

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MEMORANDUM

TO: Authority Board Members

FROM: Claude Miller 
Director of Procurement

DATE: June 25, 2014

RE: Award of Contract for
Construction Management Consultant (CMC) Services to
Stantec Consulting Services, Inc.
Contract No. 001033

Board approval is requested to award the referenced contract to Stantec Consulting Services, Inc. (Stantec), in the not-to-exceed amount of \$3 million for an initial two-year contract period. The contract will include three 1-year renewal options at the discretion and election of the Authority.

The services to be provided by the Stantec will include: construction engineering oversight; construction contract administration; cost and scheduling; utility/environmental coordination; claims/disputes evaluation and resolution; independent assurance of required quality control procedures; and plans constructability review services for major construction projects identified in the approved Five-Year Work Plan.

In accordance with the approved Procurement Policy and the Procedures Manual, the Procurement Department advertised for Letters of Interest (LOI) on April 27, 2014, for CMC services. The only response received by the May 20, 2014, deadline was from Stantec, the current CMC.

As required by the Procurement Procedures Manual when less than three submittals are received, the Director of Procurement met with the Director of Construction and Maintenance to discuss the options available when a single LOI is submitted. Since Stantec was the incumbent, and since they were also the only firm to submit an LOI in 2010 for the CMC services they now provide, the Director of Construction and Director of Procurement agreed to present the LOI to the Authority's Evaluation Committee for a "pass/fail" determination as to Stantec's technical qualifications to perform the required services. The Committee met on June 5, 2014, and unanimously agreed that Stantec was technically qualified. Based on this determination and Stantec's performance as CMC for the past four years, it is staff's opinion that the Authority's best interest would be served by continuing with Stantec in that capacity and awarding them the contract.

cc: Joe Berenis, Deputy Executive Director, Engineering, Operations, Construction and Maintenance
Laura Kelley, Deputy Executive Director, Finance and Administration
Ben Dreiling, Director of Construction and Maintenance
Contract File