,090</u> |
| Total | \$ 52,735 |

The all-inclusive total for full compensation to the owner, expert fees and costs and attorney's fees and costs is \$154,735.

The largest difference in opinion between the appraisers involves the existence of severance damages.

Parcel 233 was mediated on January 7, 2016. At mediation, both parties compromised. Although the total proposed settlement is not broken down into components, the total could generally represent the sum of

the following: \$53,000 to the owners, \$22,000 for expert fees and costs, and \$10,000 for statutory attorney's fees.

Action: A motion was made by Ms. Botts and seconded by Mr. Raymond to recommend to the Board approval of the proposed settlement in the amount of \$85,000 for all compensation arising from the taking of Parcel 233, including severance damages, business damages, interest, attorney's fees, expert fees, costs, and any other claim.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

**Item 17: S.R. 429 (PROJECT ORLANDO) WEKIVA PARKWAY PROJECT (PROJECT 429-203)
PARCELS 197/897, 230, 257 AND 267**

Mr. Spoonhour provided the Committee with a Preliminary Comparison of Appraisal attached as Exhibit "B." He reported on the mediation for Parcels 197/897, 230, 257 and 267. Significant progress was made; however, ultimately the negotiations came to an impasse. Trial is scheduled for March 28, 2016. Discovery closes on February 15.

By consensus the Committee agreed they were comfortable with Mr. Spoonhour's strategy.

(This Item was presented for informational purposes. No action by the Committee was taken.)

Item 18: RIGHT OF WAY LEGAL COUNSEL – RENEWAL OF CONTRACTS

Mr. Passiatore explained that both the Winderweedle Haines Ward & Woodman (WHWW) and Shutts & Bowen (Shutts) contracts are expiring on February 27, 2016 with no additional funding.

CFX legal staff recommends a one-year extension until February 27, 2017 to each contract with additional funding of \$1,000,000 to the WHWW contract and \$4,000,000 to the Shutts contract.

Mr. Passiatore mentioned the Board discussions about hiring an in-house attorney to absorb some of this function. The Board will take this matter up as part of the annual budget discussion in a few months. The committee members asked questions, which were answered by Mr. Passiatore.

Action: A motion was made by Ms. Botts and seconded by Ms. Caswell to recommend to the Board approval of the proposed amendment to the Winderweedle, Haines, Ward & Woodman, P.A. Legal Contract No. 000427 for a one-year extension until February 27, 2017 with additional funding of One Million Dollars (\$1,000,000) and the proposed amendment to the Shutts & Bowen Contract No.

000930 for a one-year extension to February 27, 2017 with additional funding in the amount of Four Million Dollars (\$4,000,000).

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

Item 19: S.R. 429 (VIP PROPERTIES) WEKIVA PARKWAY PROJECT (PROJECT 429-203) PARCEL 170

Ms. Lanosa reported that we have received a notice of Reverse Offer of Judgment in the amount of \$62,000 for Parcel 170. We have 30 days from the date of service to decide whether to accept it. She requested the Committee's direction on this matter. Interrogatory responses to the owner's position were discussed and are attached as "Exhibit C."

Ms. Lanosa provided background information on this matter. Attorney Tom Callan represents VIP Properties, the owners. CFX's appraiser, Mr. Hall, provided an appraisal report which valued the property at \$15,600. CFX's Offer of Judgment was \$20,001. According to the Interrogatory Answers, VIP Properties is requesting \$139,000. They have hired Rick Dreggers, who has not done an appraisal report. VIP Properties has offered to settle the case at \$62,000.

Ms. Lanosa gave further information regarding the property owner's claim for severance damages and the taking. She explained that in order to evaluate this claim, CFX may have to retain a land planner and engineer, and have additional appraisal work done. She also explained the risks in trying a small case as opposed to accepting the Reverse Offer of Judgment. We would have to beat the \$62,000 at trial in order to avoid additional attorney's fees.

The committee members asked questions, which were answered by Ms. Brehmer Lanosa.

Action: A motion was made by Mr. Blackadar and seconded by Ms. Botts to recommend to the Board approval of the Reverse Offer of Judgment in the amount of \$62,000 for Parcel 170.

Vote: The motion carried unanimously with five members present and voting AYE by voice vote.

Item 20: OTHER BUSINESS

Mr. Minkoff will not be able to attend the next meeting. Melanie Marsh, his alternate will attend in his place.

Mr. Blackadar commented that the exhibit prepared by Deborah Poindexter, depicting the location of the agenda items on a map, was very helpful and requested that it be included with the Committee's agenda packages.

Item 21: ADJOURNMENT

Chairman Minkoff adjourned the meeting at 4:10 p.m.

Minutes approved on February 24, 2016.

Pursuant to the Florida Public Records Law and CFX Records Management Policy, audio tapes of all Board and applicable Committee meetings are maintained and available upon request to the Records Management Liaison Officer at publicrecords@CFXWay.com or 4974 ORL Tower Road, Orlando, FL 32807.