

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MEMORANDUM

TO: Authority Board Members

 **FROM:**

Claude Miller
Director of Procurement

DATE: September 25, 2015

RE: Authorization to Advertise for
Letters of Interest for
Miscellaneous Design Consultant Services
Contract No. 001161

Board authorization is requested to advertise for Letters of Interest from qualified firms to provide Miscellaneous Design Consultant Services. We have identified these services and resulting contract as appropriate for our Small Sustainable Business Enterprise (SSBE) program. Only those firms who are registered with the Authority for SSBE status will be allowed to participate.

Selection of the firm will proceed in accordance with the approved Procurement Policy and Procedures. A final ranking of the firms will be presented to the Board for approval and authorization to enter into fee negotiations in ranked order. Upon completion of negotiations, an Agreement with the successful firm will be entered with a not-to-exceed amount.

Services provided under the contract will be on an as-needed basis for miscellaneous design projects and will include preparation of plans and specifications for various roadway, bridge and toll plaza projects identified by the Authority.