

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

AGENDA CENTRAL FLORIDA EXPRESSWAY AUTHORITY BOARD WORKSHOP August 14, 2014 9:00 AM

Meeting Location: CFX Boardroom
4974 ORL Tower Road, Orlando, FL 32807

A. CALL TO ORDER

B. PUBLIC COMMENT

Pursuant to Rule 1-1.011, the governing Board for CFX has set aside at least 15 minutes at the beginning of each regular meeting for citizens to speak to the Board on any matter of public interest under the Board's authority and jurisdiction, regardless of whether the public interest is on the Board's agenda, but excluding pending procurement issues. Each speaker shall be limited to 3 minutes.

C. ITEMS FOR DISCUSSION

- | | |
|--|-----------------|
| 1. DISCUSSION OF EXECUTIVE DIRECTOR QUALIFICATIONS – <i>Chairman Welton Cadwell and Laura Kelley, Deputy Executive Director</i> | Discussion Item |
| 2. DISCUSSION REGARDING SB 230 ETHICS POLICY AMENDMENTS – <i>Joseph Passiatore, Esq., General Counsel</i> | Discussion Item |
| 3. PRESENTATION OF DRAFT FY 2015 OPERATIONS, MAINTENANCE & ADMINISTRATION BUDGET – <i>Lisa Lumbard, Interim CFO</i> | Discussion Item |
| 4. PRESENTATION OF DRAFT FIVE-YEAR WORK PLAN (FY 2015 - 2019) – <i>Glenn Pressimone, Director of Engineering & Lisa Lumbard, Interim CFO</i> | Discussion Item |
| 5. DISCUSSION ON COMMITTEE CHARTERS - Audit Committee, Finance Committee, Operations Committee & Right of Way Committee – <i>Laura Kelley, Deputy Executive Director & Joseph Passiatore, Esq., General Counsel</i> | Discussion Item |

D. OTHER BUSINESS / BOARD MEMBER COMMENTS

E. ADJOURNMENT

THIS MEETING IS OPEN TO THE PUBLIC

Note: Any person who decides to appeal any decision made at this meeting will need record of the proceedings and for that purpose, may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based.

4974 ORL TOWER RD. ORLANDO, FL 32807 | PHONE: (407) 690-5000 | FAX: (407) 690-5011

WWW.EXPRESSWAYAUTHORITY.COM

Central Florida Expressway Authority Executive Director
Minimum Experience and Requirements Matrix

	NORTH TEXAS TOLL AUTHORITY	OHIO TURNPIKE AUTHORITY	MIAMI-DADE EXPRESSWAY AUTHORITY	TAMPA-HILLSBOROUGH EXPRESSWAY AUTHORITY	CURRENT REQUIREMENTS	STAFF RECOMMENDATION
Annual Revenues	\$551,600,000	\$280,440,000	\$135,416,989	\$41,800,000	\$314,584,000	
Board Members	9	7	13	7	9	
REQUIREMENTS						
Minimum Experience	Masters degree in engineering, law, accounting or related field.	Bachelor's degree in public administration, engineering, law or a related field	Bachelor's degree from an accredited college or university with major course work in engineering, business administration, or public administration	Bachelor's degree from an accredited college or university Masters degree desirable	Bachelor's degree from an accredited college or university	Bachelor's degree from an accredited college or university Masters degree desirable
Minimum Experience	9 years experience managing a department, including evaluating work objectives and effectiveness. Advanced skills and knowledge in design/implementation of major programs/processes organization-wide. Experience assuring that linkages exist between budget goals, funding and adopted service levels to meet specific organizational goals.	10 years experience in a senior management position. Demonstrated leadership ability. Experience with management, budget, finance, business, governmental regulations, transportation operations, economic development desired. Strong written, oral, and interpersonal communication skills and the ability to work effectively with others required.	Strong executive level management and government and public agency leadership required. Experience overseeing consultants and engaging community involvement related to transportation or public agency issues required. Transportation, land use, regional growth management planning highly desirable	10 years of progressively responsible leadership and comprehensive executive level experience in professional management, program analysis and development, communications, consensus building, budget and contract management and strategic planning. Knowledge of transportation programs, toll policies, operations and finance a plus	8 years financial and operational management of a highway system; managing staff and contractors; preferably in toll operations, planning, design, construction and maintenance	8 years of comprehensive executive management experience in the toll and/or transportation industry. Experience in toll operations, budgets, contract management, finance, business, economic development and transportation operations desired.
Licenses	Driver's License	None	Driver's License	None	Driver's License; P.E. desired	Driver's License

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MEMORANDUM

TO: Central Florida Expressway Authority Board

FROM: Joseph L. Passiatore, General Counsel

DATE: August 6, 2014

SUBJECT: Ethics Workshop Item

Attached please find a copy of the current CFX Ethics Policy as most recently amended on March 17, 2014 and pertinent portions of Chapter 2014-171 Laws of Florida setting forth the additional ethics requirements imposed by the Central Florida Expressway Authority Law.

JLP/dm
Attachments

ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY
CODE OF ETHICS
TABLE OF CONTENTS
As of March 2014

Part 1 Statement of Intent and Declaration of Policy

- 6-1.01 Independence and Impartiality
- 6-1.02 Standards of Excellence in Public Service
- 6-1.03 Balance of Public and Private Interests
- 6-1.04 Conflicts of Interest

Part 2 Applicable Law; Definitions

- 6-2.01 Applicable Law
- 6-2.02 Definitions

Part 3 Conflicts of Interest

- 6-3.01 Disclosure of Potential Conflicts
 - 6-3.011 Disclosure of Relationships
 - 6-3.012 Disclosure of Related Lobbyists
 - 6-3.013 Disclosure of Property Interests
 - 6-3.014 Review of Disclosure Forms
 - 6-3.015 Inadvertent Failure to Disclose
 - 6-3.016 Avoidance of Conflicts
- 6-3.02 Prohibition from Doing Business with OOCEA
- 6-3.03 Voting Conflicts of Interest
- 6-3.04 Lobbying and Business Solicitation upon Termination

Part 4 Prohibited Conduct or Activity

- 6-4.01 Solicitation, Acceptance of Gifts or Compensation Designed to Influence
- 6-4.02 Special Requirements for Reporting Individuals
- 6-4.03 Misuse of Public Position
- 6-4.04 Employees or Consultants as Board Members
- 6-4.05 Appointing, Employing and Contracting with Relatives
- 6-4.06 Outside Employment or Business
- 6-4.07 Solicitation and Acceptance of Honoraria by Reporting Individuals
- 6-4.08 Disclosure of Confidential Information
- 6-4.09 Equal Opportunity Workplace
- 6-4.10 Harassment Free Workplace
- 6-4.11 Requirements for Reporting Discrimination or Harassment
- 6-4.12 Travel Policy

Part 5 Safeguards Regarding the Use of Property and Personnel

- 6-5.01 Use of OOCEA Property and Personnel
- 6-5.02 Information Systems and Communications Security

Part 6 Financial Disclosure

6-6.01 Purpose

6-6.02 Persons Required to File

6-6.03 Disclosure Requirements

6-6.04 Gifts

Part 7 Political Activity

6-7.01 Political Activity Limitations

Part 8 Ethics Education and Enforcement

6-8.01 Ethics Officer

6-8.02 Advisory Opinions

6-8.03 Violations by Employees

6-8.04 Violations by Members

6-8.05 Violations of Chapter 112

6-8.06 Code of Ethics Acknowledgement and Training

6-8.061 Board Member Orientation and Review Responsibilities

6-8.062 Employee Acknowledgement and Training

6-8.063 Contractor, Consultant and Vendor Acknowledgement

6-8.07 "Make a Difference" Hotline

6-8.08 Whistleblower Protection

Link to Ethics Laws and Florida Commission on Ethics Rules, Forms and Publications:

<http://www.ethics.state.fl.us>

PART 1
STATEMENT OF INTENT AND DECLARATION OF OOCEA POLICY

6-1.01 Independence and Impartiality

It is the intent and policy of the Orlando-Orange County Expressway Authority (OOCEA), that Board members, employees, and consultants retained by OOCEA be independent and impartial in fulfilling their duties and that public position, employment or affiliation shall not be used for the private gain of Board members, employees, consultants, or persons or entities closely related to the same. Because OOCEA Board members, employees, and consultants must be able to make objective, fair and impartial decisions, they cannot accept gifts or gratuities under circumstances where a reasonable person would know or suspect that the gift or gratuity is being offered to influence his or her vote, official action or judgment. In establishing this Code, OOCEA desires to protect the public against conflicts of interest and to establish standards for the conduct of its Board members, employees, and consultants (and those wishing to do business with OOCEA) in situations where conflicts potentially exist.

6-1.02 Standards of Excellence in Public Service

Board members, employees, and consultants hold their positions for the benefit of the public. In their official capacity they are required to observe the highest standards of ethics consistent with this Code, recognizing that promoting and maintaining the interest and respect of the public for the OOCEA must be of foremost concern. OOCEA shall have as its Board members, employees and consultants only those individuals qualified to serve the public and who demonstrate the qualities the public expects, such as courtesy, efficiency, honesty, integrity, fairness, accountability and respect for the rights and opinions of others.

6-1.03 Balance of Public and Private Interests

The Florida Legislature has recognized that an overly rigid and restrictive ethics code may impair the ability to recruit, secure and retain the most qualified personnel. Therefore, this Code is not designed or intended to impede unreasonably or unnecessarily the recruitment and retention by OOCEA of those qualified to serve the public. Instead, it is the belief and intent of OOCEA that its Board members, employees, and consultants should have the same opportunities that are available to the general public to acquire and retain private economic interests; except when realization of such opportunities conflicts with the responsibility of such individuals to the public and to OOCEA.

6-1.04 Conflicts of Interest

No Board member, employee, or consultant shall have any interest (financial or otherwise, direct or indirect), engage in any business transaction or professional activity, or incur any obligation of any nature which substantially conflicts with the proper discharge of his or her duties to OOCEA in the public interest. Board members, employees and consultants must be on guard against conflicts of interest. Board members, employees and consultants should not be involved in any activity which might reasonably be seen as conflicting with their official responsibilities with OOCEA. The

citizens of Florida have a right to expect that Board members, employees and consultants act with independence and fairness towards all groups and not favor a few individuals or themselves.

To implement the foregoing policy OOCEA enacts this Code, required to be followed by all of its Board members, employees, and consultants in the performance of their duties and obligations to OOCEA. This Code shall serve as the standard for official conduct and as a basis for discipline for those who violate the provisions hereof.

PART 2 APPLICABLE LAW; DEFINITIONS

6-2.01 Applicable Law

Board Members and some employees are subject to compliance with Chapter 112 Part 3 (Code of Ethics for Public Officers and Employees) of the Florida Statutes, as the same may from time to time be modified. It is the intent of the Authority to adopt as an internal policy the provisions of Chapter 112, Part 3, as though fully set forth herein, and to make them applicable to all employees, and consultants of OOCEA. Therefore, while certain employees and consultants who violate the provisions of Chapter 112 may not be subject to discipline by the State of Florida, they shall be subject to discipline in accordance with this internal Code of Ethics. In the event of conflict between this Code and the provisions of Chapter 112, as the same may from time to time be amended by the Legislature, the more restrictive provisions shall control.

6-2.02 Definitions

“Authority” means the Orlando-Orange County Expressway Authority as created under Florida Statutes, §348.751 -§348.765.

“Business associate” has the meaning ascribed in subsection 112.312(4), Florida Statutes, and shall also mean any person or entity engaged in or carrying on a business enterprise or any contractual relationship with an OOCEA Board member as a principal, partner, joint venture, corporate shareholder where the shares of such corporation are not listed on any national or regional stock exchange, or co-owner of property. In addition, the term includes any person or entity engaged in or carrying on a business enterprise, any contractual relationship, employment relationship or otherwise engaging in common investment with an OOCEA Board member as a principal, partner, member, shareholder, owner, co-owner, joint venture partner, or other investor, whether directly or indirectly, whether through a Business Entity or through interlocking Parent Entities, Subsidiary Entities, or other business or investment scheme, structure, or venture of any nature.

“Perception or Appearance of Conflict” is intended to be construed consistent with the intent stated at section 112.311, Florida Statutes, and, for the limited purposes described in this article, in addition to the ordinary meaning of the terms “Perception or Appearance of Conflict,” this term shall be deemed to include a situation where the

Board member has or had, within a previous two-year period, a potential conflict of interest due to involvement in a Business Relationship with a person now bringing the matter before the Board.

"Code" means this Code of Ethics.

"Conflict" or "conflict of interest" means a situation in which regard for a private interest may affect, influence or cause disregard of a public duty or interest.

"Consultant" means any person, contractor, vendor or entity providing goods or services to OOCEA for consideration and having an Independent Contractor status as hereafter defined.

"Ethics Officer" is the OOCEA employee responsible for the administration and enforcement of the Code of Ethics and related procedures. The position of General Counsel serves as the OOCEA Ethics Officer.

"Gift" means that which is accepted by a donee or by another on the donee's behalf, or that which is paid or given to another for or on behalf of a donee, directly, indirectly or in trust for the donee's benefit or by any other means for which equal or greater consideration is not given within 90 days, including, but not limited to:

1. Real property.
2. The use of real property.
3. Tangible or intangible personal property.
4. The use of tangible or intangible personal property.
5. A preferential rate or terms on a debt, loan, goods or services, which rate is below the customary rate and is not either a government rate available to all other similarly situated government employees or officials or a rate which is not available to similarly situated members of the public by virtue of occupation, affiliation, age, religion, sex or national origin.
6. Forgiveness of a debt.
7. Transportation or lodging, other than that provided to a public officer or employee in relation to officially approved government business, lodging, or parking.
8. Food or beverage.
9. Membership dues.
10. Entrance fees, admission fees, or tickets to events, performances or facilities.
11. Plants, flowers or floral arrangements.
12. Services provided by persons pursuant to a professional license or certificate.
13. Other personal services for which a fee is normally charged by the person providing the services.
14. Any other similar service or thing having an attributable value not already provided for in this section.

"Gift" does not include:

1. Salary, benefits, services, fees, commissions, gifts or expenses associated primarily with the donee's employment, business, or service as an officer or director of a corporation or organization.
2. Contributions or expenditures reported pursuant to Chapter 106, Florida Statutes, campaign related personal services provided without compensation by individuals volunteering their time, or any other contribution or expenditure by a political party.
3. An Honorarium or an expense related to an Honorarium Event paid to a person or the person's spouse.
4. An award, plaque, certificate or similar personalized item given in recognition of the donee's public, civic, charitable or professional service.
5. An honorary membership in a service or a fraternal organization presented merely as a courtesy by such organization.
6. The use of a public facility or public property made available by a governmental agency for a public purpose.
7. Transportation provided to a public officer or employee by an agency in relation to officially approved governmental business.
8. Gifts provided directly or indirectly by a state, regional or national organization which promotes the exchange of ideas between, or the professional development of, government officials or employees, and whose membership is primarily composed of elected or appointed public officials or staff, to members of that organization or officials or staff of a governmental agency that is a member of that organization.

"Harassment" is generally defined as any words, physical behavior or conduct, which is unwelcome and offensive to an employee that creates an abusive or hostile work environment.

"Honorarium" means the payment of money or anything of value (directly or indirectly) to a reporting individual or to any other person on his behalf as consideration for (a) a speech, address, oration or other oral presentation by the reporting individual regardless of whether presented in person, recorded or broadcast over the media, or (b) a writing by the reporting individual, other than a book, which has been or is intended to be published. Honorarium does not include the payment or provision of actual and reasonable transportation, lodging and food and beverage expenses relating to the honorarium event for the reporting individual.

"Honorarium event" means an event at which the Board member or employee receives an award or delivers a speech or other oral presentation at the request of a third party.

"Independent contractor" means a person or entity providing goods or services to OCEA who is not an employee. An independent contractor contracts to perform work or provides goods according to his or her own methods. Generally, independent contractors are paid a contract price, without any deductions or withholding amounts such as for federal income taxes, social security taxes,

insurance, retirement, etc. and do not receive the OOCEA benefit package (health insurance, retirement, etc.) provided to employees.

"Indirect interest" means an interest in which legal title is held by another as trustee (or other representative capacity), but an equitable or beneficial interest is held by a Board member, employee, or consultant of OOCEA.

"“Make a Difference” Hotline” enables any OOCEA employee or consultant to anonymously report suspected unethical, illegal or unsafe acts to an independent third party. The “Make a Difference” hotline toll free number is 888-226-6043.

"Material interest" means direct or indirect ownership of more than 5 percent of the total assets, partnership interests or capital stock of any business entity. Indirect ownership does not include ownership by a spouse or minor child.

"Member" or "Board member" means those persons who comprise the governing body of the OOCEA, as described in § 348.753(2), Florida Statutes, including ex officio members.

"OOCEA" means the Orlando-Orange County Expressway Authority as created under Florida Statutes, §348.751 -§348.765.

"Purchasing agent" means an employee or consultant having the authority to commit the expenditure of public funds through a contract for, or the purchase of, any goods, services, or interest in real property for OOCEA.

"Relative" means an individual who is related to a OOCEA Board member, employee, or consultant as father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, grandparent, great grandparent, grandchild, great grandchild, step grandparent, step grandchild, step great grandchild, person who is engaged to be married to the Board member, employee or consultant, or who otherwise holds himself or herself out as or is generally known as the person whom the Board member, employee or consultant intends to marry or with whom the Board member, employee or consultant intends to form a household, or any other natural person having the same legal residence as the Board member, employee or consultant.

"Reporting individual" means any individual who is required by law, pursuant to Section 8, Article 11 of the State Constitution, or Section 112.3145, Florida Statutes to file full or limited public disclosure of his or her financial interest.

"Vendor" means a person or entity that provides goods to OOCEA for consideration.

PART 3 CONFLICTS OF INTEREST

6-3.01 Disclosure of Potential Conflicts

OOCEA Board members, employees, and consultants in a position to influence Authority decisions shall refrain from relationships that may adversely affect their judgment in dealing with OOCEA business.

6-3.011 Disclosure of Relationships

Any relationship that a Board Member, employee or consultant has that affords a present or future financial benefit to such Board member, employee, or consultant, or to a relative or business associate of such Board member, employee or consultant, and which a reasonable person would conclude has the potential to create a prohibited conflict of interest, must be disclosed to OOCEA as hereafter provided. Additionally, the Executive Director or any Board member shall be required to disclose any job opportunity communication with any consultant, vendor or other business entity which conducts business with OOCEA within seven (7) calendar days of such communication. The disclosure of such relationship or job communication shall be in writing on a form that may be obtained from, and that shall be filed with the Executive Assistant of the Authority, with a copy to the Ethics Officer. Additionally, said Executive Director or Board member job opportunity communication or relationships must be disclosed at the next regularly scheduled Board meeting by including an information item on the consent agenda portion of the meeting agenda.

6-3.012 Disclosure of Related Lobbyists

Board members, employees and consultants shall also disclose to OOCEA whether any of their relatives are registered lobbyists and, if so, shall disclose the name of such lobbyist's clients. Disclosure of related lobbyists and their clients shall be made in writing, with no specific form being necessary, to the Ethics Officer. Such disclosure shall be made no less than quarterly. Board members, employees and consultants shall not participate in any matter that would contribute to the relative's special gain or loss, and will recuse themselves from discussions/meetings, etc. involving clients of their relatives.

6-3.013 Disclosure of Property Interests

Board members, employees and consultants shall also report any and all interests in real property that such Board member, employee or consultant has, or that a relative, principal, client or business associate of said Board member, employee or consultant has, including, but not limited to, options to purchase or sell real property, whenever such real property is located within, or within a one-half mile radius of, any actual or prospective OOCEA roadway project. For the purpose of such disclosure, actual or prospective OOCEA roadway project shall mean any project for which a corridor has been identified in any public record, as defined by Chapter 119, Florida Statutes, provided that such project has not been either (1) officially abandoned or rejected by the OOCEA Board or (2) constructed and opened for use. The radius

shall be measured from the edges of the corridor. Once an actual alignment has been identified, the radius shall thereafter be measured from the center-line of the alignment.

In order to implement the foregoing property disclosure requirement, the Executive Director shall provide a corridor map and a property ownership list reflecting the ownership of all property within the required disclosure area, or an alignment map with a list of associated owners, as the case may be, to Board members, consultants and employees after each corridor and alignment is identified. Such map and list may be transmitted via electronic mail or by such other means as the Executive Director deems efficient for transmission to disclosing entities.

Once a disclosing entity has received such information said entity shall make a reasonable good faith effort to identify any property interests that would require disclosure and shall report the same as soon as reasonably possible after they have been identified. Disclosure of such property interests shall be made even if the disclosing entity does not believe the property interest rises to the level of a prohibited conflict. Disclosure shall be made using the same form as disclosure of relationships and shall also be filed with the Executive Assistant with a copy to the Ethics Officer.

Upon appointment of a new Board member the Executive Assistant shall provide such new Board member with a copy of any and all disclosure forms previously filed by each current Board member with respect to any actual or prospective roadway project that has not been officially abandoned or completed. The Executive Assistant shall also advise such new Board member where all other previously filed disclosure forms are maintained.

6-3.014 Review of Disclosure Forms

All disclosure forms shall be reviewed by the Ethics Officer (except for forms filed by the General Counsel which shall be reviewed by the Executive Director). If a prohibited conflict is found to exist, the Ethics Officer (or Executive Director) will forward the matter to the Board with a recommendation for appropriate action. Please note that compliance with the disclosure provisions set forth herein, or a finding by the Executive Director or Ethics Officer of no prohibited conflict, shall not operate to relieve a disclosing entity of the obligation to comply with applicable Florida Statutes or with other ethics codes that may apply with regard to specific professions. If in doubt, a reporting entity should consult their legal counsel or contact the Florida Ethics Commission. (www.ethics.state.fl.us)

6-3.015 Inadvertent Failure to Disclose

The Authority recognizes that the time between identification of a corridor and selection of a final alignment can be lengthy and that the ownership of property interests may change during such time. The Authority further recognizes that a disclosing entity may not be immediately aware of a change of ownership,

particularly those involving principals, clients and Business Associates of large firms. It is not the intent of the Authority to make its disclosure requirement so burdensome as to dissuade members of large entities from serving on the Authority Board or from otherwise working with the Authority.

Therefore, as long as a disclosing entity has made a reasonable good faith effort to comply with the disclosure requirements of this section, an inadvertent failure to identify and/or disclose a property interest shall not be considered a violation of this Code so long as such interest is disclosed when it is discovered. To facilitate the discovery of potential conflicts that have arisen after the initial identification of a corridor or alignment, the Executive Director shall cause an updated corridor map and property owner list to be circulated annually.

6-3.016 Avoidance of Conflicts

In order to avoid or reduce the opportunities for conflict, the following requirements shall apply, unless waived by the Board:

- No Board member, employee, or consultant shall be employed by any business entity or agency that is doing business with or rendering services for any consideration to the OOCEA. Furthermore, no Board member, employee or consultant shall enter into a contractual relationship with such an entity unless such contractual relationship (i) would not otherwise violate this Code, and (ii) does not provide the Board member, employee, or consultant, or a relative or business associate of the Board member, employee or consultant, special terms, conditions or prices because of the Board member's, employee's or consultant's relationship with OOCEA and which are not otherwise available to the general public.
- No Board member, employee, or consultant who participates in deciding, approving, disapproving, recommending or preparing any part of a request for proposals, request for qualifications, an invitation to bid, or any similar purchase request; or who influences the content of any specification or procurement standard; or who audits any such procurement activity; or who acts in any other advisory capacity in procuring contractual goods or services, shall work for or have a material interest in a person or entity contracting (or proposing to contract) for said goods or services with OOCEA.
- No Board member, employee, or consultant shall be employed by or have a contractual relationship with any person or business entity if such employment or contractual relationship creates, or may be reasonably expected to create, a continuing or frequently recurring conflict between his or her private interests and the performance of OOCEA duties or which would otherwise impede the full and faithful discharge of OOCEA duties.

- No Board member, employee or consultant shall have material interest in any enterprise that will create a substantial conflict between that person's private interest and the public interest.

6-3.02 Prohibition from Doing Business with OOCEA

No Board member, employee, or consultant acting on behalf of OOCEA shall knowingly (directly or indirectly) purchase or lease any real property, goods, or services for OOCEA from any business entity of which he or she, his or her relative, or his or her business associate is an officer, partner, director, stockholder with a material interest or proprietor, or in which such Board member, employee, or consultant, or any combination thereof, has a material interest.

No Board member, employee, or consultant, acting in a private capacity shall lease or sell any real property, goods or services to OOCEA.

No Board member, employee, or consultant shall be held in violation of the prohibitions specified in Sections 6-3.01 and 6-3.02 above if:

- The applicable materials or services being acquired by OOCEA are rotated among qualified suppliers of the goods or services; or,
- The contract is awarded under one of the defined competitive methods of procurement contained in the Procurement Policy and,
 - The Board member, employee, consultant or his or her relative or business associate has in no way participated in the determination of the bid or proposal specifications or the determination of the lowest or best bidder or of the lowest or best proposal; and,
 - The Board member, employee, consultant, or his or her relative or business associate has in no way used or attempted to use influence to persuade the OOCEA or any of its Board members, employees or consultants to enter into such contract; and,
 - The Board member, employee, or consultant prior to or at time of bid submission, has filed the appropriate disclosure form with the Supervisor of Elections disclosing his or her interest or the interest of his or her relative or business associate and the nature of the intended business; or,
- The purchase or sale is for legal advertising in a newspaper, for any utility service, or for passage on a common carrier at commonly available rates; or,
- An emergency purchase or contract must be made to protect public health, safety or welfare; or,
- The business entity involved is the only source of supply and there is full prior disclosure by the Board member, employee, or consultant of his or her interest in the business entity, or,

- The total amount of the transactions between the business entity and OOCEA in the aggregate does not exceed \$500.00 per calendar year; or,
- The Board member, employee, or consultant, while acting in a private capacity, purchases goods or services from a business entity doing business with OOCEA and the price and terms of the transaction are available to similarly situated members of the general public.

6-3.03 Voting Conflicts of Interest

No OOCEA Board Member shall vote upon any measure that would inure to his or her special private gain or which he or she knows would inure to the special private gain of his or her relative or business associate. Such Board member shall, prior to the vote being taken, publicly state to the OOCEA the nature of his or her interest in the matter from which he or she is abstaining from voting and, within 15 days after the vote occurs or prior to the next Board meeting, whichever occurs first, shall disclose the nature of the interest on a State Commission on Ethics Form 8B filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes.

No OOCEA Board member shall participate in any matter which would inure to his or her special private gain; which he or she knows would inure to the special private gain of any principal by whom he or she is retained, or to the parent organization or subsidiary of a corporate principal by which he or she is retained; or which he or she knows would inure to the special private gain of a relative, principal, client, or business associate without first disclosing the nature of his or her interest in the matter. Such disclosure, indicating the nature of the conflict, shall be made on a Form 8B filed with the person responsible for recording the minutes of the meeting, prior to the meeting in which consideration of the matter will take place, and shall be incorporated into the minutes.

Any such memorandum shall become a public record upon filing, shall immediately be provided to the other Board members, and shall be read publicly at the next meeting. If the conflict is unknown prior to the meeting, then disclosure shall be made orally at the next meeting.

A written memorandum disclosing the nature of the conflict shall then be filed within fifteen (15) days after the oral disclosure with the person responsible for recording the minutes of the meeting and shall be incorporated into the minutes of the meeting at which the oral disclosure was made. Any such memorandum shall become a public record upon filing shall immediately be provided to the other Board members.

6-3.031 Disclosure; abstaining from vote due to apparent conflict of interest; exceptions

- (1) In addition to the requirements that an OOCEA Board member

abstain from voting due to conflict as provided in section 112.3143, Florida Statutes and Section 6-3.03 of the OOCEA Ethics Policy, when a Board member knowingly is a business associate, as defined herein, with any person bringing a matter before the OOCEA Board or when a matter before the OOCEA Board will benefit any person with whom the Board member knowingly was a business associate in the previous two-year period, the Board member shall disclose the existence of the business associate.

(2) The Board member may abstain from voting on any matter coming before the OOCEA Board if:

- i. The matter is brought by or benefits a person with whom the Board member knowingly is a business associate at the time of the vote; or
- ii. The matter is brought by or benefits a person with whom the Board member knowingly was a business associate within the two-year period prior to the matter coming before the OOCEA Board.

a. If applicable, the basis for abstaining from the vote shall be an Appearance or Perception of Conflict, as defined in this article, and the Board member shall:

1. Prior to the vote being taken, publicly state to the assembly the nature of the Board member's interest in the matter from which he or she is abstaining from voting; and
2. Within fifteen (15) days after the vote occurs, disclose the nature of his or her interest as a public record in a memorandum of voting conflict (Commission on Ethics Form 8B) filed with the person responsible for recording the minutes of the meeting. The memorandum shall be incorporated into the minutes of the meeting at which the Board member abstained.

(3) However, in all cases where the Board member is a business associate, as defined herein, with any person bringing a matter before the OOCEA Board or when a matter before the OOCEA Board will benefit any person with whom the Board member was a business associate in the previous two-year period, the Board member shall disclose the nature of the prior relationship prior to voting.

(4) Additional Disclosure.

(a) If an OOCEA Board member votes favorably on a matter

before the OOCEA Board and, within one (1) year from the date of that vote, that Board member enters into a business relationship, as defined herein, with the person who brought the matter before the OOCEA Board the business relationship shall be disclosed orally at the next OOCEA Board meeting following the Board member's knowledge that the business relationship exists. A written memorandum, a form of which shall be provided by the OOCEA General Counsel disclosing the nature of the business relationship shall be filed with the person responsible for recording the minutes of the meeting within fifteen (15) days of the oral disclosure and shall be incorporated into the minutes of the meeting at which the oral disclosure was made.

(b) Disclosure obligations under this paragraph shall cease after the date the Board member vacates his/her office.

6-3.04 Lobbying and Business Solicitation upon Termination

Upon leaving OOCEA employment or the OOCEA Board, employees and Board members shall be precluded from lobbying OOCEA or soliciting business from or doing business with OOCEA or any of its consultants or their subconsultants with regards to any contract, subcontract, or arrangement in connection with any project, proposal or any property included or planned to be included in any OOCEA project or undertaking, in which any such employee or Board member has any interest, direct or indirect, for a period of 6 months.

The Executive Director and Chief Financial Officer may not, within two years after retirement or termination, have an employment or contractual relationship with a business entity other than an agency, as defined in F.S. 112.312, which business entity was doing business with the OOCEA at any time during the person's employment by the OOCEA wherein such employment would involve working on OOCEA contract matters. Further, any business entity which previously employed an individual within the past two years prior to the individual's appointment as OOCEA Executive Director or Chief Financial Officer shall be precluded from the award of OOCEA contracts for a two-year period unless the Board approves such contract by a super majority vote of at least four members.

Nothing in this section is intended to preclude an OOCEA Board member from becoming an OOCEA employee or an OOCEA employee from becoming a Board member.

This section shall not apply to Board members or employees who become employed by or lobby on behalf of other governmental entities, not-for-profit corporations or educational institutions.

PART 4 PROHIBITED CONDUCT OR ACTIVITY

6-4.01 Solicitation, Acceptance of Gifts or Compensation Designed to Influence

- a) Board members, employees, and consultants shall not solicit or accept anything of value including a gift, loan, reward, promise of future employment, compensation, favor or service when such person knows, or with the exercise of reasonable care should know the gift, etc. was based on an understanding or agreement that the vote, official action or judgment of the Board member, employee, or consultant would be influenced by acceptance thereby. If a Board member, employee, or consultant is in doubt whether he or she may accept a gift or thing of value, he or she may file a written report with the Ethics Officer of OOCEA requesting a determination as to whether the gift or thing of value may be accepted. If the prospective recipient is the Ethics Officer, he or she shall file said report with the Executive Director. Gifts having a value of \$100.00 or more, regardless of whether designed to influence, shall be reported to the OOCEA Ethics Officer. Gifts received by Board members having a value of less than \$100.00 shall be subject to a rebuttable presumption that they are not designed to influence. A Board member may accept gifts valued in excess of \$100.00, if such Board member pays the donor the excess value (that is, the value over \$100.00).
- b) With the exception of subsections c, d, and e below, OOCEA Employees shall not accept any gift valued at greater than five dollars (\$5.00), from any person, vendor, consultant, or entity currently conducting business with OOCEA, or seeking to conduct business with OOCEA.
- c) OOCEA employees shall be allowed to accept on-site consumption of meals and/or refreshments at (i) official OOCEA meetings or other official OOCEA functions; or (ii) receptions held at conferences or seminars which are hosted by not-for-profit organizations and related to the business of OOCEA, provided the employee's attendance at such event is an appropriate exercise of their official duties and that meals and/or refreshments are made available to all persons in attendance on an equal basis; (iii) breakfast or luncheon meetings with vendors or consultants currently doing business with or seeking to do business with OOCEA subject to a fifteen dollar (\$15.00) limit per occasion and a maximum thirty dollar (\$30.00) cumulative limit per employee per calendar month.
- d) OOCEA Employees may attend local vendor or potential vendor sponsored free Continuing Professional Education (CPE) sessions so long as the session qualifies for continuing education credit required by statute or by specific certification requirements relative to the employee's job responsibilities.
- e) Any gift received from a relative, as defined in the OOCEA Ethics policy, is exempt from these restrictions.

6-4.02 Special Requirements for Board Members

Board Members are prohibited from knowingly accepting, directly or indirectly, a gift if he or she knows or reasonably believes that the gift has a value in excess of \$100.00, provided however, the gift in excess of \$100.00 may be accepted on behalf of the

OOCEA, so long as the person accepting such gift transfers custody and ownership of the gift to the OOCEA within a reasonable period of time. A gift valued under \$100.00 need not be reported or disclosed.

Where a reporting individual unknowingly accepts a gift prohibited by this code, but subsequently discovers the gift's true value, then such gift must be disclosed as set forth in this Code of Ethics policy. In no case may any Board member, employee, or consultant of OOCEA accept any gift, regardless of value, based on an understanding that his or her acts taken or judgment exercised on behalf of OOCEA will be influenced thereby.

6-4.03 Misuse of Public Position

No Board member, employee, or consultant shall use or attempt to use his or her position or relationship with OOCEA or any property or resource which may be within his or her trust (held to perform his or her official duties) to secure special privilege, benefit or exemption for the Board member, employee, consultant or others.

6-4.04 Employees or Consultants as Board Members

OOCEA employees and consultants are prohibited from serving on the governing body of OOCEA during their term of employment or consulting contract.

6-4.05 Appointing, Employing and Contracting with Relatives

An OOCEA Board member, employee, or consultant shall not appoint, employ, promote or advance or advocate for appointment, employment, promotion or advancement in or to a position at OOCEA, any individual who is a relative of such Board member, employee, or consultant.

An individual shall not be appointed, employed, promoted or advanced in or to a position at OOCEA if such appointment, employment, promotion or advancement has been advocated by a Board member, employee, or consultant of OOCEA who is a relative of such individual.

6-4.06 Outside Employment or Business

Employees are prohibited from holding outside employment or conducting an outside business without the express written consent from the OOCEA Executive Director.

Outside work is prohibited while on OOCEA time or premises, and shall not conflict in any way with an employee's responsibilities and duties at the Authority.

6-4.07 Solicitation and Acceptance of Honoraria by Reporting Individuals

Reporting individuals are prohibited from soliciting or accepting an honorarium when the subject of the speech, address, oral presentation or writing relates to the reporting individual's public office or duties.

6-4.08 Disclosure of Confidential Information

OOCEA Board members, employees, or consultants shall not disclose or use, for personal gain or benefit, or for the personal gain or benefit of any other person or business entity, any information not available to the general public that was obtained as a result of such person's relationship or employment with OOCEA.

6-4.09 Equal Opportunity Workplace

The OOCEA is an equal opportunity employer and makes employment decisions on the basis of merit. The Authority strives to employ the best available person in every position and shall recruit, hire, train, promote and compensate employees based on competence and potential for advancement. OOCEA employees shall not discriminate in employment, make any employment decisions, or take any employment actions because of race, color, sex, sexual orientation, national origin, religion, age, marital status, veteran's status, handicap not affecting qualifications for a particular position, disability of a qualified individual with a disability, or other classification protected by applicable federal or state law. This provision applies to all employees, applicants, consultants, and persons involved in OOCEA business.

6-4.10 Harassment Free Workplace

OOCEA is committed to a work environment free of harassment. Harassment of any kind because of or related to race, color, sex, sexual orientation, pregnancy, national origin, religion, age, marital status, veteran's status, handicap, or disability, whether by management, supervisors, or co-workers (or visitors, vendors, or contractors), is not tolerated.

Harassment prohibited by this Code includes slurs, jokes, comments, graffiti, cartoons, physical advances, physical or verbal aggression, and any other unwelcome verbal, written, or physical conduct related to a person's race, color, sex, sexual orientation, pregnancy, national origin, religion, marital status, veteran's status, age or disability/handicap.

Sexual harassment is generally defined as unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when: (1) submission to such conduct is made, either explicitly or implicitly, a term or condition of someone's employment; (2) submission to or rejection of such conduct by a person is used as a basis for employment decisions affecting that person; or (3) such conduct has the purpose or effect of unreasonably interfering with a person's work performance or of creating an intimidating, hostile, or offensive working environment.

The following are examples of harassment prohibited by this Code:

- A. If managers, supervisors, or others make submission to unwelcome verbal or physical conduct, including but not limited to requests for sexual favors, an explicit or implicit term or condition of employment (including hiring, compensation, promotion or retention).
- B. If managers, supervisors, or others use or threaten to use submission to or rejection of unwelcome verbal or physical conduct as a basis for employment decisions.

- C. If unwelcome verbal or physical conduct of managers, supervisors, or co-workers creates a hostile or intimidating work environment for any employee.
- D. If unwelcome verbal or physical conduct by managers, supervisors or co-workers interferes with an employee's work performance or environment.
- E. Any type of unwelcome conduct, whether graphic, verbal, or physical, having to do with race, color, sex, sexual orientation, pregnancy, national origin, religion, marital status, veteran's status, age, or disability/handicap, to which any employee is subjected by another employee.
- F. Any type of job-related decision, such as recruiting, hiring, retention, promotion, or firing, based on race, color, sex, sexual orientation, pregnancy, national origin, marital status, veteran's status, age, or disability/handicap, in violation of any local, state, or federal law governing same.
- G. Conduct constituting or contributing to harassment, and these policies against such conduct, also apply to visitors, vendors, and contractors in the workplace.
- H. Conduct constituting or contributing to harassment, and these policies against such conduct, are not limited to conduct which occurs on Authority premises or during business hours.

6-4.11 Requirements for Reporting Discrimination or Harassment

An employee that believes that he or she has been a victim of discrimination and/or harassment must report the matter immediately to one of the following: 1) their supervisor, 2) the Human Resources Manager or 3) the "Make a Difference" Hotline **(888-226-6043)**. The matter shall immediately be reported to the OOCEA Ethics Officer. In the event any allegation involves the Ethics Officer, the matter shall be reported to the Executive Director.

All complaints shall be promptly investigated. Investigations will be handled with appropriate confidentiality (i.e., information will be shared with only those persons with a need to know.)

Any employee determined to have discriminated against or harassed another employee will be subject to discipline, up to and including termination and shall be subject to local, state, and federal laws governing the same. Appropriate action will also be taken in cases of harassment or discrimination of employees by non-employees.

The Authority will not tolerate any retaliation against any person who objects to discrimination or harassment, reports discrimination or harassment, or who participates in any investigation of discrimination or harassment. Any employee who engages in such retaliation will be subject to discipline, up to and including termination, and shall be subject to local, state, and federal laws governing same. *(Reference Florida Statutes 112.3187 Adverse action against employee for disclosing information of specified nature prohibited; employee remedy and relief)*

6-4.12 Travel Policy

Advancement and reimbursement of travel expenses incurred by Authority Board members, employees and consultants shall be governed by Section 112.061, Florida Statutes (Travel by Public Officials and Employees). Reimbursement of travel expenses is limited to those expenses necessarily incurred by the traveler in the performance of a public purpose authorized by law to be performed by the agency in accordance with the OOCEA Travel Policy.

PART 5

SAFEGUARDS REGARDING THE USE OF PROPERTY AND PERSONNEL

6-5.01 Use of OOCEA Property and Personnel

OOCEA Board members, employees and consultants are prohibited from using OOCEA property, equipment, facilities, plans or personnel for personal benefit and may not conduct outside work while on OOCEA time or premises. Board members, employees and consultants are prohibited from using other members, employees or consultants for their personal benefit. OOCEA office supplies, work materials, vehicles and equipment are to be used for official OOCEA work only.

Personal use of the OOCEA internet and email systems is acceptable within the following parameters:

- OOCEA prohibits accessing inappropriate internet sites that, for example without limitation, offer sexual content, pornographic material, gambling, or sports (such as play-by-play).
- Employee use of the internet must be limited to only a few minutes per day and must not incur any cost on the part of OOCEA.
- Use of email for personal use should be limited. Good practice requires that, although OOCEA allows the personal use of email, it must be limited to only a few instances per day. Use of good judgment is required.
- Personal use of the internet and email may be monitored.

The entire computer and telephone system is the property of OOCEA. As such, all messages, documents or information contained within the system or sent via electronic mail are the property of OOCEA.

Personal calls should be limited to emergencies and unusual circumstances and be as brief as possible. Personal long distance calls, whether by telephone, fax or internet, shall be either charged to the employee directly, or documented and reimbursed to the Authority within 30 days.

Use of OOCEA letterhead, uniforms, insignia, seal or trademark for any purpose other than official OOCEA business is strictly prohibited.

6-5.02 Information Systems and Communications Security

Computer information systems and communications networks are integral and critical parts of the Orlando-Orange County Expressway Authority's business operations. OOCEA has made a substantial investment to establish and protect these systems and the misuse of information or systems can do irreparable harm to the agency, its employees and customers. It is therefore vital that all employees and consultants commit to safeguarding these resources. Those who have access to OOCEA data are to use the utmost care in its protection from unauthorized disclosure, alteration, destruction or publication. Anyone responsible for the willful and negligent handling of OOCEA systems, data or equipment shall be properly disciplined, up to and including termination and/or filing of a complaint with law enforcement.

All OOCEA Board members, employees and consultants shall comply with the Orlando-Orange County Expressway Security Policy and OOCEA reserves the right, without notice or warning, at any time, to audit and/or monitor the use of OOCEA systems, data and/or equipment for the purpose of ensuring compliance with the Security Policy and other security related documents such as the 'Employee Security Guidelines Handbook' and 'Contractor Security Guidelines Handbook'.

PART 6 FINANCIAL DISCLOSURE

6-6.01 Purpose

OOCEA recognizes that conflicts of interest may occur when public officers and employees have the authority to make decisions that affect their personal, private financial interests. Therefore, OOCEA Board Members and certain employees are required to disclose publicly financial interests to remind them of the obligation to put the public interest above personal considerations. Financial disclosure helps citizens monitor personal considerations of those who spend public dollars and participate in public policy decisions.

6-6.02 Persons Required to File

All OOCEA Board Members, its Executive Director, and any employees serving as a purchasing agent having authority to make any purchase exceeding \$15,000.00 must file a financial disclosure form.

6-6.03 Disclosure Requirements

The disclosure requirements for Board members are set forth on FORM 6, a copy of which may be obtained from the Orange County Supervisor of Elections. The disclosure requirements for employees are set forth on FORM 1, a copy of which may be obtained from the Orange County Supervisor of Elections. In general, such requirements include the reporting individual's sources and types of financial interests, and the disclosure of certain relationships with and ownership interests in, specified types of business such as banks, savings and loans, insurance companies and utility companies. Disclosure forms must be filed by July 1 of each year. Each such Board member, Executive Director or employee must file the appropriate disclosure form within thirty (30) days from the date of their respective appointments. Disclosure forms can be found at

www.ethics.state.fl.us. Please refer to Section 112.3145, Florida Statutes, for complete disclosure requirements.

6-6.04 Gifts

Reporting individuals are also subject to special disclosure/reporting requirements for gifts valued in excess of \$100.00. Each reporting individual must file a statement with the Commission on Ethics on the last day of any calendar quarter following the calendar in which such reporting individual received a gift valued over \$100.00, other than gifts from relatives. The Quarterly Gift Disclosure form (Form 9) can be found at www.ethics.state.fl.us.

PART 7 POLITICAL ACTIVITY

6-7.01 Political Activity Limitations

It is the intent of OOCEA to promote efficient public service by relieving its employees of political pressure and to protect against a direct threat to the integrity or morale of OOCEA employees, by regulating the political activities of its employees and consultants who are subject to OOCEA personnel policies, as indicated:

- a) No OOCEA Board member, employee or consultant shall use his or her official position, authority or influence arising from his or her relationship with OOCEA for the purpose of interfering with an election or a nomination to office, or coercing another person's activities or vote in connection therewith.
- b) No OOCEA Board member, employee, or consultant shall request, solicit, or communicate with any other Board member, employee, consultant, vendor or independent contractor for the purpose of inducing that person to pay, lend, or contribute any part of his or her salary, or any money or anything else of value, to any party, committee, organization, agency or person for political purposes. This restriction shall not preclude any Board member from serving in a non-chairperson capacity on political host committees for candidates for elective office. To avoid an inadvertent violation of this policy, any person who serves as a member of the Board shall include the following language in any mass mailing to solicit campaign contributions:
"If the recipient of this communication is a Board member or an employee of the Orlando-Orange County Expressway Authority ("OOCEA") or a consultant, vendor, subcontractor, or independent contractor to or of the OOCEA, or an employee of any such consultant, vendor, subcontractor, or independent contractor, you have received this solicitation in error, and your campaign contribution has not been intentionally solicited. Please note that

your contribution may provide an appearance of impropriety.”

Candidates for an elected position which would serve on the OOCEA Board are encouraged to voluntarily comply with this policy.

- c) Employees may express opinion on candidates or issues and participate in political campaigns only during off duty hours and Board members and consultants shall refrain from expressing such opinions at times when they are engaged in OOCEA business. No employee or consultant shall take part in any political campaign while on duty, or within any period of time during which the employee or consultant is expected to perform services for which the employee or consultant receives compensation from OOCEA. The use of any OOCEA employee or consultant work time or equipment, supplies or funds to assist political parties or candidates for public office is strictly prohibited.
- d) Any Board member, employee, or consultant who makes a contribution of his or her own volition to the campaign of a sitting Board member or a candidate for elected office who, if elected, would serve on the OOCEA Board shall file a disclosure of said contribution within fourteen (14) days with the OOCEA Executive Director who shall publish said filing as an informational item at the next regularly scheduled Board meeting.

PART 8 ETHICS EDUCATION AND ENFORCEMENT

6-8.01 Ethics Officer

The Ethics Officer is responsible for the administration and enforcement of this policy and related procedures. The Orlando-Orange County Expressway Authority's General Counsel shall serve as the Authority's Ethics Officer. The Code of Ethics policy shall be reviewed and updated by the Ethics Officer and presented to the Board for approval at least once every two years.

6-8.02 Advisory Opinions

Any Board member, employee, or consultant of OOCEA who is in doubt regarding applicability of the standards of conduct or disclosure laws herein provided may seek an advisory opinion from the Ethics Officer concerning the applicability of this Code or any provision thereof to himself or any employee. Any opinion rendered by the Ethics Officer may be relied upon by any Board member, employee, or consultant of OOCEA but only with regard to the application of this Code. Such opinion does not insulate such Board member, employee or consultant against the application of Florida Statutes or of any other applicable code of ethics.

6-8.03 Violations by Employees

Any alleged violation of this Code shall be reported in writing (a "Complaint") to the Ethics Officer or the "Make a Difference" hotline (888-226-6043). Complaints regarding the Ethics Officer shall be reported to the Executive Director. A complaint shall specify with particularity, the alleged violation and when it occurred, including a citation of the section(s) of this Code or Chapter 112, F.S. purportedly violated. The Ethics Officer (Executive Director) shall discuss the complaint with the alleged violator. The Ethics Officer (Executive Director) shall make a determination whether the alleged violation occurred. If the Ethics Officer (Executive Director) determines that a violation has occurred, the employee shall receive a written reprimand for the first offense. Repeated offenses may result in suspension without pay (for a maximum of 5 days). If the violation is particularly egregious, repeated, or if a more severe penalty is warranted, or if the Ethics Officer (Executive Director) determines that the Executive Director or Ethics Officer is guilty of violating this Code, or Chapter 112, Florida Statutes, then the matter shall be turned over to the Board. All decisions of the Ethics Officer or Executive Director may be appealed within thirty (30) days to the governing board.

6-8.04 Violations by Members

For violations by Board members, the provisions of §112.317, Florida Statutes and Florida Administrative Code, Chapter 345, or their respective successors, if any, shall control.

6-8.05 Violations of Chapter 112

A violation of this Code may also constitute a violation of Chapter 112, Florida Statutes. To the extent that a violation of this Code also constitutes a violation of Chapter 112, Florida Statutes, and the rules promulgated there under, then the penalties set forth in §112.317 and §112.3173, Florida Statutes, shall also apply.

6-8.06 Code of Ethics Acknowledgement and Training

The Code of Ethics, in its entirety, shall be posted on the Orlando-Orange County Expressway Authority website.

6-8.061 Board Member Orientation and Review Responsibilities

OOCEA Board members shall be provided with an orientation on all relevant OOCEA matters, including a detailed briefing on the Code of Ethics, within 3 months of becoming a member of the Board. The Code of Ethics shall be updated by the Ethics Officer and reviewed and approved by the OOCEA Board at least once every two years.

6-8.062 Employee Acknowledgement and Training

The Human Resources Manager shall give each new employee a copy of the Code of Ethics in its entirety and the employee shall acknowledge in writing that it has received and reviewed this Code and understands that all OOCEA Board members, employees, contractors, consultants and vendors are governed by the provisions hereof. Each employee shall subsequently receive a copy of the Code of Ethics and sign a Code of Ethics Acknowledgement each year at the time of their annual performance evaluation. The Human Resources Department shall maintain a file of

all Employee Code of Ethics Acknowledgments. Employees shall also receive mandatory ethics training at least once a year. The ethics training shall include a review of relevant provisions of this Code.

6-8.063 Contractor, Consultant and Vendor Acknowledgement

Prior to entering into a contract with any contractor, consultant or vendor, said contractor, consultant or vendor shall acknowledge in writing that it has reviewed this Code and understands that all OOCEA Board members, employees, contractors, consultants and vendors are governed by the provisions hereof. A signed copy of the Code of Ethics acknowledgement shall be retained in the contract file. Failure to review this Code shall not disqualify any contractor, consultant or vendor from consideration or participation, nor shall it excuse contractors, consultants and vendors from compliance herewith.

This Code shall apply to contractors, consultants and vendors when doing business with OOCEA and does not apply to their business with other clients.

6-8.07 "Make a Difference" Hotline

To further promote a safe, secure and successful professional environment at the Orlando-Orange County Expressway Authority, a "Make a Difference" hotline designed to facilitate the reporting of suspected unethical, illegal, or unsafe acts shall be made available to OOCEA employees and vendors. The "Make a Difference" hotline **(888-226-6043)** allows employees and vendors to report suspected unethical, illegal, or unsafe acts anonymously, without fear of retaliation.

The "Make a Difference" hotline information and toll free number shall be displayed prominently in all OOCEA break rooms.

6-8.08 Whistleblower Protection

Protection shall be afforded to an OOCEA employee disclosing information under the Florida Whistleblower's Act to any agency or official mentioned in F.S. 112.3187(6), in addition to the protections afforded to OOCEA employees by the Florida Whistleblower's Act, F.S. Sec. 112.3187 - 112.31895 and other similar provisions of law.

REVISION REGISTER

Revised Sections/Description	Board Approval Dates	ID #
Ethics Policy adopted	6/25/2004	
Ethics Policy Revised by Board Approval	7/28/2010	2010-118
Section 6-7.01 – Political Activity	01/25/2012	2012-142
Section 6-2.02 Business Associate and Creating Section 6-3.031 Requiring Disclosure of Past Business Relationships over a Prior Two-Year Period	2/22/2012	2012-144
Section 6-7.01 - Political Activity	4/02/2012	2012-147
Section 6-2.02 - Business Associate	4/02/2012	2012-144 (amend.)
Section 6-4.01 - Acceptance of Gifts and Section 6-4.02 - Special Requirements for Reporting Individuals	4/25/2012	2012-148
Section 6-3.011 – Disclosure of Relationships	10/23/2013	2013-179
Section 6-3.04 – Lobbying and Business Solicitation upon Termination (Employment by CFO & Executive Director)	03/17/2014	Resolution 2014-253

CHAPTER 2014-171

Committee Substitute for Committee Substitute for Senate Bill No. 230

An act relating to the Orlando-Orange County Expressway Authority; amending ss. 348.751 and 348.752, F.S.; renaming the Orlando-Orange County Expressway System as the "Central Florida Expressway System"; revising definitions; making technical changes; amending s. 348.753, F.S.; creating the Central Florida Expressway Authority; providing for the transfer of governance and control, legal rights and powers, responsibilities, terms, and obligations to the authority; providing conditions for the transfer; revising the composition of the governing body of the authority; providing for appointment of officers of the authority and for the expiration of terms of standing board members; revising quorum and voting requirements; conforming terminology and making technical changes; prohibiting a member or the executive director of the authority from personally representing certain persons or entities for a specified time period; prohibiting a retired or terminated member or executive director of the authority from contracting with a business entity under certain circumstances; requiring authority board members, employees, and consultants to make certain annual disclosures; requiring an ethics officer to review such disclosures; requiring the authority code of ethics to include a conflict of interest process; prohibiting authority employees and consultants from serving on the board during their employment or contract period; requiring the code of ethics to be reviewed and updated at least every 2 years; requiring employees to participate in ongoing ethics education; providing penalties; amending s. 348.754, F.S.; providing that the area served by the authority is within the geopolitical boundaries of Orange, Seminole, Lake, and Osceola Counties; requiring the authority to have prior consent from the Secretary of the Department of Transportation to construct an extension, addition, or improvement to the expressway system in Lake County; extending, to 99 years from 40 years, the term of a lease-purchase agreement; limiting the authority's authority to enter into a lease-purchase agreement; limiting the use of certain toll-revenues; providing exceptions; removing the requirement that the route of a project must be approved by a municipality before the right-of-way can be acquired; requiring that the authority encourage the inclusion of local-, small-, minority-, and women-owned businesses in its procurement and contracting opportunities; removing the authority and criteria for an authority to waive payment and performance bonds for certain public works projects that are awarded pursuant to an economic development program; conforming terminology and making technical changes; amending ss. 348.7543, 348.7544, 348.7545, 348.7546, 348.7547, 348.755, and 348.756, F.S.; conforming terminology and making technical changes; amending s. 348.757, F.S.; providing that upon termination of the lease-purchase agreement of the former Orlando-Orange County Expressway System, title in fee simple to the former system shall be transferred to the

state; conforming terminology and making technical changes; amending ss. 348.758, 348.759, 348.760, 348.761, and 348.765, F.S.; conforming terminology and making technical changes; amending s. 369.317, F.S.; conforming terminology and making technical changes; amending s. 369.324, F.S.; revising the membership of the Wekiva River Basin Commission; conforming terminology; providing criteria for the transfer of the Osceola County Expressway System to the Central Florida Expressway Authority; providing for the repeal of part V of ch. 348, F.S., when the Osceola County Expressway System is transferred to the Central Florida Expressway Authority; requiring the Central Florida Expressway Authority to reimburse other governmental entities for obligations related to the Osceola County Expressway System; providing for reimbursement after payment of other obligations; providing a directive to the Division of Law Revision and Information; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Section 348.751, Florida Statutes, is amended to read:

348.751 Short title.—This part ~~shall be known and~~ may be cited as the “Central Florida Orlando-Orange County Expressway Authority Law.”

Section 2. Section 348.752, Florida Statutes, is amended to read:

348.752 Definitions.—~~As used in this part The following terms, when-
ever used or referred to in this law, shall have the following meanings, except
in those instances where the context clearly indicates otherwise:~~

(1) The term “agency of the state” means ~~and includes~~ the state and any department of, or corporation, agency, or instrumentality heretofore ~~or~~ hereafter created, designated, or established by, the state.

(2) The term “authority” means the body politic and corporate, and agency of the state created by this part.

(3) The term “bonds” means ~~and includes~~ the notes, bonds, refunding bonds, or other evidences of indebtedness or obligations, in either temporary or definitive form, which the authority is authorized to issue pursuant to this part.

(4) The term “Central Florida Expressway Authority” means the body politic and corporate, and agency of the state created by this part.

(5) The term “Central Florida Expressway System” means any expressway and appurtenant facilities, including all approaches, roads, bridges, and avenues for the expressway and any rapid transit, trams, or fixed guideways located within the right-of-way of an expressway.

~~(4) The term “city” means the City of Orlando.~~

~~(5) The term “county” means the County of Orange.~~

(6) The term “department” means the Department of Transportation ~~existing under chapters 334-339.~~

(7) The term “expressway” has the same meaning as ~~is the same as~~ limited access expressway.

(8) The term “federal agency” means and includes the United States, the President of the United States, and any department of, or corporation, agency, or instrumentality ~~heretofore or hereafter~~ created, designated, or established by, the United States.

(9) The term “lease-purchase agreement” means the lease-purchase agreements that ~~which~~ the authority is authorized ~~pursuant to this part~~ to enter into with the Department of Transportation pursuant to this part.

(10) The term “limited access expressway” means a street or highway specifically ~~especially~~ designed for through traffic, and over, from, or to which, a ~~no~~ person does not ~~shall~~ have the right of easement, use, or access except in accordance with the rules ~~of and regulations promulgated and~~ established by the authority governing its use ~~for the use of such facility.~~ Such highways or streets may be parkways that do not allow traffic by, from ~~which~~ trucks, buses, and other commercial vehicles ~~shall be excluded, or they may be~~ freeways open to use by all customary forms of street and highway traffic.

(11) The term “members” ~~means the governing body of the authority, and the term “member” means an individual who serves on the one of the individuals constituting such governing body of the authority.~~

(12) The term “Orange County gasoline tax funds” means ~~all the revenue derived from the~~ 80-percent surplus gasoline tax funds accruing in each year to the Department of Transportation for use in Orange County under the provisions of s. 9, Art. XII of the State Constitution, after deducting ~~deduction only of~~ any amounts of said gasoline tax funds ~~previously~~ heretofore pledged by the department or the county for outstanding obligations.

~~(13) The term “Orlando Orange County Expressway System” means any and all expressways and appurtenant facilities thereto, including, but not limited to, all approaches, roads, bridges, and avenues of access for said expressway or expressways.~~

~~(13)(14)~~ The term “State Board of Administration” means the body corporate existing under the provisions of s. 4, Art. IV of the State Constitution, or any successor ~~thereto.~~

(14) The term “transportation facilities” means and includes the mobile and fixed assets, and the associated real or personal property or rights, used in the transportation of persons or property by any means of conveyance, and

all appurtenances, such as, but not limited to, highways; limited or controlled access lanes, avenues of access, and facilities; vehicles; fixed guideway facilities, including maintenance facilities; and administrative and other office space for the exercise by the authority of the powers and obligations granted in this part.

~~(15) Words importing singular number include the plural number in each case and vice versa, and words importing persons include firms and corporations.~~

Section 3. Section 348.753, Florida Statutes, is amended to read:

348.753 ~~Central Florida Orlando-Orange County~~ Expressway Authority.

(1) There is ~~hereby~~ created and established a body politic and corporate, an agency of the state, to be known as the ~~Central Florida Orlando-Orange County~~ Expressway Authority, ~~hereinafter referred to as "authority."~~

(2)(a) Immediately upon the effective date of this act, the Central Florida Expressway Authority shall assume the governance and control of the Orlando-Orange County Expressway Authority System, including its assets, personnel, contracts, obligations, liabilities, facilities, and tangible and intangible property. Any rights in such property, and other legal rights of the authority, are transferred to the Central Florida Expressway Authority. The Central Florida Expressway Authority shall immediately succeed to and assume the powers, responsibilities, and obligations of the Orlando-Orange County Expressway Authority.

(b) It is the intent of the Legislature that the Central Florida Expressway Authority, upon its formation, be the successor party to the Orlando-Orange County Expressway Authority under the land acquisition contract dated November 11, 2013, and be subject to all terms and provisions, including conditions precedent and rights of termination, stated in the contract.

(c) The transfer pursuant to this subsection is subject to the terms and covenants provided for the protection of the holders of the Orlando-Orange County Expressway Authority bonds in the lease-purchase agreement and the resolutions adopted in connection with the issuance of the bonds. Further, the transfer does not impair the terms of the contract between the Orlando-Orange County Expressway Authority and the bondholders, does not act to the detriment of the bondholders, and does not diminish the security for the bonds. After the transfer, the Central Florida Expressway Authority shall operate and maintain the expressway system and any other facilities of the Orlando-Orange County Expressway Authority in accordance with the terms, conditions, and covenants contained in the bond resolutions and lease-purchase agreement securing the bonds of the authority. The Central Florida Expressway Authority shall collect toll revenues and apply them to the payment of debt service as provided in the bond resolution securing the bonds, and shall expressly assume all obligations relating to the bonds to ensure that the transfer will have no adverse impact on the security

for the bonds. The transfer does not make the obligation to pay the principal and interest on the bonds a general liability of the Central Florida Expressway Authority or pledge additional expressway system revenues to payment of the bonds. Revenues that are generated by the expressway system and other facilities of the Central Florida Expressway Authority which were pledged by the Orlando-Orange County Expressway Authority to payment of the bonds will remain subject to the pledge for the benefit of the bondholders. The transfer does not modify or eliminate any prior obligation of the department to pay certain costs of the expressway system from sources other than revenues of the expressway system.

(3)(2) The governing body of the authority shall consist of nine ~~five~~ members. The chairs of the boards of the county commissions of Seminole, Lake, and Osceola Counties shall each appoint one member, who may be a commission member or chair. The Mayor of Orange County shall appoint a member from the Orange County Commission. The Governor shall appoint three citizen ~~Three members, each of whom must be a citizen of either Orange County, Seminole County, Lake County, or Osceola County shall be citizens of Orange County, who shall be appointed by the Governor. The eighth~~ fourth member must ~~shall be, ex officio, the Mayor of chair of the County Commissioners of Orange County. The ninth member must be the Mayor of the City of Orlando. The executive director of Florida Turnpike Enterprise shall serve as a nonvoting advisor to the governing body of the authority, and the fifth member shall be, ex officio, the district secretary of the Department of Transportation serving in the district that contains Orange County. The term of Each appointed member appointed by the Governor shall serve be for 4 years. Each county-appointed member shall serve for 2 years. The terms of standing board members expire upon the effective date of this act. Each appointed member shall hold office until his or her successor has been appointed and has qualified. A vacancy occurring during a term ~~must~~ shall be filled only for the balance of the unexpired term. Each appointed member of the authority shall be a person of outstanding reputation for integrity, responsibility, and business ability, but, except as provided in this subsection, a ~~no~~ person who is an officer or employee of a municipality or any city or of Orange county ~~may not in any other capacity~~ shall be an appointed member of the authority. Any member of the authority is ~~shall be~~ eligible for reappointment.~~

(4)(3)(a) The authority shall elect one of its members as chair of the authority. The authority shall also elect one of its members as vice chair, one of its members as a secretary, and one of its members as a treasurer ~~who may or may not be members of the authority. The chair, vice chair, secretary, and treasurer shall hold such offices at the will of the authority. Five~~ Three members of the authority ~~shall constitute a quorum, and the vote of five~~ three members ~~is~~ shall be necessary for any action taken by the authority. ~~A~~ No vacancy in the authority ~~does not~~ shall impair the right of a quorum of the authority to exercise all of the rights and perform all of the duties of the authority.

(b) Upon the effective date of his or her appointment, or as soon thereafter as practicable, each appointed member of the authority shall enter upon his or her duties. Members of the authority may be removed from office by the Governor for misconduct, malfeasance, misfeasance, or nonfeasance in office.

(c) Members of the authority are entitled to receive reimbursement from the authority for travel and other necessary expenses incurred in connection with the business of the authority as provided in s. 112.061, but may not draw salaries or other compensation.

~~(5)(4)(a) The authority may employ an executive secretary, an executive director, its own counsel and legal staff, technical experts, and the such engineers, and such employees that, permanent or temporary, as it requires. The authority may require and may determine the qualifications and fix the compensation of such persons, firms, or corporations, and may employ a fiscal agent or agents; provided, however, that the authority shall solicit sealed proposals from at least three persons, firms, or corporations for the performance of any services as fiscal agents. The authority may delegate to one or more of its agents or employees the such of its power as it deems shall deem necessary to carry out the purposes of this part, subject always to the supervision and control of the authority. Members of the authority may be removed from their office by the Governor for misconduct, malfeasance, misfeasance, or nonfeasance in office.~~

~~(b) Members of the authority shall be entitled to receive from the authority their travel and other necessary expenses incurred in connection with the business of the authority as provided in s. 112.061, but they shall draw no salaries or other compensation.~~

(6) A member or the executive director of the authority may not:

(a) Personally represent another person or entity for compensation before the authority for a period of 2 years following vacation of his or her position.

(b) After retirement or termination, have an employment or contractual relationship with a business entity other than an agency as defined in s. 112.312, in connection with a contract in which the member or executive director personally and substantially participated in through decision, approval, disapproval, recommendation, rendering of advice, or investigation while he or she was a member or employee of the authority.

(7) The authority's general counsel shall serve as the authority's ethics officer.

(8) Authority board members, employees, and consultants who hold positions that may influence authority decisions shall refrain from engaging in any relationship that may adversely affect their judgment in carrying out authority business. To prevent such conflicts of interest and preserve the

integrity and transparency of the authority to the public, the following disclosures must be made annually on a disclosure form:

(a) Any relationship a board member, employee, or consultant has which affords a current or future financial benefit to such board member, employee, or consultant, or to a relative or business associate of such board member, employee, or consultant, and which a reasonable person would conclude has the potential to create a prohibited conflict of interest. As used in this subsection, the term "relative" has the same meaning as in s. 112.312.

(b) Whether a relative of a board member, employee, or consultant is a registered lobbyist, and if so, the names of the lobbyist's clients. Such names shall be provided in writing to the ethics officer.

(c) Any and all interests in real property that a board member, employee, or consultant has, or that a relative, principal, client, or business associate of such board member, employee, or consultant has, if such real property is located within, or within a one-half mile radius of, any actual or prospective authority roadway project. The executive director shall provide a corridor map and a property ownership list reflecting the ownership of all real property within the disclosure area, or an alignment map with a list of associated owners, to all board members, employees, and consultants.

(9) The disclosure forms required under subsection (8) must be reviewed by the ethics officer or, if a form is filed by the general counsel, by the executive director.

(10) The conflict of interest process shall be outlined in the authority's code of ethics.

(11) Authority employees and consultants are prohibited from serving on the governing body of the authority while employed by or under contract with the authority.

(12) The code of ethics policy shall be reviewed and updated by the ethics officer and presented for board approval at a minimum of once every 2 years.

(13) Employees shall be adequately informed and trained on the code of ethics and shall continually participate in ongoing ethics education.

(14) The requirements in subsections (6) through (13) are in addition to the requirements that the members and the executive director of the authority are required to follow under chapter 112.

(15) Violations of subsections (6), (8), and (11) are punishable in accordance with s. 112.317.


Section 4. Section 348.754, Florida Statutes, is amended to read:

348.754 Purposes and powers.—

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MEMORANDUM

TO: Board Members
Central Florida Expressway Authority

FROM: Lisa Lumbard, Interim Chief Financial Officer 

DATE: August 7, 2014

RE: Draft of Fiscal Year 2015 Operations, Maintenance and Administration Budget

Attached is the Draft Operations, Maintenance and Administration budget for Fiscal Year 2015. The document includes summary budget data as well as individual cost center support.

I plan on presenting the final budget at the September 2014 meeting for adoption. If you have any concerns or feedback on the proposed budget please provide them at the Board Workshop or at your earliest convenience so that any necessary changes can be made prior to the September meeting.

cc: Joe Berenis, Deputy Executive Director
Laura Kelley, Deputy Executive Director

Central Florida Expressway Authority
Calculation of the Composite Debt Service Ratio, as Defined
by the Bond Resolutions and Related Documents - Including Subordinate Coverage

	Years Ended June 30,			Change % From FY 2014 Budget
	Actual 2013	Budget 2014	Budget 2015	
Revenues:				
Tolls	\$291,328,375	\$299,300,000	\$317,500,000	6%
Tolls Collected via UTN's	6,835,856	4,500,000	7,000,000	56%
Fees Collected via UTN's and UTC's	3,337,816	3,072,880	4,080,000	33%
Transponder sales	274,176	78,674	43,200	-45%
Other Operating	1,040,433	1,067,308	1,182,836	11%
Interest	2,161,620	1,339,709	1,227,610	-8%
Miscellaneous	830,943	877,609	918,153	5%
Total revenues	305,809,219	310,236,180	331,951,799	7%
Expenses:				
Operations	34,083,290	36,687,560	38,051,900	4%
Maintenance	13,595,529	14,814,685	15,487,997	5%
Administrative*	5,530,287	6,110,310	6,419,966	5%
Other Operating	2,629,719	3,381,684	2,800,000	-17%
Total expenses	55,838,825	60,994,239	62,759,863	3%
Add deposits into OMA reserve	367,301	303,449	206,447	-32%
Less advances for operations and maintenance expenses received from the FDOT	(2,771,420)	(8,556,379)	(8,706,666)	2%
Net expense	53,434,706	52,741,309	54,259,644	3%
Net revenues, as defined, plus payments received from the FDOT	252,374,513	257,494,871	277,692,155	8%
Senior debt service payments**	131,957,264	139,757,238	138,569,317	-1%
Subordinate Lien (SIB Loan)	5,375,000	10,313,400	10,187,500	-1%
General Reserve subordinate payments	20,000,000	20,000,000	20,000,000	0%
SunTrust Bank Loan Payment	824,281	1,399,722	1,399,722	0%
Total debt payments plus FDOT repayments	158,156,545	171,470,360	170,156,539	-1%
County gas tax pledge	8,334,164	8,250,000	8,500,000	3%
Subordinate debt service ratio of net revenues to total debt payment	1.60	1.50	1.63	8.7%
Senior debt service ratio of net revenues to debt service	1.91	1.84	2.00	8.8%
Debt service ratio of total pledged revenues to debt service***	1.98	1.90	2.07	8.6%

* The Construction Administration and Plans Production cost centers will be allocated to all construction in progress projects at the end of the year and thus are not included here.

** Per Bond Resolution Calculation.

*** This calculation applies to the 1990 Series bonds, which are covered by the County's gas tax pledge. The 2003D, 2007A, 2008B, 2010A, 2010B, 2010C, 2012, 2013A and 2013B series bonds are not covered by this pledge.

FY 2015 BUDGET

Budget FY 2015

SUMMARY

OPERATIONS

- Toll Operations
- Information Technology
- E-PASS
- Marketing
- Violation Enforcement
- Plazas

MAINTENANCE

- Maintenance Administration
- Expressway Operations
- Routine Maintenance

ADMINISTRATION

- General
- 525 South Magnolia
- Executive
- Plans Production
- Legal
- Accounting
- Procurement
- Human Resources
- Business Development
- Communications
- Construction Administration
- Internal Audit

OTHER OPERATING EXPENSES

GOLDENROD

SUMMARY

Central Florida Expressway Authority
Calculation of the Composite Debt Service Ratio, as Defined
by the Bond Resolutions and Related Documents - Including Subordinate Coverage

	Years Ended June 30,			Change % From FY 2014 Budget
	Actual 2013	Budget 2014	Budget 2015	
Revenues:				
Tolls	\$291,328,375	\$299,300,000	\$317,500,000	6%
Tolls Collected via UTN's	6,835,856	4,500,000	7,000,000	56%
Fees Collected via UTN's and UTC's	3,337,816	3,072,880	4,080,000	33%
Transponder sales	274,176	78,674	43,200	-45%
Other Operating	1,040,433	1,067,308	1,182,836	11%
Interest	2,161,620	1,339,709	1,227,610	-8%
Miscellaneous	830,943	877,609	918,153	5%
Total revenues	305,809,219	310,236,180	331,951,799	7%
Expenses:				
Operations	34,083,290	36,687,560	38,051,900	4%
Maintenance	13,595,529	14,814,685	15,487,997	5%
Administrative*	5,530,287	6,110,310	6,419,966	5%
Other Operating	2,629,719	3,381,684	2,800,000	-17%
Total expenses	55,838,825	60,994,239	62,759,863	3%
Add deposits into OMA reserve	367,301	303,449	206,447	-32%
Less advances for operations and maintenance expenses received from the FDOT	(2,771,420)	(8,556,379)	(8,706,666)	2%
Net expense	53,434,706	52,741,309	54,259,644	3%
Net revenues, as defined, plus payments received from the FDOT	252,374,513	257,494,871	277,692,155	8%
Senior debt service payments**	131,957,264	139,757,238	138,569,317	-1%
Subordinate Lien (SIB Loan)	5,375,000	10,313,400	10,187,500	-1%
General Reserve subordinate payments	20,000,000	20,000,000	20,000,000	0%
SunTrust Bank Loan Payment	824,281	1,399,722	1,399,722	0%
Total debt payments plus FDOT repayments	158,156,545	171,470,360	170,156,539	-1%
County gas tax pledge	8,334,164	8,250,000	8,500,000	3%
Subordinate debt service ratio of net revenues to total debt payment	1.60	1.50	1.63	8.7%
Senior debt service ratio of net revenues to debt service	1.91	1.84	2.00	8.8%
Debt service ratio of total pledged revenues to debt service***	1.98	1.90	2.07	8.6%

* The Construction Administration and Plans Production cost centers will be allocated to all construction in progress projects at the end of the year and thus are not included here.

** Per Bond Resolution Calculation.

*** This calculation applies to the 1990 Series bonds, which are covered by the County's gas tax pledge. The 2003D, 2007A, 2008B, 2010A, 2010B, 2010C, 2012, 2013A and 2013B series bonds are not covered by this pledge.

Central Florida Expressway Authority
Budgeted Flow of Funds - Including Subordinate Payments
On a Cash Flow Basis (Includes Capitalized Items)

	Years Ended June 30,				
	Actual 2013	Budget 2014	Budget 2015	From FY 2014 Budget	
Revenues:					
Tolls	\$291,328,375	\$299,300,000	\$317,500,000	18,200,000	6.1%
Tolls Collected via UTN's	6,835,856	4,500,000	7,000,000	2,500,000	55.6%
Fees Collected via UTN's and UTC's	3,337,816	3,072,880	4,080,000	1,007,120	32.8%
Transponder sales	274,176	78,674	43,200	(35,474)	-45.1%
Other Operating	1,040,433	1,067,308	1,182,836	115,528	10.8%
Interest	2,161,620	1,339,709	1,227,610	(112,099)	-8.4%
Miscellaneous	830,943	877,609	918,153	40,544	4.6%
Total revenues	305,809,219	310,236,180	331,951,799	21,715,619	7.0%
Expenses:					
Operations	34,078,093	36,687,560	38,051,900	1,364,340	3.7%
Maintenance	13,595,529	14,814,685	15,487,997	673,312	4.5%
Administrative	5,995,796	6,745,779	7,091,671	345,892	5.1%
Other Operating	2,629,719	3,381,684	2,800,000	(581,684)	-17.2%
Total expenses	56,299,137	61,629,707	63,431,568	1,801,861	2.9%
Debt service payments	131,957,264	142,261,790	140,086,304	(2,175,486)	-1.5%
Subordinate Lien (SIB Loan)	5,375,000	10,313,400	10,187,500	(125,900)	-1.2%
General Reserve subordinate payments	20,000,000	20,000,000	20,000,000	-	0.0%
SunTrust Bank Loan Payment	824,281	1,399,722	1,399,722	-	0.0%
Renewal and Replacement Reserve	-	-	20,000,000	20,000,000	
OM&A Capital Expenditures & Projects	594,001	487,400	1,118,670	631,270	129.5%
Net Available for System Projects	\$ 90,759,536	\$ 74,144,161	\$ 75,728,035	\$ 1,583,874	2.1%

FY 2015 BUDGETED POSITIONS

	FY14 FTE	FY15 FTE	CHANGE
05-110-710 OPERATIONS			
Director of Toll Operations	1	1	
Manager of E-PASS and Plaza Operations	1	1	
Manager of VES and Special Projects	1	1	
Toll Operations and Quality Control Specialist	1	1	
	<u>4</u>	<u>4</u>	<u>0</u>
05-110-720 INFORMATION TECHNOLOGY			
Director of IT	1	1	
Business Analyst	1	1	
Help Desk	2	2	
Help Desk Specialist	1	1	
Information Security Manager	1	1	
IT Program Manager	1	1	
LAN Administrator	1	1	
Programmer Supervisor/Database Administrator	1	1	
Systems Administrator	1	1	
Senior Systems Analyst	2	2	
Systems Analyst	3	3	
Technology Analyst	1	1	
Web Developer	1	1	
	<u>17</u>	<u>17</u>	<u>0</u>
05-120-810 MAINTENANCE ADMINISTRATION			
Director of Construction and Maintenance	0.7	0.7	
Administrative Assistant	0.2	0.2	
Contract Support Specialist	0.3	0.3	
Facilities Maintenance Supervisor	1	1	
Fiber Optic Network Technician	1	1	
Landscape Architect	1	1	
Senior Roadway Inspector	1	1	
Roadway Inspector	1	1	
	<u>6.2</u>	<u>6.2</u>	<u>0</u>
05-120-820 EXPRESSWAY OPERATIONS			
Director of Expressway Operations	1	1	
Administrative Assistant	0.3	0.3	
	<u>1.3</u>	<u>1.3</u>	<u>0</u>
05-130-620 EXECUTIVE			
Executive Director	1	1	
Deputy Executive Director	2	2	
Executive Assistant	1	1	
Receptionist	1	1	
	<u>5</u>	<u>5</u>	<u>0</u>
05-130-623 PLANS PRODUCTION			
Director of Engineering	1	1	
Administrative Assistant	0.1	0.1	
Contract Support	1	1	

		<u>2.1</u>	<u>2.1</u>	<u>0</u>
05-130-625	LEGAL			
	General Counsel	1	1	
	Paralegal	<u>1</u>	<u>1</u>	
		2	2	0
05-130-630	ACCOUNTING AND FINANCE			
	Chief Financial Officer	1	1	
	Manager of Accounting and Finance	1	1	
	Manager of Contract Compliance	1	1	
	Assistant Manager of Accounting and Finance	2	2	
	Accountant	2	2	
	Accounting Clerk	2	2	
	Accounting Specialist	1	1	
	Administrative Assistant	1	1	
	Revenue Analyst	<u>1</u>	<u>1</u>	
		12	12	0
05-130-640	PROCUREMENT			
	Director of Procurement	1	1	
	Manager of Procurement	1	1	
	Buyer	1	1	
	Document Control Specialist/Contracts Coordinator	1	1	
	Contracts Analyst	1	1	
	Public Records Specialist/Contracts Coordinator	<u>1</u>	<u>1</u>	
		6	6	0
05-130-660	HUMAN RESOURCES			
	Director of Human Resources	<u>1</u>	<u>1</u>	
		1	1	0
05-130-665	BUSINESS DEVELOPMENT			
	Director of Business Development	<u>1</u>	<u>1</u>	
		1	1	0
05-130-670	MARKETING AND COMMUNICATIONS			
	Director of Public Affairs and Communications	1	1	
	Community Government Relations Coordinator	1	1	
	Senior Communications Coordinator	<u>1</u>	<u>1</u>	
		3	3	0
05-130-685	CONSTRUCTION ADMINISTRATION			
	Director of Construction and Maintenance	0.3	0.3	
	Administrative Assistant	0.4	0.4	
	Contract Support Specialist	0.7	0.7	
	Resident Engineer	<u>1</u>	<u>1</u>	
		2.4	2.4	0
GRAND TOTAL		63	63	0

OPERATIONS

Central Florida Expressway Authority
Operations Fund - Summary

	2013 Year-end Actual	2014 Original Budget	2014 Budget Amendments	2014 Restated Budget	Projected Year-end Actual	2015 Annual Budget	% Inc (Decr) over 2014 Restated
Toll Operations (710)	\$ 403,566	\$ 459,931		\$ 459,931	\$ 435,447	\$ 529,769	15.2%
IT (720)	3,124,857	3,772,439		3,772,439	3,615,601	3,782,285	0.3%
E-PASS Service Center (740)	8,285,906	8,362,013		8,362,013	8,484,612	8,612,203	3.0%
Marketing (745)	390,041	512,040		512,040	512,000	522,290	2.0%
Violation Enforcement (750)	1,946,918	2,180,705		2,180,705	2,172,500	2,816,248	29.1%
Subtotal	14,151,288	15,287,128		15,287,128	15,220,160	16,262,795	6.4%
<u>Toll Facilities</u>							
Beachline Expressway (SR 528)							
Dallas (943)	1,138,311	1,315,094		1,315,094	1,232,685	1,377,913	4.8%
Beachline Plaza (944)	1,301,594	1,494,868		1,494,868	1,450,858	1,407,235	-5.9%
Airport (945)	1,731,517	1,794,565		1,794,565	1,779,000	1,873,681	4.4%
East-West Expressway (SR 408)							
Dean Plaza (914)	1,229,113	1,375,984		1,375,984	1,343,583	1,397,208	1.5%
Conway Main Plaza (915)	2,182,100	2,359,466		2,359,466	2,309,335	2,419,033	2.5%
Pine Hills Plaza (916)	1,545,310	1,626,859		1,626,859	1,610,241	1,651,494	1.5%
Hiwassee Plaza (917)	1,322,478	1,389,321		1,389,321	1,331,019	1,386,223	-0.2%
John Land Apopka Expressway (SR 414)							
Coral Hills Plaza (954)	1,338,774	1,407,433		1,407,433	1,404,617	1,471,010	4.5%
Western Beltway (SR 429)							
Independence Plaza (934)	1,286,093	1,341,153		1,341,153	1,321,112	1,379,679	2.9%
Forest Lake Plaza (935)	1,325,113	1,380,308		1,380,308	1,400,131	1,439,818	4.3%
Central Florida Greenway (SR 417)							
John Young Plaza (923)	1,508,517	1,558,273		1,558,273	1,554,452	1,598,563	2.6%
Boggy Creek Plaza (924)	1,577,455	1,689,989		1,689,989	1,642,807	1,685,899	-0.2%
Curry Ford Plaza (925)	1,251,405	1,322,180		1,322,180	1,306,203	1,337,847	1.2%
University Plaza (926)	1,189,025	1,344,939		1,344,939	1,310,537	1,363,501	1.4%
Subtotal Toll Facilities	19,926,805	21,400,432		21,400,432	20,996,580	21,789,105	1.8%
OPS Budget Before Participation	34,078,093	36,687,560		36,687,560	36,216,740	38,051,900	3.7%
<u>FDOT Participation</u>							
Conway Main, Pine Hills, & Airport Plazas	(5,299,127)	(5,617,540)		(5,617,540)	(5,538,517)	(5,779,350)	2.9%
Total Operating Costs	28,778,966	31,070,020		31,070,020	30,678,223	32,272,550	3.9%

Capital Expenditures and Projects

<u>Capital Expenditures</u>							
IT (720)	234,527	307,400		307,400	286,900	303,750	-1.2%
Total Capital Expenditures	234,527	307,400		307,400	286,900	303,750	-1.2%
<u>Projects</u>							
IT (721)	344,989	134,000		134,000	50,000	686,200	412.1%
E-Pass Service Center (741)	5,750	-		-	-	-	-
Total Projects	350,739	134,000		134,000	50,000	686,200	412.1%

Toll Operations

Central Florida Expressway Authority
Toll Operations
Budget Worksheet

Page 1 of 1

Account Description

SALARIES & BENEFITS

05-110-710-51200	Salaries & Wages	\$ 280,758	\$ 308,042	\$ 197,546	\$ 297,236	-4%	\$ 317,284	59.9%	7%	3%
05-110-710-52100	Social Security and Medicare	21,464	22,887	14,799	22,477	-2%	23,314	4.4%	4%	2%
05-110-710-52210	Retirement Contributions -FRS	14,653	35,569	22,963	34,474	-3%	41,189	7.8%	19%	16%
05-110-710-52300	Life and Health Insurance	57,908	73,194	41,743	64,934	-11%	79,467	15.0%	22%	9%
05-110-710-52310	State Assessment	431	845	329	503	-40%	845	0.2%	68%	0%
05-110-710-52400	Workers' Compensation	418	620	388	670	8%	1,195	0.2%	78%	93%
	Total Salaries & Benefits:	375,632	441,156	277,768	420,294	-5%	463,294	87.5%	10%	5%

OTHER

05-110-710-53110	Consultant Fees	-	-	-	-		50,000	9.4%		
05-110-710-53410	Contract Personnel	16,217	-	-	-		-	0.0%		
05-110-710-54010	Travel	1,320	3,200	1,150	3,200	0%	5,700	1.1%	78%	78%
05-110-710-54012	Reimbursed Local Travel	67	200	30	100	-50%	200	0.0%	100%	0%
05-110-710-54020	Gasoline	948	750	527	850	13%	900	0.2%	6%	20%
05-110-710-54110	Telephone Service	510	500	288	500	0%	500	0.1%	0%	0%
05-110-710-54130	Postage and Delivery	83	-	-	-		-	0.0%		
05-110-710-54200	Printing	36	150	-	75	-50%	150	0.0%	100%	0%
05-110-710-54430	Leases - Equipment	3,779	5,000	2,128	3,300	-34%	-	0.0%		-100%
05-110-710-54500	Insurance	524	600	397	528	-12%	550	0.1%	4%	-8%
05-110-710-54610	Repairs & Maint. - Equipment	-	500	-	250	-50%	500	0.1%	100%	0%
05-110-710-54650	Repairs & Maint. - Vehicles	989	1,000	62	500	-50%	1,000	0.2%	100%	0%
05-110-710-54910	Advertising & Legal Notices	229	-	-	-		-	0.0%		
05-110-710-54990	Miscellaneous Expense	-	100	-	50	-50%	100	0.0%	100%	0%
05-110-710-55100	Office Supplies	283	400	245	450	13%	500	0.1%	11%	25%
05-110-710-55110	Office Expense - Other	449	1,500	473	1,200	-20%	1,500	0.3%	25%	0%
05-110-710-55210	Operating Supplies	-	150	-	75	-50%	150	0.0%	100%	0%
05-110-710-55220	Software Expense	-	150	-	75	-50%	150	0.0%	100%	0%
05-110-710-55400	Dues & Subscriptions	2,500	2,500	2,500	2,500	0%	2,500	0.5%	0%	0%
05-110-710-55420	Seminars & Conferences	-	2,075	575	1,500	-28%	2,075	0.4%	38%	0%
	Total Other:	27,934	18,775	8,375	15,153	-19%	66,475	12.5%	339%	254%

TOTAL

403,566	459,931	286,143	435,447	-5%	529,769	100.0%	22%	15%
---------	---------	---------	---------	-----	---------	--------	-----	-----

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Toll Operations - 710

05-110-710-53110	Consultant Fees	Account Budget:	\$50,000
This money will be used to do additional work regarding the cost to collect as it relates to the violation enforcement/UTN process. Would like to determine the cost to collect for this particular segment to ensure the back office costs are being recovered during the invoicing process. This data will also be helpful to determine the appropriate rate structure for the future Wekiva AET toll rates for non-transponder customers.			50,000
05-110-710-54010	Travel	Account Budget:	\$5,700
Miscellaneous travel as needed.			5,700
05-110-710-54012	Reimbursed Local Travel	Account Budget:	\$200
Mileage reimbursement for operations staff while in Central Florida.			200
05-110-710-54020	Gasoline	Account Budget:	\$900
Gasoline charges for operations staff.			900
05-110-710-54110	Telephone Service	Account Budget:	\$500
Cell phone usage for operations staff.			500
05-110-710-54200	Printing	Account Budget:	\$150
Miscellaneous printing as needed.			150
05-110-710-54500	Insurance	Account Budget:	\$550
Insurance for vehicle.			550
05-110-710-54610	Repairs & Maint. - Equipment	Account Budget:	\$500
Repairs for equipment.			500
05-110-710-54650	Repairs & Maint. - Vehicles	Account Budget:	\$1,000
Repairs for vehicle as needed.			1,000
05-110-710-54990	Miscellaneous Expense	Account Budget:	\$100
Miscellaneous expenses as needed.			100
05-110-710-55100	Office Supplies	Account Budget:	\$500
Standard office supplies for staff.			500
05-110-710-55110	Office Expense - Other	Account Budget:	\$1,500
Expense for furniture < \$5,000 per item.			1,500
05-110-710-55210	Operating Supplies	Account Budget:	\$150
Operating supplies as needed.			150
05-110-710-55220	Software Expense	Account Budget:	\$150
Software purchases.			150
05-110-710-55400	Dues and Subscriptions	Account Budget:	\$2,500
Miscellaneous dues and subscriptions.			2,500
05-110-710-55420	Seminars and Conferences	Account Budget:	\$2,075
Seminars and conferences like the IBTTA.			2,075

Information Technology

Central Florida Expressway Authority
Operations - IT
Budget Worksheet

Page 1 of 2

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
SALARIES & BENEFITS										
05-110-720-51200	Salaries & Wages	\$ 1,024,121	\$ 1,342,868	\$ 720,587	\$ 1,080,016	-20%	\$ 1,355,800	28.4%	26%	1%
05-110-720-52100	Social Security and Medicare	76,958	101,108	53,750	81,130	-20%	101,530	2.1%	25%	0%
05-110-720-52210	Retirement Contributions -FRS	54,420	108,835	60,600	90,599	-17%	119,824	2.5%	32%	10%
05-110-720-52300	Life and Health Insurance	208,379	311,209	148,341	234,227	-25%	337,765	7.1%	44%	9%
05-110-720-52310	State Assessment	2,088	3,589	1,459	2,247	-37%	3,589	0.1%	60%	0%
05-110-720-52400	Workers' Compensation	2,475	2,635	1,832	3,032	15%	4,004	0.1%	32%	52%
	Total Salaries & Benefits:	1,368,441	1,870,245	986,569	1,491,251	-20%	1,922,512	40.3%	29%	3%
OTHER										
05-110-720-53410	Contract Personnel	431,598	299,301	343,270	500,000	67%	299,301	6.3%	-40%	0%
05-110-720-54010	Travel	1,787	4,285	-	1,000	-77%	7,285	0.2%	629%	70%
05-110-720-54012	Reimbursed Local Travel	57	500	-	200	-60%	500	0.0%	150%	0%
05-110-720-54020	Gasoline	596	1,200	458	1,000	-17%	1,200	0.0%	20%	0%
05-110-720-54110	Telephone Service	119,866	86,700	58,616	86,700	0%	88,800	1.9%	2%	2%
05-110-720-54120	Internet Service	(1,589)	52,200	27,257	50,000	-4%	52,200	1.1%	4%	
05-110-720-54610	Repairs & Maint. - Equipment	178	10,000	112	5,000	-50%	10,000	0.2%	100%	0%
05-110-720-54620	Repairs & Maint. - Software and Hardware	425,851	474,156	237,667	475,000	0%	462,957	9.7%	-3%	-2%
05-110-720-54622	Maintenance - Toll Collection Software	537,777	650,000	237,620	650,000	0%	650,000	13.6%	0%	0%
05-110-720-54990	Miscellaneous Expense	-	1,000	-	1,000	0%	1,000	0.0%	0%	0%
05-110-720-55100	Office Supplies	23,637	37,005	29,294	37,000	0%	19,825	0.4%	-46%	-46%
05-110-720-55110	Office Expense - Other	132,830	121,932	129,540	175,000	44%	130,820	2.7%	-25%	7%
05-110-720-55220	Software Expense	63,828	122,745	13,418	120,000	-2%	94,700	2.0%	-21%	-23%
05-110-720-55400	Dues and Subscriptions	370	820	385	800	-2%	835	0.0%	4%	2%
05-110-720-55410	Books and Publications	-	1,100	-	1,000	-9%	1,100	0.0%	10%	0%
05-110-720-55420	Seminars and Conferences	650	750	-	650	-13%	750	0.0%	15%	0%
05-110-720-55430	Staff Training and Education	18,980	38,500	4,289	20,000	-48%	38,500	0.8%	93%	0%
	Total Other:	1,756,416	1,902,194	1,081,926	2,124,350	12%	1,859,773	39.0%	-12%	-2%
	Subtotal Salaries, Benefits & Other	3,124,857	3,772,439	2,068,495	3,615,601	-4%	3,782,285	79.3%	5%	0%
CAPITAL EXPENDITURES										
05-110-720-56400	General Equipment	234,527	229,900	134,167	229,900	0%	261,750	5.5%	14%	14%
05-110-720-56700	Software	-	77,500	5,000	57,000	-26%	42,000	0.9%	-26%	-46%
	Total Capital Expenditures:	234,527	307,400	139,167	286,900	-7%	303,750	6.4%	6%	-1%
PROJECTS										
05-110-721-58011	Software - Misc. ETC Upgrades FY13-7200391	26,722	-	-	-		-	0.0%		

Central Florida Expressway Authority
Operations - IT
Budget Worksheet

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
05-110-721-58013	Migration from Novell to MS Exchange 7200392	318,267	-	-	-		-	0.0%		
05-110-721-58014	Software - Misc. ETC Upgrades FY14-7200396	-	134,000	-	50,000	-63%	-	0.0%	-100%	-100%
05-110-721-58015	Software - Misc. ETC Upgrades FY15-7200398	-	-	-	-		134,000	2.8%		
05-110-721-58016	Building Camera Replacement 7200399	-	-	-	-		100,000	2.1%		
05-110-721-58017	Toll Host Upgrade Project 7200401	-	-	-	-		202,200	4.2%		
05-110-721-58018	IVR Upgrade Project 7200402	-	-	-	-		250,000	5.2%		
	Total Projects	344,989	134,000	-	50,000	-63%	686,200	14.4%	1272%	412%
	TOTAL	3,704,373	4,213,839	2,207,662	3,952,501	-6%	4,772,235	100.0%	21%	13%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Information Technology - 720

05-110-720-53410	Contract Personnel	Account Budget:	\$299,301
This line item remains the same from last FY. Since it was decided to hold off on hiring fulltime CFX staff into vacant IT positions until after implementation of the CCSS, the vacant positions are currently being filled with temporary employees.			299,301
05-110-720-54010	Travel	Account Budget:	\$7,285
This budget amount is in support of travel for attending TEAMFL and IBTTA as well as allowing staff to attend specialized training classes in Florida but not offered locally.			4,285
These additional funds were added to support any TSR project travel. It is expected that there will be at least a couple of trips required for multiple attendees.			3,000
05-110-720-54012	Reimbursed Local Travel	Account Budget:	\$500
Covers local mileage. This budget amount remains the same from last FY.			500
05-110-720-54020	Gasoline	Account Budget:	\$1,200
This budget line is used to purchase fuel for the IT cargo van and mini van as well as vehicles used in system testing. This budget amount remains the same from last FY.			1,200
05-110-720-54110	Telephone Service	Account Budget:	\$88,800
This line item covers all telephone service for HQ. It also includes frame relay circuits to interoperability partners and vendors. Also all IT cell phones are covered under this line item. This line item has increased slightly to reflect actuals.			88,800
05-110-720-54120	Internet Service	Account Budget:	\$52,200
This line item pays for all internet connectivity. This budget amount remains the same from last FY.			52,200
05-110-720-54610	Repairs & Maint. - Equipment	Account Budget:	\$10,000
Any computer equipment not covered under warranty is repaired with money from this budget along with printers, etc. This includes the host, backup host and plaza computers that are no longer under warranty. This budget amount remains the same from last FY.			10,000

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Information Technology - 720

05-110-720-54620	Repairs & Maint. - Software and Hardware	Account Budget:	\$462,957
This budget item covers software and hardware maintenance and support contracts. It is slightly reduced from last FY. Some maintenance and warranty items are for multiple years and were paid for last FY.			0
Everything Help Desk SW Maint.			4,000
Symantec Maint			5,115
SuSE Linux Maint (Virtual Servers)			4,824
WASP Maintenance			1,000
Computer Associates ARCserve			10,875
Disk array maintenance for servers that house VES images (NAS servers)			5,400
Veramark eCAS Support			1,050
Simpliciti Phone Support (hrs)			3,500
CSI (Virtual Observer)			5,000
Avaya telephone system maintenance. Was originally a monthly service charge in the telephone budget. Now an annual maintenance fee.			70,000
Lenel software support			6,000
Oracle Std One License (sc # 2003294)			2,088
Oracle Itanium Licenses (sc # 2572502)			55,918
Oracle Named Licenses (10) (sc #1489048)			1,429
Oracle Processor Licenses + Advanced Security Option (sc # 3494416)			12,574
Oracle Processor Licenses + Advanced Security Option (sc# 5072404)			6,932
Oracle Standard License (Dallas) (sc# 5375261)			1,683
Oracle Diagnostics Pack (sc# 5505163)			1,159
Our Oracle licenses are due to go into extended support. This is to cover the increase in cost for that. - Oracle has extended the deadline past this FY.			0
Crystal Reports Server Support			1,375
Toad for Oracle Professional Support + DBA Module			1,350
Toad Standard/Basic Support			1,600
Visual Studio 2010 Professional & MSDN Premium Support			5,400
Verisign Annual Renewal - 2-yr licenses to support E-PASS customer website.			0
Verisign Annual Renewal - 2-yr licenses this year to support Corporate website.			5,200
Faxpress Support (Open Test) used by the CSC. Now have 2 fax appliances (primary and backup).			2,000
Aruba Wireless Hardware/Software Support. Cover wireless on 1st and 3rd floors.			2,800
WatchGuard XTM Security Bundle. Formerly WatchGuard Live Security Support. Required for PCI.			2,600
WatchGuard UTM SW Suite			13,200
Imperva 2 WAFs - Support			7,800
elQ Networks Support			10,000
DisKeeper Support for Plazas			5,250
Diskeeper Support (Host)			2,925
SolarWinds Support - Orion NPM			4,500
SolarWinds Support - Orion NTA			3,000
SolarWinds Support - Engineer's Toolset			395

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Information Technology - 720

SolarWinds Support - LANsurveyor	495
SolarWinds Support - Application Monitoring (Requiredfor PCI)	1,800
HT250 Software Support - OpenVMS	7,000
Trustwave Scanning	26,400
Trustwave Adhoc Internal Pen Tests.	0
RSA SecurID Support	1,500
Juniper RADIUS Support	2,600
Cisco SmartNet - Cisco 2960S	1,300
Cisco SMartNet - Cisco 2911	3,150
Websense Tech & HW support	4,100
Websense Licensing Renewal	17,225
Extreme Switch Support Contract	17,945
Libra Tape Library Support	1,800
Server Warranty Renewals	6,000
Primavera SW Support (construction dept)	400
E-PASS Servers Maintenance	3,200
VioWeb Server Maintenance	1,800
TRIMS Training Server Maintenance	1,800
Virtual Server Maintenance	6,400
Microsoft Maintenance	50,000
Adobe Software Maintenance	750
Misc and unforeseen	7,500
VMS Doc and Subscription Updates	4,000
Iron Mountain SW Esrow	2,000
Symantec Data Leakage Protection	2,700
NASBCK Tape Loader Maint	1,000
NASBCK Storage Maint	2,600
SAN Switch 8/24 Renewal	3,600
P2000 SAN Array Renewal	4,000
Genetic Support	5,000
Fiber Channel Tape Library Warranty	3,000
LeadTools Imaging Pro 18 support	500
Site 24X7 Website Monitoring	250
New Document Servers Maintenance (5 year warranty 1-4 hour repair/replace and 1-next business day) - item tied to the delay in the CCSS	3,200

05-110-720-54622 Maintenance - Toll Collection Software Account Budget: \$650,000
This budget amount is used for toll collection system software maintenance. This budget amount remains the same from last FY. 650,000

05-110-720-54990 Miscellaneous Expense Account Budget: \$1,000
This budget item is used to cover any item not covered under any other category. This budget amount remains the same from last FY. 1,000

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Information Technology - 720

05-110-720-55100	Office Supplies	Account Budget:	\$19,825
This is the line item is used for general office supplies including paper and toner cartridges.			7,525
Backup tapes - we are purchasing fewer this year which reduced the overall line item budget.			10,500
Building Security items including prox cards and printer ribbons.			1,800
05-110-720-55110	Office Expense - Other	Account Budget:	\$130,820
This item covers office items including computer hardware < \$5,000.			38,145
Desktops, Laptops, printers, scanners, monitors, etc. - replacement and spares.			31,475
Spare parts <\$5,000 budget for all host and plaza machines. The warranties have expired on them, so we will now be responsible for buying parts and making repairs.			15,000
Spare drives for all servers including LAN, plazas and hosts.			10,200
Raritan Serial Consoles for remote management of switches.			12,000
Replacement of Older PCs in the CSC. Item is tied to the delay in the CCSS.			21,000
Replacement of Older Monitors in the CSC. Item is tied to the delay in the CCSS.			3,000
05-110-720-55220	Software Expense	Account Budget:	\$94,700
This item covers software expenses < \$5,000.			37,800
Upgrade desktop software			43,200
2 New Documents Servers Microsoft 2008R2 (operating system) - item tied to the delay in the CCSS			1,200
2 New Document Servers HP iLo Advanced (remote console access) - item tied to the delay in the CCSS			600
Websense Data Security (Upgraded product needed to monitor the CSC computers) - item is tied to the delay in the CCSS			11,900
05-110-720-55400	Dues and Subscriptions	Account Budget:	\$835
This line item is used to pay for dues and subscriptions.			0
Subscription to post office zipcode database needed for the CSC. There was a slight increase for this item.			400
Dues for IT staff to belong to professional organizations.			435
05-110-720-55410	Books and Publications	Account Budget:	\$1,100
This line item is used to pay for technical books and publications. This budget amount remains the same from last FY.			1,100
05-110-720-55420	Seminars and Conferences	Account Budget:	\$750
To attend an IBTTA meeting. This budget amount remains the same from last FY.			750
05-110-720-55430	Staff Training and Education	Account Budget:	\$38,500
This line item will cover IT employees for training. This budget amount remains the same from last FY.			38,500

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Information Technology - 720

05-110-720-56400	General Equipment	Account Budget:	\$261,750
This line item is for equipment needs over \$5,000.			30,000
Purchase a new tape backup unit.			27,000
Spare parts >=\$5,000 budget for all host and plaza machines. The warranties have expired on them, so we will now be responsible for buying parts and making repairs.			20,000
Upgrade switches in data closets on 1st and 3rd floors.			52,000
Replace obsolete servers			28,250
Lab servers to test software prior to rollout. These servers would be virtualized to provide multiple environments. Could also be used as a spare if necessary.			20,000
Replace PBX servers (obsolete)			42,500
4 X 48-Port Layer 2/3 switches - Replacement of the switches on the second floor that service the CSC. Item is tied to the delay in the CCSS.			26,000
Replacement of the Document Servers (primary and backup) utilized by the CSC and E-PASS customers. Item is tied to the delay in the CCSS.			16,000
05-110-720-56700	Software	Account Budget:	\$42,000
This line item is used to purchase software valued at greater than \$5,000			17,000
Solarwinds unlimited licensing required to cover all nodes			25,000

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Information Technology Projects - 721

05-110-721-58014	Software - Misc. ETC Upgrades FY14	Account Budget:	\$0
Last FY			0
05-110-721-58015	Software - Misc. ETC Upgrades FY15	Account Budget:	\$134,000
Software - Misc. ETC Upgrades. Used for ARCS, TRIMS and Website software upgrades needed during the fiscal year. (Project # 7200398).			134,000
05-110-721-58016	Building Camera Replacement Project	Account Budget:	\$100,000
This project is to replace the security cameras in the building with a higher resolution as well as provide a server to gather/store the video. Currently the video goes to a DVR. (Project # 7200399)			100,000
05-110-721-58017	Toll Host Upgrade Project	Account Budget:	\$202,200
Upgrade existing toll host and backup toll host hardware. It is becoming more and more difficult to purchase spare parts for these systems. Item is tied to the delay in the CCSS.			202,200
05-110-721-58018	IVR Upgrade Project	Account Budget:	\$250,000
Upgrading existing IVR and backup IVR equipment. The current IVR is no longer supported and cannot be modified in any way. Item is tied to the delay in the CCSS.			250,000

E-PASS

Central Florida Expressway Authority
Operations - E-Pass Service Center
Budget Worksheet

Page 1 of 2

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
OTHER										
05-110-740-49001	Cost Of Transponders Sold - Sticker	\$ 805,086	\$ 860,018	\$ 599,054	\$ 852,698	-1%	\$ 800,104	9.3%	-6%	-7%
05-110-740-49002	Cost Of Transponders Sold - Hardcase	274,272	43,660	32,680	35,430	-19%	6,484	0.1%	-82%	-85%
05-110-740-49003	Cost Of Transponders Sold - Bumper	59,840	21,175	26,178	30,149	42%	15,786	0.2%	-48%	-25%
05-110-740-53410	Contract Personnel	2,212,936	2,293,000	1,348,041	2,305,000	1%	2,337,000	27.1%	1%	2%
05-110-740-54110	Telephone Service	115,318	108,000	51,561	100,000	-7%	100,000	1.2%	0%	-7%
05-110-740-54130	Postage and Delivery	249,775	350,000	271,916	333,000	-5%	362,650	4.2%	9%	4%
05-110-740-54200	Printing	2,020	3,500	1,771	2,500	-29%	3,500	0.0%	40%	0%
05-110-740-54212	Service Center Printing and Mailing	75,531	80,000	47,413	71,500	-11%	75,000	0.9%	5%	-6%
05-110-740-54300	Utilities	52,744	65,000	33,648	60,000	-8%	60,000	0.7%	0%	-8%
05-110-740-54410	Lease - Buildings	99,847	114,500	86,700	116,000	1%	119,400	1.4%	3%	4%
05-110-740-54430	Lease - Equipment	10,487	9,540	6,573	10,500	10%	10,500	0.1%	0%	10%
05-110-740-54440	Records Management	952	1,000	712	1,056	6%	1,100	0.0%	4%	10%
05-110-740-54610	Repairs & Maint. - Equipment	1,447	900	688	1,250	39%	1,500	0.0%	20%	67%
05-110-740-54620	Repairs & Maint. - Software and Hardware	-	2,000	3,564	3,564	78%	4,000	0.0%	12%	100%
05-110-740-54630	Facilities Maintenance	53,357	52,200	33,295	52,320	0%	59,000	0.7%	13%	13%
05-110-740-54640	Repairs and Maint. - Toll Equipment	-	3,000	-	1,500	-50%	3,000	0.0%	100%	0%
05-110-740-54641	Repairs and Maint. - Toll Equipment Parts	-	500	-	300	-40%	500	0.0%	67%	0%
05-110-740-54910	Advertising and Legal Notices	-	250	-	-	-	-	0.0%	-	-
05-110-740-54920	Bank Fees	16,999	18,000	9,540	16,546	-8%	18,000	0.2%	9%	0%
05-110-740-54925	Credit Card Fees	4,217,402	4,252,870	2,698,364	4,423,706	4%	4,556,418	52.9%	3%	7%
05-110-740-54930	Security	7,458	7,900	3,867	7,793	-1%	8,261	0.1%	6%	5%
05-110-740-54990	Miscellaneous Expense	158	1,000	174	500	-50%	1,000	0.0%	100%	0%
05-110-740-55100	Office Supplies	13,123	16,000	10,000	19,000	19%	21,000	0.2%	11%	31%
05-110-740-55110	Office Expense - Other	-	8,000	2,647	5,300	-34%	8,000	0.1%	51%	0%
05-110-740-55215	Transponder Supplies	17,154	50,000	17,656	35,000	-30%	40,000	0.5%	14%	-20%
	Total Other:	8,285,906	8,362,013	5,286,042	8,484,612	1%	8,612,203	100.0%	2%	3%
PROJECTS										
05-110-741-58012	E-PASS Equip Primary CSC/IVR (7410201)	5,750	-	-	-	-	-	0.0%	-	-
	Total Projects:	5,750	-	-	-	-	-	0.0%	-	-
	SUBTOTAL	8,291,656	8,362,013	5,286,042	8,484,612	1%	8,612,203	100.0%	2%	3%

Central Florida Expressway Authority
Operations - E-Pass Service Center
Budget Worksheet

Account Description

2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
OFFSETTING REVENUES								
05-100-000-32001 Transponder Sales - Sticker	(24,326)	(25,674)	(24,950)	(34,321)	34%	(34,800)	1%	36%
05-100-000-32002 Transponder Sales - Hardcase	(247,800)	(50,000)	(24,825)	(24,725)	-51%	-	-100%	-100%
05-100-000-32003 Transponder Sales - Bumper	(2,050)	(3,000)	(6,625)	(8,175)	173%	(8,400)	3%	180%
05-100-000-33120 Misc. Rev. - E-PASS Statements	(137,172)	(123,501)	(84,527)	(125,315)	1%	(117,744)	-6%	-5%
Total Revenue	(411,348)	(202,175)	(140,927)	(192,536)	-5%	(160,944)	-16%	-20%
NET TOTAL COST TO CFX	7,880,308	8,159,838	5,145,115	8,292,076	2%	8,451,259		

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: E-PASS Service Center - 740

05-110-740-49001	Cost of Transponders Sold - Sticker	Account Budget:	\$800,104
Annual distribution rate of 100,642 for FY14 year-end estimate; purchased by the Authority at \$8.87 each for approximately 60% and at a rate of \$7.95 for 40%. No growth anticipated due to CCSS and potential accounts transitioning to SunPass. YE FY15 Sticker Tag Cost 100,642 @ \$7.95 \$ 800,104.			800,104
05-110-740-49002	Cost of Transponders Sold - Hardcase	Account Budget:	\$6,484
The year-end estimate Cost of Transponder Sold for FY 14 at an annual distribution rate of 1,623 hard case Portable II transponders purchased by the Authority at \$21.83 a piece. Decrease on proposed budget associated to the discontinuation of purchasing the hard case transponders. YE FY 14 Port II Cost 1,623 @ \$21.83 \$ 35,430 However, there should be approximately 163 remaining in FY 15 for distribution 297 X \$21.83 = \$6,484 FY 15 Budget.			6,484
05-110-740-49003	Cost of Transponders Sold - Bumper	Account Budget:	\$15,786
The overall Cost of Transponder Sold is estimated at an annual distribution rate of 636 bumper hard case transponders purchased by the Authority at \$24.82 a piece. Based on the cost anticipate customers will opt for a free sticker tags. Year-end FY 14 estimate includes write-off of defective and no sale transponders. No growth anticipated.			15,786
05-110-740-53410	Contract Personnel	Account Budget:	\$2,337,000
Proposed Budget is based on Option Year 1 bill rates (2% increase) for the Personnel Services Contract effective August 1, 2015. Proposed budget does not factor vacancies or absentee rate from the overall expected hours worked. Supplement to contract will be requested if additional staff is required. VES personnel bill rates are excluded from proposed budget amount and allocated to VES budget.			2,337,000
05-110-740-54110	Telephone Service	Account Budget:	\$100,000
Recurring charges associated with the call center T-1 connection, long distance calls to customers and other related telephone expenses. Increase on bandwidth for Service Centers under consideration with an estimated cost of 500-1,000 per month; reflected in budget.			100,000
05-110-740-54130	Postage and Delivery	Account Budget:	\$362,650
Postage based on first class mail for transponders, E-PASS letters and monthly statements mailed to E-PASS customers by E-PASS and outside vendor. Postage rate for first class mail increased 6.5% from .46 to .49 effective January 26, 2014. Postage meter refills and other costs associated with mailing of transponders and misc. correspondence to E-PASS customers from the CSC. VES (UTN/UTC) postage is allocated to department's respective line item. Next Day Delivery - Batteries \$ 200 E-PASS P.O. Box Fee \$ 1,600 Misc. & Postage Supplies- Ink /Tape \$ 1,000 Postage Meter Refills \$ 51,000 Postage - E-PASS Statements/Letters \$ 308,850 Total \$ 362,650			362,650
05-110-740-54200	Printing	Account Budget:	\$3,500
Print material (comment cards, letterhead and envelopes, bags) required for E-PASS.			3,500
05-110-740-54212	Service Center Printing and Mailing	Account Budget:	\$75,000
Option Yr. 1 effective since July 1, 2014 and same bill rates in effect during duration of contract. Current volumes and rates used for budgeting purposes. E-PASS customer base requesting physical statements monthly continues to decrease due to web access and statements sent via email. VES UTC/UTN printing allocated to the respective department's printing line item. Budget item does not take into consideration net expense that will be offset by revenue collected from statement fees. Supplemental will be requested if estimated costs exceeds proposed budget.			75,000
05-110-740-54300	Utilities	Account Budget:	\$60,000
Utilities estimated based on recurring services pertaining to waste management, water and electricity for the Operations Center, East and West Service Centers.			60,000
05-110-740-54410	Leases - Buildings	Account Budget:	\$119,400
Building lease cost for the East and West Service Centers. East location three year lease extension being exercised through May 31, 2015. Currently exercising year one of five year renewals for west location; expiring March 28, 2018. East Service Center \$ 50,038 West Service Center \$ 67,266 Water Sewer -West \$ 1,636			119,400

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: E-PASS Service Center - 740

05-110-740-54430	Leases - Equipment	Account Budget:	\$10,500
Equipment lease based on CSC copiers and postage mailing system. Cost based on new lease amounts for three copiers required at the Service Centers and Operation Center. VES copier allocated to respective line item. Five Year Mailing System Lease - Effective 10/1/12 New Copier Lease for Service Centers Postage Meter & Mailing System \$ 4,300 East, West and Ops Center Copiers \$ 4,700 Estimated cost for Surplus Copies \$ 1,500			10,500
05-110-740-54440	Records Management	Account Budget:	\$1,100
Cost based on frequency of pickup per location for secure destruction of E-PASS documents at the east, west service centers and ops center.			1,100
05-110-740-54610	Repairs & Maint. - Equipment	Account Budget:	\$1,500
R&M estimated cost for CSC general office equipment. An AED service maintenance agreement is in effect.			1,500
05-110-740-54620	Repairs & Maint. - Software and Hardware	Account Budget:	\$4,000
R&M estimated cost for CSC general office equipment i.e. service center cameras, digital video recorder and service center phone maintenance allocation.			4,000
05-110-740-54630	Facilities Maintenance	Account Budget:	\$59,000
Facilities Maintenance contract portion based on new contract pricing which cover only the service centers. Operations/Call Center is under a General Maintenance contract is based on work orders which a portion of cost is allocated. Facilities Maintenance (Svc Centers only) \$ 57,000 Misc. Repair Maintenance \$ 2,000			59,000
05-110-740-54640	Repairs and Maint. - Toll Equipment	Account Budget:	\$3,000
Expense related to the Service Centers electronic toll collection system hardware maintenance contract.			3,000
05-110-740-54641	Repairs and Maint. - Toll Equipment Part	Account Budget:	\$500
Expense related to the Service Centers electronic test lane R&M hardware parts required.			500
05-110-740-54910	Advertising and Legal Notices	Account Budget:	\$0
Notices and contract advertising allocated to Procurement Department budget.			0
05-110-740-54920	Bank Fees	Account Budget:	\$18,000
Based on current ACH rate fee structure and experience trending cost is approx. \$1,500 monthly; fees expected to change based on new contract commencement - March 2014.			18,000
05-110-740-54925	Credit Card Fees	Account Budget:	\$4,556,418
Based on current trending and it is conservatively estimated there will be 3% increase of transactions fee associated with customer accounts using credit cards. New rates become effective March 2014.			4,556,418
05-110-740-54930	Security	Account Budget:	\$8,261
Security and Fire alarm services required for service centers and operation center with a 6% increase factored.			8,261
05-110-740-54990	Miscellaneous Expense	Account Budget:	\$1,000
Based on past two year's expense on misc. expenses associated to CSC.			1,000
05-110-740-55100	Office Supplies	Account Budget:	\$21,000
Current trending for general E-PASS office supplies including mailing labels, copy paper and printer toner.			21,000
05-110-740-55110	Office Expense - Other	Account Budget:	\$8,000
Estimate to purchase and or replace miscellaneous office items required for the operation of the CSC such as chairs, reader programmers, credit card swipe device, etc. General Equipment and Furniture line items amounts were reclassified and consolidated with Office Expense line item.			8,000

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: E-PASS Service Center - 740

05-110-740-55215	Transponder Supplies	Account Budget:	\$40,000
Cost associated with transponders requiring misc. supplies consisting of batteries, tools, double sided tape, bubble mailers, radio frequency bags.			40,000

Marketing

Central Florida Expressway Authority
Operations - Marketing
Budget Worksheet

Page 1 of 1

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
MARKETING EXPENSES										
05-110-745-53100	Professional Services	\$ -	\$ -	\$ -	\$ -		\$ 100,250	19.2%		
05-110-745-53110	Consultant Fees	9,210	65,000	81,185	100,000	-54%	-	0.0%	-100%	-100%
05-110-745-53115	Consultant Fees - Surveys	-	25,000	150	13,000	48%	-	0.0%	-100%	-100%
05-110-745-54130	Postage and Delivery	14	10,000	-	-	100%	10,000	1.9%		0%
05-110-745-54200	Printing	9,469	30,000	7,941	10,000	67%	30,000	5.7%	200%	0%
05-110-745-54822	Advertising - Sponsorships	13,000	25,000	8,500	30,000	-20%	25,000	4.8%	-17%	0%
05-110-745-54825	Advertising	331,055	318,040	137,999	334,500	-5%	318,040	60.9%	-5%	0%
05-110-745-54830	Newsletter	825	6,000	936	2,500	58%	6,000	1.1%	140%	0%
05-110-745-54840	Graphic Production Services	22,348	30,000	9,085	15,000	50%	30,000	5.7%	100%	0%
05-110-745-54850	Promotional Items	4,100	3,000	1,650	7,000	-133%	3,000	0.6%	-57%	0%
05-110-745-54990	Miscellaneous Expense	20	-	-	-		-	0.0%		
	TOTAL EXPENSES	390,041	512,040	247,446	512,000	0%	522,290	100.0%	2%	2%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Marketing - 745

05-110-745-53100	Professional Services	Account Budget:	\$100,250
Anticipated costs associated for consultants for marketing, public relations and website projects where expertise or professional services may be required for \$75,250. Also this amount would support research projects and/or customer opinion survey for \$25,000.			100,250
05-110-745-54130	Postage and Delivery	Account Budget:	\$10,000
Projected costs associated with postage to be used for things like mailing the customer opinion survey.			10,000
05-110-745-54200	Printing	Account Budget:	\$30,000
Projected budget would allow for printing of various agency public information materials.			30,000
05-110-745-54822	Advertising - Sponsorships	Account Budget:	\$25,000
Budget for sponsorships promoting the agency and/or community awareness campaigns.			25,000
05-110-745-54825	Advertising	Account Budget:	\$318,040
This amount would support various advertising and public awareness campaigns for such items as centralized customer service system, safety and community awareness campaigns and potential transition into the new agency.			318,040
05-110-745-54830	Newsletter	Account Budget:	\$6,000
To be used for Newsletter to customers and stakeholders.			6,000
05-110-745-54840	Graphic Production Services	Account Budget:	\$30,000
This amount supports the production of general graphic materials including flyers and promotional materials as well as regular collateral activities.			30,000
05-110-745-54850	Promotional Items	Account Budget:	\$3,000
Give-away items used to promote and brand the agency and its services.			3,000

Violation Enforcement

Central Florida Expressway Authority
Operations - Violation Enforcement System
Budget Worksheet

Page 1 of 1

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Projected Budget Variance %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
OTHER										
05-110-750-53410	Contract Personnel	\$ 1,281,990	\$ 1,455,770	\$ 746,641	\$ 1,350,000	-7%	\$ 1,945,633	69.1%	44%	34%
05-110-750-54110	Telephone Service	38,803	25,000	10,195	24,000	-4%	25,000	0.9%	4%	0%
05-110-750-54130	Postage and Delivery	307,392	380,000	334,000	450,000	18%	475,000	16.9%	6%	25%
05-110-750-54200	Printing	159,852	158,500	122,863	171,400	8%	180,500	6.4%	5%	14%
05-110-750-54430	Leases - Equipment	2,719	2,500	1,659	2,500	0%	2,500	0.1%	0%	0%
05-110-750-54440	Records Management	768	800	560	750	-6%	800	0.0%	7%	0%
05-110-750-54610	Repairs & Maint. - Equipment	-	600	-	300	-50%	600	0.0%	100%	0%
05-110-750-54920	Bank Fees	3,932	4,235	2,528	4,300	2%	4,515	0.2%	5%	7%
05-110-750-54925	Credit Card Fees	130,958	129,800	88,453	150,000	16%	157,500	5.6%	5%	21%
05-110-750-54990	Miscellaneous Expense	-	250	-	125	-50%	250	0.0%	100%	0%
05-110-750-55100	Office Supplies	2,590	2,500	130	1,000	-60%	2,500	0.1%	150%	0%
05-110-750-55110	Office Expense - Other	290	3,000	361	1,500	-50%	3,000	0.1%	100%	0%
05-110-750-55210	Operating Supplies	-	250	-	125	-50%	250	0.0%	100%	0%
05-110-750-55400	Dues and Subscriptions	17,624	17,500	10,502	16,500	-6%	18,200	0.6%	10%	4%
	TOTAL ALL EXPENSES	1,946,918	2,180,705	1,317,892	2,172,500	0%	2,816,248	100.0%	30%	29%
OFFSETTING REVENUES										
05-100-000-33200	Misc. Rev. - VES Admin. Fee	(677,390)	(542,880)	(564,419)	(960,000)	77%	(960,000)		0%	77%
05-100-000-33210	Misc. Rev. - UTC Fee	(208,250)	(204,000)	(92,446)	(120,240)	-41%	(150,000)		25%	-26%
05-100-000-33250	UTN Transaction Fee	(718,106)	(665,000)	(607,324)	(875,000)	32%	(900,000)		3%	35%
05-100-000-33270	UTN Document Fee	(1,723,532)	(1,661,000)	(1,393,678)	(1,971,700)	19%	(2,070,000)		5%	25%
	Total Revenue	(3,327,278)	(3,072,880)	(2,657,867)	(3,926,940)	28%	(4,080,000)		4%	33%
	NET COST TO CFX	(1,380,360)	(892,175)	(1,339,975)	(1,754,440)	97%	(1,263,752)			

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Violation Enforcement - 750

05-110-750-53410	Contract Personnel	Account Budget:	\$1,945,633
Proposed Budget is based on year six bill rates for the Personnel Services Contract effective August 1, 2014. Proposed budget does not factor vacancies or absentee rate from the overall expected hours worked. Increase is due to significant increase in the number of violation images and associated Unpaid Toll Notices needing to be processed. Personnel Services Contract will need to be supplemented to accommodate this increase.			1,945,633
05-110-750-54110	Telephone Service	Account Budget:	\$25,000
Cost for VES telephone line and Nextel Two-Way Radio utilized by VES to communicate with law enforcement.			25,000
05-110-750-54130	Postage and Delivery	Account Budget:	\$475,000
Postage allocated for mailing VES citations, unpaid toll notices and final notices. Other costs based on related item listed. Increase of 6% from YE estimate based on anticipated new postage rates for 2015 and anticipated increase in issuance of in-state and out of state UTNs and UTCs. Other factors are postage rates jumped 6.5% from CY 2013 to 2014 and we saw an increase of 13% in VES printing. Post Office Box Fee \$ 500 UTN/UTC Postage \$ 464,500 VES In House Postage \$ 10,000 Total \$ 475,000			475,000
05-110-750-54200	Printing	Account Budget:	\$180,500
Contract (July 1, 2010) for Printing and Mailing Services for Unpaid Toll Notices (UTNs), Final Notices and Uniform Traffic Citations (UTCs). CY 2013 monthly averages: 58,678 UTN, 22,323 Final Notices and 1,564 UTC which is approximately 13% increase from CY 2012. Also included on this line item is the cost of mailing print stock. Budget based on FY13 trending and anticipated increase in mailings of UTNs and UTCs. VES Envelopes \$ 500 AXIS Printing \$ 180,000 Total \$ 180,500			180,500
05-110-750-54430	Leases - Equipment	Account Budget:	\$2,500
Budget based on new lease amount for VES copier plus surplus copies. Lease Pricing Effective 4/1/11.			2,500
05-110-750-54440	Records Management	Account Budget:	\$800
Cost based on frequency of pickup for secure destruction of VES related documents.			800
05-110-750-54610	Repairs & Maint. - Equipment	Account Budget:	\$600
R&M for unanticipated equipment needs.			600
05-110-750-54920	Bank Fees	Account Budget:	\$4,515
Fees paid to accept UTN and UTC payments via ACH through the website.			4,515
05-110-750-54925	Credit Card Fees	Account Budget:	\$157,500
Fees based on current trending transaction volume to process UTNs and UTCs via the Authority's website and call center.			157,500
05-110-750-54990	Miscellaneous Expense	Account Budget:	\$250
Allocation associated to unanticipated misc. expenses.			250
05-110-750-55100	Office Supplies	Account Budget:	\$2,500
General office supplies, copy paper and printer toner.			2,500
05-110-750-55110	Office Expense - Other	Account Budget:	\$3,000
Cost to replace furniture/equipment and purchase misc. item(s). General Equipment and Furniture line items amounts were reclassified and consolidated with Office Expense line item.			3,000
05-110-750-55210	Operating Supplies	Account Budget:	\$250
Misc. items as needed for VES operations.			250

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Violation Enforcement - 750

05-110-750-55400	Dues and Subscriptions	Account Budget:	\$18,200
Cost for obtaining registered vehicle owner data through an online service (West Technologies) required for Violation Enforcement processing. West Tech. - Fixed Fee			18,200
more than 2%)			\$17,828 (not to increase

Plazas

Central Florida Expressway Authority
Toll Facilities Summary

<u>General Category</u>	2013 Year-end Actual	2014 Final Budget	2014 February YTD Actual	Projected Year-end Actual	Proj Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
Administrative	\$2,367,228	\$ 2,434,118	\$ 1,603,976	\$ 2,433,118	0%	\$ 2,463,168	11%	1%	1%
Toll Collection	9,683,741	10,451,010	6,442,032	10,451,011	0%	10,650,203	49%	2%	2%
Toll Equipment Maintenance	2,806,949	2,891,838	1,600,747	2,884,005	0%	2,940,166	13%	2%	2%
Other	5,068,887	5,623,466	3,267,182	5,228,446	-7%	5,735,568	26%	10%	2%
Total Before FDOT Participation	19,926,805	21,400,432	12,913,937	20,996,580	-2%	21,789,105	100%	4%	2%
FDOT Participation	(5,299,127)	(5,617,540)	(3,745,027)	(5,538,517)	-1%	(5,779,350)	-27%	4%	3%
Grand Total	14,627,678	15,782,892	9,168,910	15,458,063	-2%	16,009,755	73%	4%	1%

Central Florida Expressway Authority
Toll Facilities Detail

	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj Budget Var. %	2015 Annual Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
Contractor - FTS								
Administrative								
05-110-XXX-53430 Toll Collection Mngt Fees	\$ 280,858	\$ 284,492	\$ 189,652	\$ 284,492	0%	\$ 284,491	0%	0%
05-110-XXX-53432 Administration Salaries	1,387,794	1,454,569	951,008	1,453,569	0%	1,483,668	2%	2%
05-110-XXX-53434 Office Expenses	454,401	449,069	299,363	449,069	0%	449,069	0%	0%
05-110-XXX-53436 Insurance and Bond	244,175	245,988	163,953	245,988	0%	245,940	0%	0%
Total	2,367,228	2,434,118	1,603,976	2,433,118	0%	2,463,168	1%	1%
Toll Collection								
05-110-XXX-53420 Salaries/Wages	9,017,561	9,914,651	6,084,455	9,914,651	0%	10,112,943	2%	2%
05-110-XXX-53422 Other Direct Expenses	666,180	536,359	357,577	536,360	0%	537,260	0%	0%
Total	9,683,741	10,451,010	6,442,032	10,451,011	0%	10,650,203	2%	2%
Contractor - Transcore								
Toll Equipment Maintenance								
05-110-XXX-54640 R&M-Toll Equipment	2,046,767	2,080,972	1,231,246	2,080,972	0%	2,155,625	4%	4%
05-110-XXX-54641 R&M - Toll Equip Parts	388,710	420,000	169,265	420,000	0%	420,000	0%	0%
05-110-XXX-54642 R&M - VES Equipment	371,472	390,866	200,236	383,033	-2%	364,541	-5%	-7%
Total	2,806,949	2,891,838	1,600,747	2,884,005	0%	2,940,166	2%	2%
Other Operating Expenses								
05-110-XXX-53460 Janitorial	414,867	425,614	283,743	425,614	0%	425,614	0%	0%
05-110-XXX-54110 Telephone Service	166,868	167,600	105,545	171,500	2%	174,000	1%	4%
05-110-XXX-54300 Utilities	1,880,560	2,067,000	1,124,804	1,945,000	-6%	1,972,000	1%	-5%
05-110-XXX-54310 Water System Operation	(147)	-	-	-		-		
05-110-XXX-54500 Insurance	573,905	585,196	573,566	576,559	-1%	590,758	2%	1%
05-110-XXX-54610 R&M - Equipment	33,577	26,000	5,216	13,577	-48%	24,500	80%	-6%
05-110-XXX-54620 R&M Software & Hardware	71,526	153,000	50,399	144,000	-6%	151,000	5%	-1%
05-110-XXX-54630 Facilities Maintenance	985,656	1,042,023	561,265	947,696	-9%	960,917	1%	-8%
05-110-XXX-54920 Bank Fees	934,219	1,065,533	556,207	955,000	-10%	1,359,279	42%	28%
05-110-XXX-55110 Office Expense Other	2,919	7,500	559	4,000	-47%	7,500	88%	0%
05-110-XXX-55210 Operating Supplies	2,290	70,000	1,191	35,000	-50%	56,000	60%	-20%
05-110-XXX-55700 Contingency	2,647	14,000	4,687	10,500	-25%	14,000	33%	0%
Total	5,068,887	5,623,466	3,267,182	5,228,446	-7%	5,735,568	10%	2%
Total Before FDOT Participation	19,926,805	21,400,432	12,913,937	20,996,580	-2%	21,789,105	4%	2%
FDOT Participation	(5,299,127)	(5,617,540)	(3,745,027)	(5,538,517)	-1%	(5,779,350)	4%	3%
Grand Total	14,627,678	15,782,892	9,168,910	15,458,063	-2%	16,009,755	4%	1%

Central Florida Expressway Authority
Toll Facilities Operations FY 2015 Budget

	914 Dean	915 Conway Main	916 Pine Hills	917 Hiwassee	923 John Young	924 Boggy Creek	925 Curry Ford	926 University	934 Independence	935 Forest Lake	943 Dallas	944 Beachline	945 Airport	954 Coral Hills	FY 2015 FINAL BUDGET	FY 2014 FINAL BUDGET	CHANGE	%
Contractor - FTS																		
Administrative																		
53430 Toll Collection Management Fees	\$ 17,528	\$ 30,665	\$ 19,676	\$ 17,521	\$ 20,483	\$ 20,001	\$ 17,338	\$ 16,884	\$ 16,905	\$ 17,389	\$ 20,932	\$ 19,899	\$ 30,117	\$ 19,173	\$ 284,491	\$ 284,492	\$ (1)	0%
53432 Administration Salaries	89,589	179,965	100,556	89,541	104,747	102,203	88,655	92,493	86,432	88,832	107,025	101,661	154,040	97,929	1,483,688	1,454,589	29,099	2%
53434 Office Expenses	27,668	47,224	31,058	27,857	32,332	31,572	27,368	27,832	26,884	27,418	33,041	31,410	47,540	30,265	449,089	449,069	0	0%
53436 Insurance and Bond	14,991	26,510	16,912	15,054	17,877	17,291	14,803	15,154	14,614	15,016	18,095	17,202	26,036	16,575	245,849	245,888	(49)	0%
Total	149,776	284,364	168,202	149,773	175,239	171,067	148,164	152,373	144,635	148,635	179,093	170,172	257,733	163,942	2,483,188	2,434,118	29,050	1%
Toll Collection																		
53420 Salaries/Wages	645,000	1,112,000	676,000	617,000	760,000	697,000	620,000	610,943	620,000	607,000	719,000	691,000	1,105,000	633,000	10,112,943	9,914,651	199,292	2%
53422 Other Direct Expenses	24,638	54,599	42,879	19,497	34,311	52,000	29,889	24,053	29,280	29,280	23,533	52,497	48,516	72,288	637,280	536,359	901	0%
Total	669,638	1,166,599	718,879	636,497	794,311	749,000	649,889	634,996	649,280	636,280	742,533	743,497	1,153,516	705,288	10,650,203	10,451,010	199,193	2%
Contractor - Transcore																		
Toll Equipment Maintenance																		
54640 Repairs & Maintenance - Toll Equip	142,705	215,812	196,104	142,705	169,718	234,470	159,830	161,042	131,732	157,965	115,300	99,507	79,878	146,857	2,155,625	2,080,972	74,653	4%
54641 Repairs & Maint. - Toll Equip Parts	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	420,000	420,000	-	0%
54642 Repairs & Maint. - VES Equipment	25,502	29,115	28,105	25,748	27,095	29,788	25,748	25,748	25,074	26,421	25,074	24,401	21,848	25,074	364,541	360,866	(3,675)	-1%
Total	198,207	274,927	254,209	198,453	226,813	294,258	215,578	216,790	186,806	214,386	170,374	153,908	131,526	203,931	2,940,166	2,861,838	78,328	3%
OCEA Expenses																		
Other Operating Expenses																		
53460 Janitorial	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	425,614	425,614	-	0%
54110 Telephone Service	11,500	22,000	17,500	13,000	16,500	11,000	13,000	15,000	20,000	7,500	7,500	8,500	5,000	6,000	174,000	167,600	6,400	4%
54300 Utilities	110,000	235,000	175,000	140,000	120,000	195,000	98,000	120,000	160,000	195,000	90,000	130,000	72,000	132,000	1,972,000	2,067,000	(95,000)	-5%
54500 Insurance	56,296	76,664	64,545	55,548	35,457	36,655	31,379	32,494	36,979	40,191	14,489	15,570	23,649	70,832	590,758	585,195	5,563	1%
54610 Repairs & Maint. Equipment	4,000	2,000	1,000	2,000	2,000	2,000	2,000	1,000	1,000	1,000	1,500	2,000	2,000	1,000	24,500	28,000	(1,500)	-6%
54620 Repairs & Maint. Software & Hardware	8,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	151,000	153,000	(2,000)	-1%
54630 Facilities Maintenance	61,061	91,767	85,907	55,201	75,242	83,211	56,021	63,053	62,467	73,836	53,912	59,772	65,963	73,484	960,917	1,042,023	(81,106)	-8%
54920 Bank Fees	92,829	218,811	119,351	88,850	106,090	96,807	76,915	80,894	71,611	75,589	71,611	76,915	115,373	67,632	1,359,279	1,365,533	(6,254)	-0%
55110 Office Expense Other	500	500	500	500	500	500	500	500	500	500	500	500	500	500	7,500	7,500	-	0%
55210 Operating Supplies	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	58,000	70,000	(14,000)	-20%
55700 Contingency	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	14,000	14,000	-	0%
Total	379,587	893,143	510,204	401,500	402,200	471,574	324,216	358,342	398,958	440,517	285,913	339,658	330,906	397,849	5,735,568	5,623,466	112,102	2%
Grand Total	1,397,208	2,419,033	1,651,494	1,386,223	1,598,563	1,685,899	1,337,847	1,363,501	1,379,579	1,439,818	1,377,813	1,407,235	1,873,681	1,471,010	21,789,105	21,400,432	388,673	2%
FDOT Participation		(2,342,389)	(1,586,949)										(1,850,032)					
Total FDOT	(5,779,350)																	

NOTE: FDOT Participation is the grand total of the plaza less insurance.

Central Florida Expressway Authority
Toll Facilities Operations FY 2014 Budget

	914 Dean	915 Conway Main	916 Pine Hills	917 Hiwassee	923 John Young	924 Boggy Creek	925 Curry Ford	926 University	934 Independence	935 Forest Lake	943 Dalles	944 Beachline	945 Airport	954 Coral Hills	FY 2014 FINAL BUDGET	FY 2013 FINAL BUDGET	CHANGE	%
Contractor - FTS																		
Administrative																		
53430 Toll Collection Management Fees	\$ 17,167	\$ 31,051	\$ 20,259	\$ 17,031	\$ 21,300	\$ 20,369	\$ 17,915	\$ 17,281	\$ 17,093	\$ 17,433	\$ 18,391	\$ 19,622	\$ 30,945	\$ 18,635	\$ 284,492	\$ 284,475	\$ 17	0%
53432 Administration Salaries	87,773	158,758	103,581	87,077	108,903	104,147	91,597	88,351	87,394	88,131	94,032	100,326	158,219	95,280	1,454,568	1,425,913	28,656	2%
53434 Office Expenses	27,098	49,014	31,979	26,863	33,622	32,153	28,279	27,277	26,981	27,517	29,030	30,973	46,847	29,416	449,068	449,031	38	0%
53436 Insurance and Bond	14,841	26,843	17,514	14,723	18,413	17,608	15,487	14,938	14,776	15,070	15,899	16,983	26,752	16,160	245,888	246,115	(127)	0%
Total	146,879	265,666	173,333	145,714	182,238	174,278	153,278	147,647	146,244	148,151	157,352	167,884	264,763	159,491	2,434,118	2,405,534	28,584	1%
Toll Collection																		
53420 Salaries/Wages	636,000	1,099,651	679,000	610,000	758,000	699,000	611,000	598,000	597,000	602,000	622,000	754,000	1,051,000	608,000	9,914,651	9,859,639	55,012	1%
53422 Other Direct Expenses	24,638	52,817	42,879	19,497	34,311	51,999	29,889	24,053	29,280	29,280	23,533	52,497	48,516	73,170	536,359	535,477	882	0%
Total	660,638	1,152,468	721,879	629,497	792,311	750,999	640,889	622,053	616,280	631,280	645,533	806,497	1,099,516	681,170	10,451,010	10,395,116	55,894	1%
Contractor - Transcore																		
Toll Equipment Maintenance																		
54640 Repairs & Maintenance - Toll Equip	137,977	208,590	189,554	137,976	164,068	225,571	154,517	155,688	127,030	152,196	111,332	96,077	76,825	143,571	2,080,972	2,080,972	-	0%
54641 Repairs & Maint. - Toll Equip Parts	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	420,000	420,000	-	0%
54642 Repairs & Maint. - VES Equipment	28,292	31,133	29,786	28,102	29,448	31,469	28,102	28,102	28,755	26,755	26,755	26,082	23,329	26,755	390,866	365,272	25,594	7%
Total	196,269	269,723	249,340	196,078	223,517	287,040	212,619	213,790	183,785	208,951	168,087	152,159	130,154	200,326	2,891,838	2,866,244	25,594	1%
OCCEA Expenses																		
Other Operating Expenses																		
53460 Janitorial	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	425,614	425,614	-	0%
54110 Telephone Service	11,500	21,000	16,500	12,500	16,000	11,000	12,500	15,000	16,500	7,500	8,300	8,300	5,000	6,000	167,800	163,800	3,800	2%
54300 Utilities	115,000	258,000	175,000	150,000	125,000	220,000	95,000	130,000	165,000	170,000	125,000	130,000	72,000	137,000	2,067,000	2,114,000	(47,000)	-2%
54310 Water System Operation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	400	(400)	-100%
54500 Insurance	55,486	75,830	63,634	54,768	35,236	36,401	31,133	32,248	36,603	39,735	14,706	15,885	23,886	69,645	585,196	580,168	5,028	1%
54610 Repairs & Maint. Equipment	4,000	2,000	1,000	3,000	2,000	2,000	1,000	1,000	1,000	1,000	2,000	2,000	2,000	1,000	26,000	22,000	4,000	18%
54620 Repairs & Maint. Software & Hardware	10,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	153,000	153,000	-	0%
54630 Facilities Maintenance	61,031	91,778	80,422	78,793	63,000	98,570	63,000	63,000	82,520	80,000	77,722	77,722	58,705	65,760	1,042,023	974,894	67,119	7%
54920 Bank Fees	78,280	175,100	97,850	71,070	61,800	63,860	72,100	45,320	44,290	68,493	86,520	90,640	39,140	39,140	1,085,533	1,036,500	29,033	3%
55110 Office Expense Other	500	500	500	500	500	500	500	500	500	1,000	500	500	500	500	7,500	7,500	-	0%
55210 Operating Supplies	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	70,000	70,000	-	0%
55700 Contingency	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	14,000	14,000	-	0%
Total	372,198	671,609	482,307	418,032	360,207	477,672	315,394	381,249	394,844	390,926	344,122	368,328	300,132	366,446	5,623,466	5,561,886	61,580	1%
Grand Total	1,375,984	2,359,466	1,626,859	1,389,321	1,559,273	1,689,989	1,322,180	1,344,939	1,341,153	1,380,308	1,315,094	1,494,868	1,794,565	1,407,433	21,400,432	21,228,780	171,652	1%
FDOT Participation		(2,283,636)	(1,563,225)															
Total FDOT	(5,617,540)																	(1,770,679)

NOTE: FDOT Participation is the grand total of the plaza less insurance.

Central Florida Expressway Authority
Toll Facilities Operations FY 2014 Projections

	914 Dean	915 Conway Main	916 Pine Hills	917 Hiawassee	923 John Young	924 Boggy Creek	925 Curry Ford	926 University	934 Independence	935 Forest Lake	943 Dallas	944 Beachline	945 Airport	954 Coral Hills	FY 2014 Final Totals
Contractor - FTS															
Administrative															
53430 Toll Collection Management Fees	\$ 17,167	\$ 31,051	\$ 20,259	\$ 17,031	\$ 21,300	\$ 20,369	\$ 17,915	\$ 17,281	\$ 17,093	\$ 17,433	\$ 18,391	\$ 19,622	\$ 30,945	\$ 18,635	\$ 284,492
53432 Administration Salaries	87,773	157,758	103,581	87,077	108,903	104,147	91,597	88,351	87,394	89,131	94,032	100,326	158,219	95,280	1,453,569
53434 Office Expenses	27,098	49,014	31,979	26,883	33,622	32,153	28,279	27,277	26,981	27,517	29,030	30,973	48,847	29,416	449,069
53436 Insurance and Bond	14,841	26,843	17,514	14,723	18,413	17,609	15,487	14,938	14,776	15,070	15,899	16,963	26,752	16,160	245,988
Total	146,879	264,666	173,333	145,714	182,238	174,278	153,278	147,847	146,244	149,151	157,352	167,884	264,763	159,491	2,433,118
Toll Collection															
53420 Salaries/Wages	636,000	1,099,651	679,000	610,000	758,000	699,000	611,000	598,000	587,000	602,000	622,000	754,000	1,051,000	608,000	9,914,651
53422 Other Direct Expenses	24,638	52,817	42,879	19,497	34,311	52,000	29,889	24,053	29,280	29,280	23,533	52,497	48,516	73,170	536,360
Total	660,638	1,152,468	721,879	629,497	792,311	751,000	640,889	622,053	616,280	631,280	645,533	806,497	1,099,516	681,170	10,451,011
Contractor - Transcore															
Toll Equipment Maintenance															
54640 Repairs & Maintenance - Toll Equip	137,977	208,590	189,554	137,976	164,068	225,571	154,517	155,688	127,030	152,196	111,332	96,077	76,825	143,571	2,080,972
54641 Repairs & Maint. - Toll Equip Parts	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	420,000
54642 Repairs & Maint. - VES Equipment	27,000	29,000	29,786	27,000	28,000	31,469	28,102	27,000	26,755	26,755	26,000	26,082	23,329	26,755	383,033
Total	194,977	267,590	249,340	194,976	222,068	287,040	212,619	212,688	183,785	208,951	167,332	152,159	130,154	200,326	2,884,005
OCEA Expenses															
Other Operating Expenses															
53460 Janitorial	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	30,401	425,614
54110 Telephone Service	11,500	22,000	17,200	12,500	16,000	11,000	12,800	15,000	19,500	7,500	7,500	8,300	5,000	5,700	171,500
54300 Utilities	105,000	230,000	175,000	140,000	120,000	195,000	96,000	117,000	155,000	190,000	90,000	130,000	70,000	132,000	1,945,000
54500 Insurance	54,657	74,432	62,666	53,931	34,434	35,588	30,466	31,548	35,902	39,021	17,067	15,117	22,961	68,769	576,559
54610 Repairs & Maint. Equipment	2,000	1,500	500	1,000	1,000	1,000	2,000	500	500	77	1,000	1,000	1,000	500	13,577
54620 Repairs & Maint. Software & Hardware	8,000	11,000	11,000	7,500	7,500	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	144,000
54630 Facilities Maintenance	61,031	91,778	80,422	50,000	70,000	75,000	60,000	63,000	70,000	77,000	53,000	72,000	58,705	65,760	947,696
54920 Bank Fees	65,000	160,000	85,000	62,000	75,000	68,000	53,000	56,000	49,000	52,000	49,000	53,000	82,000	46,000	955,000
55110 Office Expense Other	250	250	250	250	250	250	500	250	250	500	250	250	250	250	4,000
55210 Operating Supplies	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	35,000
55700 Contingency	750	750	750	750	750	750	750	750	750	750	750	750	750	750	10,500
Total	341,089	624,611	465,689	360,832	357,835	430,489	299,417	327,949	374,803	410,749	262,468	324,318	284,567	363,630	5,228,446
Grand Total	1,343,583	2,309,335	1,610,241	1,331,019	1,554,452	1,642,807	1,306,203	1,310,537	1,321,112	1,400,131	1,232,685	1,450,858	1,779,000	1,404,617	20,996,580

FDOT Participation

(2,234,903) (1,547,575)

(1,756,039)

Total FDOT

(5,538,517)

NOTE: FDOT Participation is the grand total of the plaza less insurance.

Central Florida Expressway Authority
Toll Facilities Operations FY 2013 Actual

	914	915	916	917	923	924	925	926	934	935	943	944	945	954	FY 2013
	Dean	Conway Main	Pine Hills	Hiawassee	John Young	Boggy Creek	Curry Ford	University	Independence	Forest Lake	Dallas	Beachline	Airport	Coral Hills	Actual Totals
Contractor - FTS															
Administrative															
53430 Toll Collection Management Fees	\$ 17,178	\$ 30,024	\$ 19,582	\$ 17,191	\$ 20,668	\$ 19,782	\$ 17,297	\$ 17,278	\$ 15,215	\$ 17,368	\$ 18,512	\$ 21,811	\$ 30,378	\$ 18,574	\$ 280,858
53432 Administration Salaries	86,140	150,721	98,277	86,145	103,641	106,517	86,761	86,559	83,379	80,301	84,454	96,685	152,413	85,801	1,387,794
53434 Office Expenses	24,771	47,392	30,911	27,136	37,260	31,225	27,303	22,638	26,249	34,141	37,675	30,429	47,952	29,319	454,401
53436 Insurance and Bond	17,194	25,955	16,929	14,861	17,867	17,101	14,953	14,937	14,376	15,014	16,004	16,665	26,262	16,057	244,175
Total	145,283	254,092	165,699	145,333	179,436	174,625	146,314	141,412	139,219	146,824	156,645	165,590	257,005	149,751	2,367,228
Toll Collection															
53420 Salaries/Wages	542,259	1,003,116	635,175	567,369	716,883	632,730	580,746	519,160	573,394	514,853	556,839	614,473	991,169	569,395	9,017,561
53422 Other Direct Expenses	24,227	51,937	44,699	46,559	35,744	51,133	29,391	21,648	28,793	81,751	51,298	51,623	76,293	71,084	666,180
Total	566,486	1,055,053	679,874	613,928	752,627	683,863	610,137	540,808	602,187	596,604	608,137	666,096	1,067,462	640,479	9,683,741
Contractor - Transcore															
Toll Equipment Maintenance															
54640 Repairs & Maintenance - Toll Equip	137,663	208,534	189,241	137,663	163,756	226,299	154,204	137,663	126,550	137,995	111,192	95,938	76,978	143,091	2,046,767
54641 Repairs & Maint. - Toll Equip Parts	27,765	27,765	27,765	27,765	27,765	27,765	27,765	27,765	27,765	27,765	27,765	27,765	27,765	27,765	388,710
54642 Repairs & Maint. - VES Equipment	26,977	29,309	28,467	26,083	28,783	29,539	25,452	26,970	24,515	27,365	25,402	25,163	22,932	24,515	371,472
Total	192,405	265,608	245,473	191,511	220,304	283,603	207,421	192,398	178,830	193,125	164,359	148,866	127,675	195,371	2,806,949
OOCEA Expenses															
Other Operating Expenses															
53460 Janitorial	29,894	29,894	27,361	29,894	34,961	29,895	29,894	24,828	31,308	29,894	29,894	27,361	29,894	29,895	414,867
54110 Telephone Service	11,023	21,571	16,893	12,691	15,704	10,823	12,589	14,726	18,469	7,008	6,709	8,537	4,730	5,395	166,868
54300 Utilities	98,496	221,873	169,764	135,207	112,317	188,761	96,563	115,782	150,279	180,716	74,948	140,407	68,078	127,369	1,880,560
54310 Water System Operation	-	-	-	-	-	-	-	-	-	(147)	-	-	-	-	(147)
54500 Insurance	54,838	74,137	62,630	54,123	34,220	35,379	30,243	31,875	35,947	38,957	14,318	15,333	23,033	68,872	573,905
54610 Repairs & Maint. Equipment	3,315	2,573	1,142	6,310	1,952	1,517	1,283	1,672	4,855	1,987	1,403	1,142	2,352	2,074	33,577
54620 Repairs & Maint. Software & Hardware	4,638	9,839	5,648	3,989	4,750	4,465	5,395	5,105	3,893	4,216	4,867	5,323	5,175	4,223	71,526
54630 Facilities Maintenance	61,046	92,291	85,103	69,023	76,712	97,795	59,674	63,604	73,614	76,365	28,217	69,310	62,344	70,558	985,656
54920 Bank Fees	61,266	153,984	85,190	60,170	75,215	66,299	51,560	55,170	47,245	49,457	48,613	53,522	82,126	44,402	934,219
55110 Office Expense Other	110	621	211	-	110	221	110	-	-	-	-	-	1,536	-	2,919
55210 Operating Supplies	239	417	248	225	135	135	148	33	173	33	127	33	33	311	2,290
55700 Contingency	74	147	74	74	74	74	74	1,612	74	74	74	74	74	74	2,647
Total	324,939	607,347	454,264	371,706	356,150	435,364	287,533	314,407	365,857	388,560	209,170	321,042	279,375	353,173	5,068,887
Total Before Capital	1,229,113	2,182,100	1,545,310	1,322,478	1,508,517	1,577,455	1,251,405	1,189,025	1,286,093	1,325,113	1,138,311	1,301,594	1,731,517	1,338,774	19,926,805
Capital Expenditures															
56410 Toll Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grand Total	1,229,113	2,182,100	1,545,310	1,322,478	1,508,517	1,577,455	1,251,405	1,189,025	1,286,093	1,325,113	1,138,311	1,301,594	1,731,517	1,338,774	19,926,805
FDOT Participation															
Total FDOT	(5,299,127)	(2,107,963)	(1,482,680)										(1,708,484)		

NOTE: FDOT Participation is the grand total of the plaza less insurance.

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection – 05

Cost Center: Plazas

FISCAL YEAR: 2015

05-110-XXX-53420	Toll Collection Salaries and Wages	Account Budget:	\$10,112,943
This is based on the toll collection contract with the contractor Florida Toll Services.			10,112,943
05-110-XXX-53422	Toll Collection Other Direct Expenses	Account Budget:	\$537,260
This is based on the toll collection contract with the contractor Florida Toll Services.			537,260
05-110-XXX-53430	Toll Collection Management Fees	Account Budget:	\$284,491
This is based on the toll collection contract with the contractor Florida Toll Services.			284,491
05-110-XXX-53432	Toll Collection Administrative Salaries	Account Budget:	\$1,483,668
This is based on the toll collection contract with the contractor Florida Toll Services.			1,483,668
05-110-XXX-53434	Toll Collection Office Expense	Account Budget:	\$449,069
This is based on the toll collection contract with the contractor Florida Toll Services.			449,069
05-110-XXX-53436	Toll Collection Insurance and Bonding	Account Budget:	\$245,940
This is based on the toll collection contract with the contractor Florida Toll Services.			245,940
05-110-XXX-53460	Janitorial	Account Budget:	\$425,614
This is based on the toll collection contract with the contractor Florida Toll Services.			425,614
05-110-XXX-54110	Telephone Service	Account Budget:	\$174,000
All telecommunication charges.			174,000
05-110-XXX-54200	Utilities	Account Budget:	\$1,972,000
Electric, water and gas charges.			1,972,000
05-110-XXX-54500	Insurance	Account Budget:	\$590,758
Insurance for plazas, bridges and overpasses.			590,758
05-110-XXX-54610	Repairs & Maint. – Equipment	Account Budget:	\$24,500
Repairs and maintenance on equipment.			24,500
05-110-XXX-54620	Repairs & Maint. – Software and Hardware	Account Budget:	\$151,000
Repairs and maintenance agreements for bill, coin and misc. equipment.			151,000
05-110-XXX-54630	Facilities Maintenance	Account Budget:	\$960,917
All charges related to maintaining the plazas.			960,917

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection – 05

FISCAL YEAR: 2014

Cost Center: Plazas

05-110-XXX-54640	Repairs and Maint. – Toll Equipment	Account Budget:	\$2,155,625
All charges related to maintaining the toll collection system.			2,155,625
05-110-XXX-54641	Repairs and Maint. – Toll Equipment Part	Account Budget:	\$420,000
Replacement and spare parts for the toll collection system.			420,000
05-110-XXX-54642	Repairs and Maint. – VES Equipment	Account Budget:	\$364,541
All charges related to maintaining the violation enforcement system.			364,541
05-110-XXX-54920	Bank Fees	Account Budget:	\$1,359,279
Armored car and deposit supplies expense.			1,359,279
05-110-XXX-55110	Office Expense - Other	Account Budget:	\$7,500
For furniture and appliances under \$1,000.			7,500
05-110-XXX-55210	Operating Supplies	Account Budget:	\$56,000
Coin vaults, safety coins and various operating supplies.			56,000
05-110-XXX-55700	Contingency	Account Budget:	\$14,000
Contingency for unknown expenses.			14,000

MAINTENANCE

**Central Florida Expressway Authority
Maintenance Fund - Summary**

	2013 Year-end Actual	2014 Original Budget	2014 Budget Amendments	2014 Budget Restated	Projected Year-end Actual	2015 Annual Budget	% Inc (Decr) over 2014 Restated
I. Maintenance Administration	\$ 648,836	\$ 744,738	\$ -	\$ 744,738	\$ 722,036	\$ 821,397	10%
II. Expressway Operations	4,178,818	4,678,146	-	4,678,146	5,058,424	4,888,407	4%
III. Routine Maintenance	8,767,875	9,391,800	-	9,391,800	9,428,300	9,778,193	4%
Total Maintenance Expenditures Before FDOT Participation	13,595,529	14,814,685	-	14,814,685	15,208,760	15,487,997	5%
FDOT Participation	(2,771,420)	(2,938,839)	-	(2,938,839)	(2,933,370)	(2,927,316)	0%
Total Maintenance Costs	10,824,109	11,875,846	-	11,875,846	12,275,390	12,560,681	6%

Capital Expenditures

Capital Expenditures							
Expressway Operations	-	-	-	-	-	68,720	
Total Capital Expenditures	-	-	-	-	-	68,720	

Maintenance Administration

Central Florida Expressway Authority
Maintenance - Administration
Budget Worksheet

Page 1 of 1

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
SALARIES & BENEFITS										
05-120-810-51200	Salaries & Wages	\$ 378,897	\$ 474,854	\$ 312,018	\$ 466,659	-2%	\$ 492,176	59.9%	5%	4%
05-120-810-52100	Soc Sec & Medicare Expense	27,964	33,674	21,708	33,577	0%	36,924	4.5%	10%	10%
05-120-810-52210	Retirement Contributions -FRS	17,853	46,751	30,918	46,115	-1%	53,636	6.5%	16%	15%
05-120-810-52300	Life and Health Insurance	57,379	113,440	52,446	81,306	-28%	123,176	15.0%	51%	9%
05-120-810-52310	State Assessment	595	1,309	468	765	-42%	1,309	0.2%	71%	0%
05-120-810-52400	Workers Compensation	836	961	648	1,086	13%	23,076	2.8%	2025%	2301%
05-120-810-52500	Unemployment Compensation	6,325	-	-	-	-	-	0.0%		
	Total Salaries & Benefits:	489,849	670,988	418,206	629,508	-6%	730,297	88.9%	16%	9%
OTHER										
05-120-810-53122	Maintenance Program Support	-	-	-	-		15,200	1.9%		
05-120-810-53124	Mitigation Maint. Support	137,797	15,000	27,790	37,500	150%	17,000	2.1%	-55%	13%
05-120-810-53126	Pavement Management System	-	20,000	-	20,000	0%	20,000	2.4%	0%	0%
05-120-810-54010	Travel	472	2,500	389	2,500	0%	2,500	0.3%	0%	0%
05-120-810-54012	Reimbursed Local Travel	42	200	79	200	0%	200	0.0%	0%	0%
05-120-810-54020	Gasoline	8,116	11,000	4,904	11,000	0%	11,000	1.3%	0%	0%
05-120-810-54110	Telephone Expense	2,879	3,500	1,762	3,500	0%	3,500	0.4%	0%	0%
05-120-810-54130	Postage and Delivery	21	-	-	-		-	0.0%		
05-120-810-54200	Printing	-	250	51	250	0%	400	0.0%	60%	60%
05-120-810-54500	Insurance	2,903	2,800	2,043	2,728	-3%	2,800	0.3%	3%	0%
05-120-810-54610	Repairs & Maint. - Equipment	-	1,000	-	1,000	0%	1,000	0.1%	0%	0%
05-120-810-54650	Repairs & Maint. - Vehicles	3,598	5,500	1,730	4,000	-27%	5,500	0.7%	38%	0%
05-120-810-55100	Office Supplies	1,875	2,500	1,050	2,500	0%	2,500	0.3%	0%	0%
05-120-810-55110	Office Expense - Other	1,039	3,000	648	1,500	-50%	3,000	0.4%	100%	0%
05-120-810-55400	Dues and Subscriptions	-	500	305	350	-30%	500	0.1%	43%	0%
05-120-810-55420	Seminars and Conferences	125	2,000	195	1,500	-25%	2,000	0.2%	33%	0%
05-120-810-55430	Staff Training and education	120	4,000	400	4,000	0%	4,000	0.5%	0%	0%
	Total Other:	158,987	73,750	41,346	92,528	25%	91,100	11.1%	-2%	24%
TOTAL		648,836	744,738	459,552	722,036	-3%	821,397	100.0%	14%	10%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Maintenance Administration - 810

05-120-810-53122	Maintenance Program Support	Account Budget:	\$15,200
Support for various contracts within the Maintenance Dept.			15,200
05-120-810-53124	Mitigation Maintenance Support	Account Budget:	\$17,000
Covers the funds necessary to provide Mitigation Maintenance Support/Management for the Mitigation Area Maintenance Services Purchase Order. (Atkins)			17,000
05-120-810-53126	Pavement Management System	Account Budget:	\$20,000
Pavement Management System			20,000
05-120-810-54010	Travel	Account Budget:	\$2,500
Various travel needs for professional development seminars/conferences.			2,500
05-120-810-54012	Reimbursed Local Travel	Account Budget:	\$200
Mileage, toll and parking reimbursement for in town non-Authority vehicle travel as needed.			200
05-120-810-54020	Gasoline	Account Budget:	\$11,000
To cover the cost of gasoline for five Authority vehicles driven by Maintenance Department employees.			11,000
05-120-810-54110	Telephone Service	Account Budget:	\$3,500
Cell phone service for five Maintenance Department employees.			3,500
05-120-810-54200	Printing	Account Budget:	\$400
Printing needs such as business cards, special reports and documents that cannot be done in house.			400
05-120-810-54500	Insurance	Account Budget:	\$2,800
This figure is derived based on actual costs for vehicle insurance.			2,800
05-120-810-54610	Repairs & Maint. - Equipment	Account Budget:	\$1,000
R&M as needed.			1,000
05-120-810-54650	Repairs & Maint. - Vehicles	Account Budget:	\$5,500
R&M as needed for five Authority maintenance vehicles.			5,500
05-120-810-55100	Office Supplies	Account Budget:	\$2,500
Basic office supply needs for the Department.			2,500
05-120-810-55110	Office Expense - Other	Account Budget:	\$3,000
Furniture, etc. under \$5,000			3,000
05-120-810-55400	Dues and Subscriptions	Account Budget:	\$500
Needed for staff members in professional organizations and trade subscriptions.			500
05-120-810-55420	Seminars and Conferences	Account Budget:	\$2,000
Fees for seminars and conferences attended by staff for professional development.			2,000
05-120-810-55430	Staff Training and Education	Account Budget:	\$4,000
Specific training for staff such as Fiber Optic Network (FON) Certification courses and Safety Inspection of In-Service Bridges.			4,000

Expressway Operations

Central Florida Expressway Authority
Maintenance - Expressway Operations
Budget Worksheet

Page 1 of 2

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
SALARIES & BENEFITS										
05-120-820-51200	Salaries and Wages	\$ 139,843	\$ 134,067	\$ 87,599	\$ 130,987	-2%	\$ 138,089	2.8%	5%	3%
05-120-820-52100	Soc Sec & Medicare Expense	10,760	9,741	6,403	9,720	0%	9,774	0.2%	1%	0%
05-120-820-52210	Retirement Contributions -FRS	7,321	9,318	6,114	9,130	-2%	10,232	0.2%	12%	10%
05-120-820-52300	Life and Health Insurance	32,383	23,924	15,543	24,168	1%	25,967	0.5%	7%	9%
05-120-820-52310	State Assessment	350	274	211	272	-1%	274	0.0%	1%	0%
05-120-820-52400	Workers Compensation	245	202	162	254	26%	577	0.0%	127%	186%
	Total Salaries & Benefits	190,902	177,526	116,032	174,531	-2%	184,913	3.8%	6%	4%
FIBER OPTIC NETWORK (FON)										
05-120-820-53125	FON Program Support	116,553	152,200	110,817	152,000	0%	170,000	3.5%	12%	12%
05-120-820-54612	Maintenance FON Locates	13,634	14,980	8,179	15,000	0%	16,500	0.3%	10%	10%
05-120-820-54625	Repairs & Maint. - Fiber Optic Network	154,724	295,280	212,428	400,000	35%	400,000	8.2%	0%	35%
	Total Fiber Optic Network:	284,911	462,460	331,424	567,000	23%	586,500	12.0%	3%	27%
LAW ENFORCEMENT										
05-120-820-53440	Florida Highway Patrol Services	986,036	713,707	294,561	713,707	0%	785,275	16.1%	10%	10%
05-120-820-54110	Telephone Expense	4,285	7,300	2,611	7,000	-4%	7,000	0.1%	0%	-4%
	Total Law Enforcement:	990,321	721,007	297,172	720,707	0%	792,275	16.2%	10%	10%
05-120-820-53444	Motorist Service Patrol Agreement	1,121,354	1,123,763	790,587	1,401,600	25%	1,065,024	21.8%	-24%	-5%
INTELLIGENT TRANSPORTATION SYSTEM (ITS)										
05-120-820-53123	Maintenance Program Support - ITS	513,417	681,500	356,085	681,500	0%	795,700	16.3%	17%	17%
05-120-820-53411	Contract Personnel - ITS	-	250,000	-	250,000	0%	-	0.0%	-100%	-100%
05-120-820-54615	Maintenance - ITS Infrastructure	876,076	1,099,350	614,318	1,099,350	0%	1,288,280	26.4%	17%	17%
	Total ITS Infrastructure Maintenance	1,389,493	2,030,850	970,403	2,030,850	0%	2,083,980	42.6%	3%	3%

Central Florida Expressway Authority
Maintenance - Expressway Operations
Budget Worksheet

Account Description

	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
OTHER EXPENSES									
05-120-820-53110 Consultant Fees	85,000	50,000	-	50,000	0%	50,000	1.0%	0%	0%
05-120-820-54010 Travel	2,129	3,000	619	3,000	0%	4,000	0.1%	33%	33%
05-120-820-54012 Reimbursed Local Travel	122	1,650	51	1,650	0%	1,650	0.0%	0%	0%
05-120-820-54020 Gasoline	5,028	5,600	2,831	5,600	0%	5,600	0.1%	0%	0%
05-120-820-54130 Postage & Delivery	553	-	-	250		-	0.0%	-100%	
05-120-820-54200 Printing	36	80	-	80	0%	80	0.0%	0%	0%
05-120-820-54300 Utilities	102,801	95,000	62,873	95,000	0%	100,000	2.0%	5%	5%
05-120-820-54500 Insurance	713	610	416	556	-9%	585	0.0%	5%	-4%
05-120-820-54650 Repairs & Maint. - Vehicles	1,259	1,300	988	1,800	38%	2,000	0.0%	11%	54%
05-120-820-55100 Office Supplies	974	800	430	800	0%	800	0.0%	0%	0%
05-120-820-55110 Office Expense - Other	1,087	1,500	388	1,500	0%	1,500	0.0%	0%	0%
05-120-820-55400 Dues & Subscriptions	550	1,000	740	1,500	50%	1,500	0.0%	0%	50%
05-120-820-55420 Seminars and Conferences	1,585	2,000	305	2,000	0%	2,000	0.0%	0%	0%
05-120-820-55430 Staff Training and Education	-	-	-	-		6,000	0.1%		
Total Other:	201,837	162,540	69,641	163,736	1%	175,715	3.6%	7%	8%
SUBTOTAL	4,178,818	4,678,146	2,575,259	5,058,424	8%	4,888,407	100%	-3%	4%
CAPITAL EXPENDITURES									
05-120-820-56400 General Equipment	-	-	-	-		7,000			
05-120-820-56700 Software	-	-	-	-		61,720			
Total Capital Expenditures:	-	-	-	-		68,720			
TOTAL	4,178,818	4,678,146	2,575,259	5,058,424	8%	4,957,127	100.0%	-2%	6%
OFFSETTING REVENUES									
05-100-000-33300 Misc. Rev. - FON Lease	(649,335)	(664,472)	(442,245)	(664,222)	0%	(674,748)		2%	2%
NET TOTAL COST TO CFX	3,529,483	4,013,674	2,133,014	4,394,202	9%	4,282,379		-3%	7%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Expressway Operations - 820

05-120-820-53110	Consultant Fees	Account Budget:	\$50,000
Cost of UCF Phase II wrong way driving study up to a maximum of \$50,000.			50,000

05-120-820-53123	Maintenance Program Support - ITS	Account Budget:	\$795,700
			795,700

Covers the costs that are invoiced to the Authority by the General Engineering Consultant (GEC) to support the management and maintenance of the ITS infrastructure completed, in use and under maintenance in FY 2015. Includes coordination with the maintenance contractors, providing technical support to ensure that ITS projects are performing as intended to help the Authority manage traffic and accidents/incidents. The ITS projects needing this support are DCS upgrade, SR429 ITS implementation and ITS FON documentation. Our system contains a total of 168 cameras, the Data Server used to measure and calculate travel times and inform customers of traffic conditions, 139 data collections sensors (DCS) to support the travel time program, 52 single line DMS Signs and 36 three line DMS Signs that are now in operation plus (393) TMS that are now online. The GEC will also generate performance measures report for the CFX monthly statistics manual. Performance measures are being developed from archived data server travel time information. The budget amount requested for FY 2015 is \$114,200 higher than FY 2014. The increase is due to the update to 2014 rates from 2013 (9,000), Staff from Montgomery Consulting Group (W/MBE) (18,000), SunGuide onsite support rates increase (53,000) and part time staffing of the ITS Control Room (34,200). Additional cost represents 2014 billing rates and additional hours for Road Ranger and FHP coordination. This scope includes the following: Support Authority staff with regional operations and ITS coordination with partner agencies. Assist Authority staff with coordinating activities and evaluating operational data associated with the Road Ranger Motorist Assistance Service Patrol and dedicated Florida Highway Patrol (FHP) law enforcement contracts. Support the development of and updates to the Expressway Operations budget projections (ITS Projects). Support the application for and development of Industry trade publications, recognition programs, and conference presentations highlighting Expressway Operations efforts and achievements. Provide status updates on Expressway Operations Program Activities. Develop briefing materials for Authority Board members and management staff on Expressway Operations efforts. Provide technical analysis of technologies and operational strategies that could benefit Expressway Operations. Provide half-time support for staffing of ITS control room for 12 months.

05-120-820-53125	FON Program Support	Account Budget:	\$170,000
			170,000

Covers the costs that are invoiced to CFX by the General Engineering Consultant (GEC) to support the Fiber Optic Network (FON) maintenance program activities. Includes coordination with contractor (Century Link, Inc./ PCS) on alarms, contract administration and verification of pay requests, overall project management for the (Century Link, Inc./ PCS) contract, FON utility coordination, update of FON drawings, Internet Protocol (IP) Network alarm coordination and coordination of maintenance activities with Juniper Networks and Extreme Networks. The proposed figure of \$170,000 is slightly higher than the current year figure of \$152,200. This level of technical support from the GEC will be similar during FY 2015, however the rates have been adjusted from 2013 to 2014 rates. We also will have a new contractor so there will be some learning curve at the beginning of the contract. This contract ensures Authority's Fiber Optics Communications Network is reliable and consistently on line and in service protecting our revenue collection data.

05-120-820-53440	Florida Highway Patrol Services	Account Budget:	\$785,275
			785,275

This budget item is to pay the Florida Highway Patrol (FHP) for dedicated law enforcement services on the CFX expressway system in accordance with the contract between FHP and CFX executed October 27, 2000. The original contract stipulates that eight (8) troopers will be provided to patrol the expressway system two (2) shifts per day for 16 hours, 365 days per year. This covers salaries, benefits, expenses, patrol vehicle operating costs, risk management, laptop expense, HR Resources and salary incentive payments. The proposed figure of \$785,275 for FHP services is an increase of \$71,568 over revised current year figure of \$713,707. This \$71,568 increase is due to increased rates FY 2015 in salaries and includes the replacement of one (1) existing patrol car cost of \$28,805. *With the addition of Wekiva Parkway construction completion, these services will need to be expanded in the future.

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Expressway Operations - 820

05-120-820-53444	Motorist Service Patrol	Account Budget:	\$1,065,024
CFX and Florida Turnpike Services of Florida executed a new contract in 2013 for the provision of Motorist Assistance Service on the CFX expressway system and portions of the Florida Turnpike. The Florida Turnpike Enterprise District of Florida Department of Transportation reimburses CFX for that portion of service on the Turnpike system through a separate interlocal agreement. The funding requested will support the Authority's net share of the cost for providing the service. Currently, the service runs from 6:00 A.M. to 8:00 P.M., seven (7) days a week using six (6) vehicles. This contract will continue the partnership with the Florida Turnpike Enterprise. The current year net cost to CFX for the service is \$1,065,024 versus the estimated net cost for the contract service in FY 2013/14 at \$1,123,763, a \$58,739 decrease after the procurement of the contract in September 2013. The cost covers the additional new vehicles and staff. The budget number was calculated by taking the total contract value of \$7,572,000 subtracting \$287,000 mobilization fee and \$88,891 for new signs, which was invoiced in the first year and dividing the total by five (5) and discounting for the net amount to CFX. This number should be consistent for the next four (4) years upon extension of the current contract. *With the addition of Wekiva Parkway construction completion, these services will need to be expanded in the future.			1,065,024
05-120-820-54010	Travel	Account Budget:	\$4,000
Funding is requested to allow travel and attendance at appropriate committee meetings, conferences and project business relating to Expressway Operations and particularly those that speak to issues of maximizing the roadway capacity of the CFX expressway system. Examples of proposed conferences and committee meetings are Team Florida, ITS America, ITS Florida (ITS 3C summit), IBTTA, ITE, FES Leadership Institute and Transportation Research Board. The proposed figure of \$4,000.00 is \$1,000 more than FY 13/14. It represents the estimated costs to attend up to five (5) meeting/conferences during FY 2015 that would provide direct benefits to CFX in more efficient management of the expressway systems.			4,000
05-120-820-54012	Reimbursed Local Travel	Account Budget:	\$1,650
To pay for local mileage travel by CFX staff using personal vehicles on CFX business to include mileage costs, parking, charges and tolls. This budget would not cover any authorized overnight travel which would cover under a separate budget category. This will include local travel to Metroplan Orlando, Florida's Turnpike Enterprise, FDOT District 5 Deland, and other FDOT district RTMC's. This budget is the same as the previous year.			1,650
05-120-820-54020	Gasoline	Account Budget:	\$5,600
The proposed budget figure is to pay for gasoline for one (1) vehicle owned by the Authority. One (1) vehicle operated by the Authority Fiber Optic Network technician. The Fiber Optic Technician is responsible for providing locate services for requests (tickets) received from Sunshine One Call to establish location flags depicting the actual alignment of the Authority's Fiber Optic Network to protect it from damage by those that would be excavating/performing construction activity in the vicinity. This Service was formerly done by a consultant under contract to the Authority but is now accomplished by in house staff in the Maintenance department. The \$5,600.00 is for the Manager of Expressway operations using a pool vehicle instead of a full time assigned vehicle. Cost determination for one (1) vehicle. 1) 25,000 miles at 17 MPG x \$3.75/gal = \$5,514.71 Rounded to = \$5,600.00			5,600
05-120-820-54110	Telephone Service	Account Budget:	\$7,000
Telephone service is provided by CFX for each of the nine (9) troopers on the CFX FHP Squad. Nextel "Direct Connect" phones are provided to the FHP Troopers for communication with the "Road Rangers." CFX Maintenance Staff and to the VES office for direct communication in their toll violation enforcement activity. The proposed cost also includes the cell phone used by the Manager of Expressway Operations. The requested figure of \$7,000 is \$300 less due to current usage rates from 13/14.			7,000
05-120-820-54130	Postage and Delivery	Account Budget:	\$0
This line item is being paid for by the General Administration cost center.			0

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Expressway Operations - 820

05-120-820-54200	Printing	Account Budget:	\$80
For special printing needs that cannot be done in house such as business cards, special reports and documents. It also includes a distribution of costs for in house printing machine expense for that portion assessed to Expressway Operations. The requested figure of \$80.00 is a consistent with the previous year.			80
05-120-820-54300	Utilities	Account Budget:	\$100,000
The funds requested are to pay the costs for commercial electric power for 168 CCTV camera locations, 139 Data Collection Sensor (DCS) and 36 three (3) line DMS Signs throughout the CFX Expressway System. All of these devices and associated equipment were installed as part of the Authority's Intelligent Transportation Systems (ITS) Program. These projects help the Authority better manage accidents/incidents by monitoring traffic more efficiently and provide travel time information to our customers.			100,000
05-120-820-54500	Insurance	Account Budget:	\$585
Funding is requested to insure one (1) vehicle owned by the Authority. The vehicle is operated by the Authority Fiber Optic Network Technician performing locates of the Fiber Optic Network on the CFX Expressway System.			585
05-120-820-54612	Maintenance FON Locates	Account Budget:	\$16,500
This item provides funding to support expenses associated with performing "locates" of the Authority's Fiber Optic Network (FON) in response to ticket requests from Sunshine One Call of Florida. The FON is installed on both sides of the entire CFX Expressway System. It is necessary to "locate" the FON System to prevent conflicts and damage to the fiber ahead of construction and maintenance activities. The FON is the communication medium for the Authority's Electronic Toll Collection (ETC) System and telephone communication between toll plazas, E-PASS service centers and the CFX administration building. It also provides communication for all devices installed under the Authority's Intelligent Transportation System projects, 168 CCTV cameras, 139 Data Collections Sensors, 36 three (3) line DMS Signs and 52 single line DMS Signs. We also are maintaining 393 TMS system wide through the 511 project. CFX staff responds to Sunshine One Call "locate" tickets which will cost about \$1,040 per month which are calculated below with additional related expenses. 1) Tickets \$1,040.00 per month x12 = \$12,480.00 2) Locate tape, Locate paint and FON Marker establishment/replacement expense = \$ 2,500.00 Total: \$14,980.00 The addition of a 10 percent contingency due to the size of the I-4, and All Aboard Florida projects equals a budget of 16,478 which rounds to \$16,500. The locates are now performed in house by the CFX Fiber Optic Network Technician whose salary and benefits costs are included in the CFX Maintenance budget. Locate tasks were previously performed by a consultant under contract to CFX and have been brought in house as a more cost effective method to perform the work.			16,500
05-120-820-54615	Maintenance - ITS Infrastructure	Account Budget:	\$1,288,280
This budget item is to support maintenance costs for all the ITS projects that have been implemented together with those signs and devices installed and brought on line during FY 2013/14. We maintain ITS infrastructure including CCTV Cameras, 393 TMS, Data Collection Sensors, Portable DMS Signs, Single line DMS Signs approaching toll plazas and three (3) line DMS Signs for displaying of travel time at key locations on the CFX Expressways. Data Server Software and equipment have been installed to develop travel time information and the project has now transitioned to the Maintenance and Support Phase. The FY 2014/15 budget request also includes funding for Data Server Software and the data server maintenance \$1,288,280 which is \$188,930 higher than the FY 2013/14 budget of \$1,099,350. The increase in costs is attributed to extending additional CCTV, Data Collection Sensors, TMS and DMS brought on line on the SR429 project contingency for repairs coordination with massive I-4 and All Aboard FL projects of \$18,500.			1,288,280

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Expressway Operations - 820

05-120-820-54625	Repairs & Maint. - Fiber Optic Network	Account Budget:	\$400,000
Funds are requested to pay for monitoring, maintenance and repair of the Authority's Fiber Optic Communications Network (FON). The FON provides communication between all the toll plazas for The Electronic Toll Collection (ETC) System and also communication to support The Intelligent Transportation (ITS) projects. The funds are to pay the contractor for performing the FON monitoring and maintenance with an additional amount for time and material costs for repair that exceeds routine monitoring and maintenance requirements. The funds also support a contract for technical assistance advice and replacements parts for certain major items of network switching equipment and another service contract for maintenance of firewalls that provide security to the CFX Network. The proposed figure of \$400,000 is \$104,720 higher than the current year (2013/14) figure of \$295,280.00. The funds requested for FY 2014/15 reflect the existing contracts will cost CFX to adequately repair and maintain the FON based on our ITS projects that have been implemented together with those signs and devices installed and brought on line during FY 2013/14. This would also help us avoid any risk with fiber repair that may come with the massive I-4 and All Aboard Florida Construction projects.			400,000
05-120-820-54650	Repairs & Maint. - Vehicles	Account Budget:	\$2,000
Budget request is to pay maintenance and repair costs for one (1) vehicle owned by The Authority. This vehicle is operated by the by the CFX Fiber Optic Network technician. As of February 11, 2014 the vehicle has 86,000 miles (FON technician). This estimate was based on previous repairs averaging 1,890.46 per 12 month period.			2,000
05-120-820-55100	Office Supplies	Account Budget:	\$800
The proposed figure of \$800.00 represents the estimated needs for Expressway Operations for FY 2014/15 which is the same as the previous year. This covers the ITS control room and also the office supplies for the Administrative Assistant for Construction, Maintenance, Design Project Management and Expressway Operations.			800
05-120-820-55110	Office Expense - Other	Account Budget:	\$1,500
This budget request is to cover the cost of acquiring office furniture, desk, chair, bookshelves and credenza if needed for the ITS Control Room or Expressway Operations Director.			1,500
05-120-820-55400	Dues and Subscriptions	Account Budget:	\$1,500
These funds are requested to pay for dues to professional organizations related to Expressway Operations business. Includes purchase of publications and manuals from FDOT, AASHTO, ITE and other organizations that provide guidance, specifications and current processes/procedures in the traffic operational aspects of the CFX Expressway System. Payment of CFX dues to ITS Florida is included in this proposal figure which remains the same \$420 as FY 2013/2014. This figure is the same as last fiscal year.			1,500
05-120-820-55420	Seminars and Conferences	Account Budget:	\$2,000
The required funds will support training and education in the design, installation and maintenance of Fiber Optic Networks and for management and maintenance of ITS infrastructure. ITS infrastructure includes Closed Circuit Television Cameras (CCTV), Data Collection Sensors, Dynamic Message Signs and data servers which will equip CFX operations staff to better manage these facilities that have been installed. Funding requested will support up to three (3) sessions in the \$400.00 to \$600.00 per session cost range. These seminars will be important for PDH's continuing education to maintain P.E. License.			2,000
05-120-820-55430	Staff Training and Education	Account Budget:	\$6,000
The proposed figure of \$6,000 represents the estimated needs for Expressway Operations for FY 2014/15. This investment will pay for ONE (1) of the following ENA certification (Extreme networks) or Operations Academy hosted by the University of Maryland. Both would be beneficial to the operations director here at CFX.			6,000
05-120-820-56400	General Equipment	Account Budget:	\$7,000
Funding is requested to potentially acquire (1) one Trimble device used by the FON Locate Technician. This GPS device will be to maintain the OSP insight database with accurate up to date GPS information. The cost is approximately 5,000. I also added an additional 2,000 for laptop or tablet to access OSP insight in the field. This database can save us cost in the future by making our fiber locating process more accurate.			7,000

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Expressway Operations - 820

05-120-820-56700 Software

Account Budget: \$61,720

This is for the Application development stage of data server enhancements.

61,720

Routine Maintenance

Central Florida Expressway Authority
Routine Maintenance Detail

		2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Projected Budget Var. %	2015 Annual Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
<u>Description</u>									
A. Comprehensive Maintenance Contracts									
05-120-XXX-54702	Roadway and Bridges Maintenance	\$ 5,006,106	\$ 5,202,100	\$ 2,650,842	\$ 5,202,100	0%	\$ 5,209,443	0%	0%
05-120-XXX-54704	Landscape Area Maintenance	3,308,776	3,539,900	1,729,661	3,539,900	0%	3,771,000	7%	7%
	Total Maintenance Contracts	8,314,882	8,742,000	4,380,503	8,742,000	0%	8,980,443	3%	3%
B. Pavement									
05-120-XXX-54710	Asphalt Repair	-	-	-	-	-	-	-	-
05-120-XXX-54712	Base Repair	-	-	-	-	-	-	-	-
05-120-XXX-54714	Concrete Pavement Joint Repair	-	-	-	-	-	-	-	-
05-120-XXX-54716	Concrete Slope Pavement Joint Repair	-	-	-	-	-	-	-	-
05-120-XXX-54718	Concrete Paving Surface Repair	-	-	-	-	-	-	-	-
	Total Pavement Maintenance	-	-	-	-	-	-	-	-
C. Drainage									
05-120-XXX-54720	Clean Drainage Structures	-	-	-	-	-	-	-	-
05-120-XXX-54721	Repair/Replace Drains	-	-	-	-	-	-	-	-
05-120-XXX-54722	Concrete Repair Slope & Ditch Pavement	-	-	-	-	-	-	-	-
05-120-XXX-54724	Clean and Reshape Ditches	-	-	-	-	-	-	-	-
05-120-XXX-54726	Mitigation Area Maintenance	13,435	21,000	5,250	21,000	0%	21,000	0%	0%
05-120-XXX-54728	Road Sweeping (Mechanical)	-	-	-	-	-	-	-	-
	Total Drainage Maintenance	13,435	21,000	5,250	21,000	0%	21,000	0%	0%
D. Bridge Maintenance									
05-120-XXX-54731	Bridge Inspection	91,040	142,000	126,931	142,000	0%	161,000	13%	13%
	Total Bridge Routine Maintenance	91,040	142,000	126,931	142,000	0%	161,000	13%	13%
E. Roadside/Shoulder									
05-120-XXX-54732	Sodding	-	-	-	-	-	-	-	-
05-120-XXX-54736	Reworking Shoulders, Slopes, Ditches	-	-	-	-	-	-	-	-
05-120-XXX-54738	Fence Repair	-	-	-	-	-	-	-	-
	Total Shoulder Maintenance	-	-	-	-	-	-	-	-
F. Traffic Services									
05-120-XXX-54740	Delineators and Type 2 Object Markers	-	-	-	-	-	-	-	-
05-120-XXX-54741	Sign Maintenance/Inspection	199,893	236,000	52,235	236,000	0%	322,000	36%	36%
05-120-XXX-54742	Temp. Barricades & Message Signs	315	15,000	786	15,000	0%	15,000	0%	0%
05-120-XXX-54743	Guardrail Repair	-	-	-	-	-	-	-	-
05-120-XXX-54745	Attenuator Repair	-	-	-	-	-	-	-	-
05-120-XXX-54746	Pavement Markings	-	-	-	-	-	-	-	-
05-120-XXX-54747	Raised Pavement Marker Replacement	-	-	-	-	-	-	-	-
05-120-XXX-54748	Highway Lighting Maintenance	-	-	-	-	-	-	-	-
05-120-XXX-54749	Traffic Signals and Lights	-	65,800	-	65,800	-	69,500	6%	6%
	Total Traffic Services	200,208	316,800	53,021	316,800	0%	406,500	28%	28%
G. Vegetation & Aesthetics									
05-120-XXX-54759	Aquatics	39,419	125,000	44,888	125,000	0%	164,250	31%	31%
05-120-XXX-54760	Large Machine Mowing(Incl. Hand & Small Machine)	-	-	-	-	-	-	-	-
05-120-XXX-54761	Wildflowers	-	-	-	-	-	-	-	-
05-120-XXX-54762	Fertilizing	-	-	-	-	-	-	-	-
05-120-XXX-54764	Tree Trimming and Removal	64,350	-	-	-	-	-	-	-
05-120-XXX-54766	Chemical Weed and Grass Control	-	-	-	-	-	-	-	-
05-120-XXX-54768	Graffiti Removal	-	-	-	-	-	-	-	-
05-120-XXX-54769	Roadside Litter Removal (emerg debris /dead anima	-	-	-	-	-	-	-	-
	Total Vegetation & Aesthetics	103,769	125,000	44,888	125,000	0%	164,250	31%	31%
H. Other Maintenance									
05-120-XXX-54770	Emergency Maintenance	-	-	-	-	-	-	-	-
05-120-XXX-54772	Railroad Crossing Maintenance	-	-	-	-	-	-	-	-
05-120-XXX-55700	Contingency Project(s)	525	45,000	3,336	45,000	0%	45,000	0%	0%
05-120-XXX-58905	Insurance Proceeds	-	-	-	-	-	-	-	-
	Total Other Maintenance	525	45,000	3,336	45,000	0%	45,000	0%	0%
I. FDOT Services		44,016	-	36,089	36,500	-	-100%		
Total Routine Maintenance		8,767,875	9,391,800	4,650,018	9,428,300	0%	9,778,193	4%	4%

BUDGET FISCAL YEAR 2015							
ROUTINE MAINTENANCE ACTIVITIES (ROADWAY)							
Account #	Description	SR 408	SR 528	SR 417	SR 429	SR 414	FY Total
05-120-XXX		East - West Expressway	Beachline Expressway	Greenway Expressway	Western Expressway	John Land Apopka Expressway	
	A. Comprehensive Maintenance Contracts						
54702	Roadway & Bridges Maintenance	\$ 1,006,000	\$ 943,943	\$ 1,335,500	\$ 1,480,000	\$ 444,000	\$ 5,209,443
54704	Landscape Maintenance Service	1,300,000	615,000	700,000	994,000	162,000	3,771,000
	Total	2,306,000	1,558,943	2,035,500	2,474,000	606,000	8,980,443
	B. Pavement Maintenance						
54710	Asphalt Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
54712	Base Repair	-	-	-	-	-	-
54714	Concrete Pavement Joint Repair	-	-	-	-	-	-
54716	Concrete Slope Pavement Joint Repair	-	-	-	-	-	-
54718	Concrete Pavement Surface Repair	-	-	-	-	-	-
	Total	-	-	-	-	-	-
	C. Drainage						
54720	Clean Drainage Structures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
54721	Repair/Replace Drains	-	-	-	-	-	-
54722	Concrete Repair Slope & Ditch Pavement	-	-	-	-	-	-
54724	Roadside Ditches - Clean and Reshape	-	-	-	-	-	-
54726	Mitigation Area Maintenance	18,500	-	2,500	-	-	21,000
54728	Road Sweeping	-	-	-	-	-	-
	Total	18,500	-	2,500	-	-	21,000
	D. Bridge Routine Maintenance						
54731	Bridge Inspection	45,000	17,500	10,000	68,500	20,000	161,000
	Total	45,000	17,500	10,000	68,500	20,000	161,000
	E. Roadside Maintenance						
54732	Shoulder Sodding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
54734	Shoulder Seeding, Fertilizing and Mulching	-	-	-	-	-	-
54736	Reworking Non-Paved Shoulder, Slopes, Ditches	-	-	-	-	-	-
54738	Fence Repair	-	-	-	-	-	-
	Total	-	-	-	-	-	-

Account #	Description	SR 408	SR 528	SR 417	SR 429	SR 414	FY Total
05-120-XXX		East - West Expressway	Beachline Expressway	Greeneway Expressway	Western Expressway	John Land Apopka Expressway	
	F. Traffic Services						
54740	Delineators and Object Marker Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
54741	Sign Maintenance/Inspection	111,000	40,000	73,000	64,000	34,000	322,000
54742	Temporary Barricades and Message Signs	15,000	-	-	-	-	15,000
54743	Guardrail Repair	-	-	-	-	-	-
54745	Attenuator Repair	-	-	-	-	-	-
54746	Pavement Markings	-	-	-	-	-	-
54747	Raised Pavement Marker Replacement	-	-	-	-	-	-
54748	Highway Lighting Maintenance	-	-	-	-	-	-
54749	Traffic Signals and Lights	27,000	4,000	23,000	10,000	5,500	69,500
	Total	153,000	44,000	96,000	74,000	39,500	406,500
	G. Vegetation and Aesthetics						
54759	Aquatic	\$ 17,750	\$ 23,500	\$ 94,000	\$ 25,000	\$ 4,000	\$ 164,250
54760	Mowing	-	-	-	-	-	-
54761	Wildflowers	-	-	-	-	-	-
54762	Fertilizing	-	-	-	-	-	-
54764	Tree Trimming and Removal	-	-	-	-	-	-
54766	Chemical Weed and Grass Control	-	-	-	-	-	-
54768	Graffiti Removal	-	-	-	-	-	-
54769	Roadside Litter Removal	-	-	-	-	-	-
	Total	17,750	23,500	94,000	25,000	4,000	164,250

Account #	Description	SR 408	SR 528	SR 417	SR 429	SR 414	FY Total
05-120-XXX		East - West Expressway	Beachline Expressway	Greeneway Expressway	Western Expressway	John Land Apopka Expressway	
	H. Other Maintenance						
54770	Emergency Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
54772	Railroad Crossing Maintenance	-	-	-	-	-	-
55700	Contingency	10,000	10,000	10,000	10,000	5,000	45,000
58905	Insurance Proceeds	-	-	-	-	-	-
	Total	10,000	10,000	10,000	10,000	5,000	45,000
	IV. FDOT SERVICES						
	Total FDOT Services	\$0	\$0	\$ -	\$ -	\$ -	\$0
	Total	-	-	-	-	-	-
	Grand Total Roadway	\$ 2,550,250	\$ 1,653,943	\$ 2,248,000	\$ 2,651,500	\$ 674,500	\$ 9,778,193

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

Cost Center: 408 - 408

FISCAL YEAR: 2015

05-120-408-54702	Roadway and Bridges Maintenance	Account Budget:	\$1,006,000
Jorgensen Contract Services (JCS) (000761) - NTP 7/1/11 (5 year term w/ one 5 year renewal)			1,006,000
05-120-408-54704	Landscape Maintenance Service	Account Budget:	\$1,300,000
Groundtek of Central Florida (000965) - NTP 11/15/13 (3 year term w/ 2 one year renewals)			1,300,000
05-120-408-54726	Mitigation Area Maintenance	Account Budget:	\$18,500
Aquatic Weed Control, Inc. - Maintenance (clearing and grubbing) of wetland mitigation sites. Managed by Atkins.			18,500
05-120-408-54731	Bridge Inspection	Account Budget:	\$45,000
KCA (000848) - Inspection of all LPA & Non-LPA Bridges. (31 bridges due this FY)			45,000
05-120-408-54741	Sign Maintenance/Inspection	Account Budget:	\$111,000
Ayers Associates, Inc (000988) - Systemwide Overhead Sign Inspection Services. (110 signs due this FY) Transcore (000720) - Single line DMS Maintenance			111,000
05-120-408-54742	Temporary Barricades and Message Signs	Account Budget:	\$15,000
Bob's Barricades (000867) - Systemwide traffic control devices			15,000
05-120-408-54749	Traffic Signals and Lights	Account Budget:	\$27,000
Traffic Signal Maintenance Agreement 000286 - Orange County Traffic Signal Maintenance Agreement (# TBD) - City of Orlando			27,000
05-120-408-54759	Aquatic Maintenance	Account Budget:	\$17,750
Southern Aquatic Management, Inc (001003) - Systemwide Aquatic Vegetation Control (1 year term w/ 2 one year renewals)			17,750
05-120-408-55700	Contingency	Account Budget:	\$10,000
For any unanticipated maintenance costs on SR 408.			10,000

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

Cost Center: 414 - 414

FISCAL YEAR: 2015

05-120-414-54702	Roadway and Bridges Maintenance	Account Budget:	\$444,000
	Infrastructure Corporation of America (ICA) - NTP 7/1/10 (5 year term w/ one 5 YR Renewal)		444,000
05-120-414-54704	Landscape Maintenance Service	Account Budget:	\$162,000
	Groundtek of Central Florida (000830) - NTP 11/3/11 (3 year term w/ 2 one year renewals)		162,000
05-120-414-54731	Bridge Inspection	Account Budget:	\$20,000
	KCA (000848) - Inspection of all LPA & Non-LPA Bridges (16 bridges due this FY)		20,000
05-120-414-54741	Sign Maintenance/Inspection	Account Budget:	\$34,000
	Ayers Associates, Inc (000988) - Systemwide Overhead Sign Inspection Services. (33 signs due this FY)		34,000
	Transcore (000720) - Single line DMS Maintenance		
05-120-414-54749	Traffic Signals and Lights	Account Budget:	\$5,500
	Traffic Signal Maintenance Agreement 000286 - Orange County		5,500
05-120-414-54759	Aquatic Maintenance	Account Budget:	\$4,000
	Southern Aquatic Management, Inc (001003) - Systemwide Aquatic Vegetation Control (1 year term w/ 2 one year renewals)		4,000
05-120-414-55700	Contingency	Account Budget:	\$5,000
	For any unanticipated maintenance costs on SR 414.		5,000

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: 417 - 417

05-120-417-54702	Roadway and Bridges Maintenance	Account Budget:	\$1,335,500
Jorgensen Contract Services (JCS) (000761) - NTP 7/1/11 (5 year term w/ one 5 year renewal)			1,335,500
05-120-417-54704	Landscape Maintenance Service	Account Budget:	\$700,000
Groundtek of Central Florida (000965) - NTP 11/15/13 (3 year term w/ 2 one year renewals)			700,000
05-120-417-54726	Mitigation Area Maintenance	Account Budget:	\$2,500
Aquatic Weed Control, Inc. - Maintenance (clearing and grubbing) of wetland mitigation sites			2,500
05-120-417-54731	Bridge Inspection	Account Budget:	\$10,000
KCA (000848) - Inspection of all LPA & Non-LPA Bridges. (5 bridges due this FY)			10,000
05-120-417-54741	Sign Maintenance/Inspection	Account Budget:	\$73,000
Ayers Association, Inc (000988) - Systemwide Overhead Sign Inspection Services. (75 signs due this FY) Transcore (000720) - Single line DMS Maintenance			73,000
05-120-417-54749	Traffic Signals and Lights	Account Budget:	\$23,000
Traffic Signal Maintenance Agreement 000286 - Orange County Traffic Signal Maintenance Agreement (# TBD) - City of Orlando			23,000
05-120-417-54759	Aquatic Maintenance	Account Budget:	\$94,000
Southern Aquatic Management, Inc (001003) - Systemwide Aquatic Vegetation Control (1 year term w/ 2 one year renewals)			94,000
05-120-417-55700	Contingency	Account Budget:	\$10,000
For any unanticipated maintenance costs on SR 417.			10,000

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

Cost Center: 429 - 429

FISCAL YEAR: 2015

05-120-429-54702	Roadway and Bridges Maintenance	Account Budget:	\$1,480,000
Infrastructure Corporation of America (ICA) (000689) - NTP 7/1/10 (5 year term w/ one 5 YR Renewal)			1,480,000
05-120-429-54704	Landscape Maintenance Service	Account Budget:	\$994,000
Groundtek of Central Florida (000830) - NTP 11/3/11 (3 year term w/ 2 one year renewals)			994,000
05-120-429-54731	Bridge Inspection	Account Budget:	\$68,500
KCA (000848) - Inspection of all LPA & Non-LPA Bridges (57 bridges due this FY)			68,500
05-120-429-54741	Sign Maintenance/Inspection	Account Budget:	\$64,000
Ayers Association, Inc (000988) - Systemwide Overhead Sign Inspection Services. (66 signs due this FY) Transcore (000720) - Single line DMS Maintenance			64,000
05-120-429-54749	Traffic Signals and Lights	Account Budget:	\$10,000
Traffic Signal Maintenance Agreement 000286 - Orange County			10,000
05-120-429-54759	Aquatic Maintenance	Account Budget:	\$25,000
Southern Aquatic Management, Inc (001003) - Systemwide Aquatic Vegetation Control (1 year term w/ 2 one year renewals)			25,000
05-120-429-55700	Contingency	Account Budget:	\$10,000
For any unanticipated maintenance costs on SR 429/SR 451.			10,000

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

Cost Center: 528 - 528

FISCAL YEAR: 2015

05-120-528-54702	Roadway and Bridges Maintenance	Account Budget:	\$943,943
Jorgensen Contract Services (JCS) (000761) - NTP 7/1/11 (5 year term w/ one 5 year renewal)			943,943
05-120-528-54704	Landscape Maintenance Service	Account Budget:	\$615,000
Groundtek of Central Florida (000830) - NTP 11/3/11 (3 year term w/ 2 one year renewals)			615,000
05-120-528-54731	Bridge Inspection	Account Budget:	\$17,500
KCA (000848) - Inspection of all LPA & Non-LPA Bridges (14 bridges due this FY)			17,500
05-120-528-54741	Sign Maintenance/Inspection	Account Budget:	\$40,000
Ayers Association, Inc (000988) - Systemwide Overhead Sign Inspection Services. (28 signs due this FY) Transcore (000720) - Single line DMS Maintenance			40,000
05-120-528-54749	Traffic Signals and Lights	Account Budget:	\$4,000
Traffic Signal Maintenance Agreement 000286 - Orange County Traffic Signal Maintenance Agreement (# TBD) - City of Orlando			4,000
05-120-528-54759	Aquatic Maintenance	Account Budget:	\$23,500
Southern Aquatic Management, Inc (001003) - Systemwide Aquatic Vegetation Control (1 year term w/ 2 one year renewals)			23,500
05-120-528-55700	Contingency	Account Budget:	\$10,000
For any unanticipated maintenance costs on SR 528.			10,000

ADMINISTRATION

**Central Florida Expressway Authority
Administration Fund - Summary**

	2013 Year-end Actual	2014 Original Budget	2014 Budget Amendments	2014 Restated Budget	Projected Year-end Actual	2015 Annual Budget	% Inc (Decr) over 2014 Restated
General (610)	\$ 481,197	\$ 527,884	\$ -	\$ 527,884	\$ 530,344	\$ 564,866	7%
525 Magnolia (615)	15,817	20,128	-	20,128	19,745	20,341	1%
Executive (620)	1,207,114	1,234,069	-	1,234,069	1,026,665	1,266,075	3%
Plans Production* (623)	194,015	286,197	-	286,197	277,916	301,508	5%
Legal (625)	504,171	599,481	-	599,481	592,311	618,547	3%
Accounting (630)	1,586,628	1,663,060	-	1,663,060	1,460,399	1,709,445	3%
Procurement (640)	507,165	668,455	-	668,455	600,013	727,653	9%
Human Resources (660)	122,476	161,859	-	161,859	146,864	193,705	20%
Business Development (665)	243,392	410,807	-	410,807	321,410	450,825	10%
Communications (670)	324,963	455,568	-	455,568	434,252	479,509	5%
Construction Administration* (685)	445,043	349,272	-	349,272	342,306	370,197	6%
Internal Audit (690)	363,815	369,000	-	369,000	313,689	389,000	5%
Total Administration Costs	5,995,796	6,745,779	-	6,745,779	6,065,914	7,091,671	5%

Capital Expenditures and Projects

Capital Expenditures							
General (610)	8,735	15,000	-	15,000	-	15,000	0%
Procurement (640)	-	16,000	-	16,000	-	-	-
Construction Administration* (685)	-	-	-	-	-	15,000	-
Total Capital Expenditures	8,735	31,000	-	31,000	-	30,000	-3%
Projects							
Communications (670)	-	15,000	-	15,000	-	30,000	100%
Total Projects	-	15,000	-	15,000	-	30,000	100%

* Construction Administration and Plans Production cost centers will be allocated to all construction in progress projects at the end of the year.

General

Central Florida Expressway Authority
Administrative Fund - General
Budget Worksheet

Page 1 of 1

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
OTHER										
05-130-610-54020	Gasoline	\$ 970	\$ 1,000	\$ 409	\$ 1,000	0%	\$ 1,000	0.2%	0%	0%
05-130-610-54130	Postage and Delivery	-	6,350	3,788	5,750	-9%	5,900	1.0%	3%	-7%
05-130-610-54200	Printing	107	400	-	200	-50%	300	0.1%	50%	-25%
05-130-610-54300	Utilities	198,583	235,000	126,137	235,000	0%	246,750	42.6%	5%	5%
05-130-610-54430	Leases - Equipment	25,937	25,000	15,831	26,000	4%	29,666	5.1%	14%	19%
05-130-610-54440	Records Management	501	400	360	465	16%	500	0.1%	8%	25%
05-130-610-54500	Insurance	82,754	94,734	55,338	76,639	-19%	86,250	14.9%	13%	-9%
05-130-610-54610	Repairs & Maint. - Equipment	2,494	10,000	645	10,000	0%	10,000	1.7%	0%	0%
05-130-610-54620	Repairs & Maint. - Software and Hardware	2,804	3,500	4,016	5,500	57%	6,500	1.1%	18%	86%
05-130-610-54630	Facilities Maintenance	125,532	120,000	69,407	120,000	0%	120,000	20.7%	0%	0%
05-130-610-54650	Repairs & Maint. - Vehicles	1,932	2,000	72	1,000	-50%	2,000	0.3%	100%	0%
05-130-610-54704	Landscape Maintenance Service	19,921	21,000	11,799	33,000	57%	35,000	6.0%	6%	67%
05-130-610-54930	Security	6,195	1,000	225	1,000	0%	1,000	0.2%	0%	0%
05-130-610-54990	Miscellaneous Expense	-	-	-	-	-	5,000	0.9%		
05-130-610-55100	Office Supplies	4,466	5,000	3,407	4,790	-4%	5,000	0.9%	4%	0%
05-130-610-55110	Office Expense - Other	9,001	2,500	4,441	10,000	300%	10,000	1.7%	0%	300%
	Total Other:	481,197	527,884	295,875	530,344	0%	564,866	97.4%	7%	7%
CAPITAL EXPENDITURES										
05-130-610-56400	General Equipment	8,735	10,000	-	-	-100%	10,000	1.7%		
05-130-610-56405	Furniture	-	5,000	2,820	-	-100%	5,000	0.9%		0%
	Total Capital Expenditures:	8,735	15,000	2,820	-	-100%	15,000	2.6%		0%
	TOTAL	489,932	542,884	298,695	530,344	-2%	579,866	100.0%	9%	7%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

Cost Center: General - 610

FISCAL YEAR: 2015

05-130-610-54020	Gasoline	Account Budget:	\$1,000
To cover the cost of gasoline needed for Authority pool vehicles. (Camry & Hyundai)			1,000
05-130-610-54130	Postage and Delivery	Account Budget:	\$5,900
Basic postage and delivery for administration building.			5,900
05-130-610-54200	Printing	Account Budget:	\$300
Basic printing needs for the administration building for items such as stationary et al.			300
05-130-610-54300	Utilities	Account Budget:	\$246,750
General HQ utility costs such as Bright House, Waste Management, OUC and non-ad valorem assessments.			246,750
05-130-610-54430	Leases - Equipment	Account Budget:	\$29,666
Copiers for administration building.			29,666
05-130-610-54440	Records Management	Account Budget:	\$500
For document destruction.			500
05-130-610-54500	Insurance	Account Budget:	\$86,250
General liability for the CFX, automobile for the pooled vehicles, and property insurance for the administration building.			86,250
05-130-610-54610	Repairs & Maint. - Equipment	Account Budget:	\$10,000
To cover various equipment R&M costs associated the administration building such as the Automated External Defibrillator (PSS World Med) and Board Room equipment.			10,000
05-130-610-54620	Repairs & Maint. - Software and Hardware	Account Budget:	\$6,500
To cover software/hardware R&M costs associated with the administration building such as the annual maintenance for the Security Access Control System and preventative software maintenance for the HVAC (MC2).			6,500
05-130-610-54630	Facilities Maintenance	Account Budget:	\$120,000
Covers various services required to maintain the administration building such as the Facilities Maintenance Contract (ICA), Interior Plant Services (Green Thumb), and miscellaneous locksmith services.			120,000
05-130-610-54650	Repairs & Maint. - Vehicles	Account Budget:	\$2,000
R&M for Authority pool vehicles.			2,000
05-130-610-54704	Landscape Maintenance Service	Account Budget:	\$35,000
Landscape Maintenance Services for the administration building.			35,000
05-130-610-54930	Security	Account Budget:	\$1,000
Misc. security related costs.			1,000
05-130-610-54990	Miscellaneous Expense	Account Budget:	\$5,000
Used to cover any item not covered under any other category.			5,000
05-130-610-55100	Office Supplies	Account Budget:	\$5,000
Basic office supplies for administration building.			5,000
05-130-610-55110	Office Expense - Other	Account Budget:	\$10,000
Equipment purchases under \$5,000 for the administration building.			10,000
05-130-610-56400	General Equipment	Account Budget:	\$10,000
Equipment purchases over \$5,000 for the administration building for equipment.			10,000

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

Cost Center: General - 610

FISCAL YEAR: 2015

05-130-610-56405 Furniture
Miscellaneous furniture needs.

Account Budget: \$5,000
5,000

525 South Magnolia

Central Florida Expressway Authority
Administrative Fund - 525 Magnolia
Budget Worksheet

Page 1 of 1

Account Description

	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
OTHER									
05-130-615-53100 Professional Services	\$ -	\$ 250	\$ -	\$ 250	0%	\$ 250	1.2%	0%	0%
05-130-615-53110 Consultant Fees	10,972	12,789	8,475	13,000	2%	13,000	63.9%	0%	2%
05-130-615-54500 Insurance	4,845	5,089	3,247	4,495	-12%	5,091	25.0%	13%	0%
05-130-615-54630 Facilities Maintenance	-	2,000	-	2,000	0%	2,000	9.8%	0%	0%
TOTAL	15,817	20,128	11,722	19,745	-2%	20,341	100.0%	3%	1%
OFFSETTING REVENUES									
05-100-000-33600 Misc. Revenue - Rent	(181,608)	(213,137)	-	(215,659)	1%	(243,405)		13%	14%
NET TOTAL COST TO CFX	(165,791)	(193,009)	11,722	(195,914)		(223,064)		14%	16%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: 525 Magnolia - 615

05-130-615-53100	Professional Services	Account Budget:	\$250
To be used for various services such as structural engineering or architectural.			250
05-130-615-53110	Consultant Fees	Account Budget:	\$13,000
This is for the amortization of the deferred commission on the 525 South Magnolia building.			13,000
05-130-615-54500	Insurance	Account Budget:	\$5,091
For the 525 South Magnolia building's share of the property insurance premium which is for the building structure and minor contents.			5,091
05-130-615-54630	Facilities Maintenance	Account Budget:	\$2,000
Facilities maintenance for the roof and exterior only.			2,000

Executive

Central Florida Expressway Authority
Administrative Fund - Executive
Budget Worksheet

Page 1 of 1

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
SALARIES & BENEFITS										
05-130-620-51200	Salaries & Wages	\$ 704,317	\$ 743,562	\$ 431,361	\$ 593,056	-20%	\$ 753,688	59.5%	27%	1%
05-130-620-52100	Social Security & Medicare	39,246	38,315	16,795	29,235	-24%	38,505	3.0%	32%	0%
05-130-620-52200	Retirement Contributions	57,375	41,715	11,061	11,061	-73%	-	0.0%	-100%	-100%
05-130-620-52210	Retirement Contributions -FRS	29,037	79,861	52,821	78,656	-2%	145,035	11.5%	84%	82%
05-130-620-52300	Life and Health Insurance	132,183	92,930	53,950	80,432	-13%	100,766	8.0%	25%	8%
05-130-620-52310	State Assessment	753	1,056	455	632	-40%	1,056	0.1%	67%	0%
05-130-620-52400	Workers' Compensation	697	775	529	882	14%	3,100	0.2%	251%	300%
	Total Salaries & Benefits:	963,608	998,214	566,972	793,954	-20%	1,042,150	82.3%	31%	4%
OTHER										
05-130-620-53110	Consultant Fees	122,066	130,000	72,917	125,000	-4%	127,500	10.1%	2%	-2%
05-130-620-54010	Travel	4,631	8,000	4,279	8,000	0%	8,000	0.6%	0%	0%
05-130-620-54012	Reimbursed Local Travel	949	950	227	400	-58%	650	0.1%	63%	-32%
05-130-620-54110	Telephone Service	1,001	1,000	316	500	-50%	800	0.1%	60%	-20%
05-130-620-54130	Postage and Delivery	779	-	-	-	-	-	0.0%	-	-
05-130-620-54200	Printing	36	100	102	175	75%	100	0.0%	-43%	0%
05-130-620-54910	Advertising and Legal Notices	1,103	-	-	-	-	-	0.0%	-	-
05-130-620-54950	Special Events	2,580	-	-	-	-	-	0.0%	-	-
05-130-620-55100	Office Supplies	3,616	3,500	2,887	5,162	47%	5,200	0.4%	1%	49%
05-130-620-55110	Office Expense - Other	780	2,000	300	1,000	-50%	1,000	0.1%	0%	-50%
05-130-620-55400	Dues & Subscriptions	102,261	85,305	76,650	91,324	7%	77,675	6.1%	-15%	-9%
05-130-620-55420	Seminars and Conferences	3,704	5,000	575	1,150	-77%	3,000	0.2%	161%	-40%
	Total Other:	243,506	235,855	158,253	232,711	-1%	223,925	17.7%	-4%	-5%
	TOTAL	1,207,114	1,234,069	725,225	1,026,665	-17%	1,266,075	100.0%	23%	3%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

Cost Center: Executive - 620

FISCAL YEAR: 2015

05-130-620-53110	Consultant Fees	Account Budget:	\$127,500
Legislative consultants, Southern Strategy Group.			127,500
05-130-620-54010	Travel	Account Budget:	\$8,000
Misc. travel as needed.			8,000
05-130-620-54012	Reimbursed Local Travel	Account Budget:	\$650
Local mileage, parking, etc.			650
05-130-620-54110	Telephone Service	Account Budget:	\$800
Cell phone charges for Executive Director.			800
05-130-620-54200	Printing	Account Budget:	\$100
Misc. printing			100
05-130-620-55100	Office Supplies	Account Budget:	\$5,200
Expenses such as plaques, calendars, and office supplies for Executive Director, both Deputy Executive Directors, and administrative assistant.			5,200
05-130-620-55110	Office Expense - Other	Account Budget:	\$1,000
Miscellaneous purchases that may be necessary.			1,000
05-130-620-55400	Dues and Subscriptions	Account Budget:	\$77,675
Metroplan			25,000
Foundation for Building a Better Community (Orlando Chamber of Commerce)			17,500
Team FL			2,000
ITS America			3,250
Florida Engineering Society for Deputy Executive Director			350
Florida Department of Economic Opportunity - Annual Fee for Special Districts			175
IBTTA			28,000
Orlando Regional Chamber of Commerce			1,400
05-130-620-55420	Seminars and Conferences	Account Budget:	\$3,000
Seminars and Conferences which may include IBTTA, Florida Engineering Society Annual Conference, or others.			3,000

Plans Production

Account Description

2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
SALARIES & BENEFITS								
\$ 148,117	\$ 196,662	\$ 125,988	\$ 189,632	-4%	\$ 202,562	67.2%	7%	3%
9,713	12,948	7,884	12,657	-2%	13,077	4.3%	3%	1%
7,797	30,426	19,652	29,499	-3%	35,932	11.9%	22%	18%
21,447	38,567	25,170	39,103	1%	41,865	13.9%	7%	9%
335	443	383	583	31%	443	0.1%	-24%	0%
139	326	183	332	2%	804	0.3%	142%	147%
187,548	279,372	179,260	271,806	-3%	294,683	97.7%	8%	5%
OTHER								
1,090	1,100	1,097	1,100	0%	1,250	0.4%	14%	14%
1,957	1,650	197	1,650	0%	1,750	0.6%	6%	6%
109	-	-	-	-	-	0.0%		
-	100	36	100	0%	100	0.0%	0%	0%
-	75	-	60	-20%	75	0.0%	25%	0%
1,232	900	618	900	0%	900	0.3%	0%	0%
510	1,000	-	800	-20%	1,000	0.3%	25%	0%
519	500	345	500	0%	500	0.2%	0%	0%
1,050	1,500	505	1,000	-33%	1,250	0.4%	25%	-17%
6,467	6,825	2,798	6,110	-10%	6,825	2.3%	12%	0%
194,015	286,197	182,058	277,916	-3%	301,508	100.0%	8%	5%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Plans Production - 623

05-130-623-54010	Travel	Account Budget:	\$1,250
Various travel needs for professional development seminars/conferences (Florida Engineering Society Annual Meeting and TEAMFL Meetings)			1,250
05-130-623-54012	Reimbursed Local Travel	Account Budget:	\$1,750
Mileage and tolls for in town travel as needed			1,750
05-130-623-54200	Printing	Account Budget:	\$100
Various printing as needed			100
05-130-623-54610	Repairs & Maint. - Equipment	Account Budget:	\$75
R&M as needed			75
05-130-623-55100	Office Supplies	Account Budget:	\$900
Basic supplies			900
05-130-623-55110	Office Expense - Other	Account Budget:	\$1,000
Furniture etc. under \$5,000			1,000
05-130-623-55400	Dues and Subscriptions	Account Budget:	\$500
Dues and subscriptions as needed. Florida Engineering Society, American Society of Civil Engineers, Institute of Transportation Engineers, American Society of Highway Engineers.			500
05-130-623-55420	Seminars and Conferences	Account Budget:	\$1,250
Professional development seminars and conferences (Florida Engineering Society Annual Meeting, TEAMFL).			1,250

Legal

Central Florida Expressway Authority
Administration Fund - Legal
Budget Worksheet

Page 1 of 1

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
SALARIES & BENEFITS										
05-130-625-51200	Salaries & Wages	\$ 311,660	\$ 254,719	\$ 165,808	\$ 248,241	-3%	\$ 262,360	42.4%	6%	3%
05-130-625-52100	Social Security and Medicare	18,743	14,171	7,640	13,967	-1%	14,337	2.3%	3%	1%
05-130-625-52210	Retirement Contributions -FRS	17,794	40,357	26,635	39,695	-2%	47,725	7.7%	20%	18%
05-130-625-52300	Life and Health Insurance	49,153	37,001	24,290	37,653	2%	40,150	6.5%	7%	9%
05-130-625-52310	State Assessment	442	422	221	326	-23%	422	0.1%	29%	0%
05-130-625-52400	Workers' Compensation	418	310	247	529	71%	1,053	0.2%	99%	240%
	Total Salaires & Benefits:	398,210	346,981	224,841	340,411	-2%	366,047	59.2%	8%	5%
OTHER										
05-130-625-53100	Professional Services	625	12,000	895	12,000	0%	12,000	1.9%	0%	0%
05-130-625-53105	Legal Fees	97,170	225,000	22,923	225,000	0%	225,000	36.4%	0%	0%
05-130-625-54010	Travel	-	2,000	725	1,900	-5%	2,000	0.3%	5%	0%
05-130-625-54012	Reimbursed Local Travel	59	500	46	500	0%	500	0.1%	0%	0%
05-130-625-54110	Telephone Service	332	750	-	700	-7%	750	0.1%	7%	0%
05-130-625-54130	Postage and Delivery	469	-	-	-	-	-	0.0%	-	-
05-130-625-54200	Printing	242	750	-	700	-7%	750	0.1%	7%	0%
05-130-625-54610	Repairs & Maint. - Equipment	-	500	-	500	0%	500	0.1%	0%	0%
05-130-625-55100	Office Supplies	2,773	4,000	2,006	4,000	0%	4,000	0.6%	0%	0%
05-130-625-55110	Office Expense - Other	332	1,000	-	800	-20%	1,000	0.2%	25%	0%
05-130-625-55400	Dues and Subscriptions	2,970	4,000	1,288	3,800	-5%	4,000	0.6%	5%	0%
05-130-625-55420	Seminars and Conferences	989	2,000	305	2,000	0%	2,000	0.3%	0%	0%
	Total Other:	105,961	252,500	28,188	251,900	0%	252,500	40.8%	0%	0%
TOTAL		504,171	599,481	253,029	592,311	-1%	618,547	100.0%	4%	3%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

Cost Center: Legal - 625

FISCAL YEAR: 2015

05-130-625-53100	Professional Services	Account Budget:	\$12,000
Professional Services			12,000
05-130-625-53105	Legal Fees	Account Budget:	\$225,000
Legal Fees.			225,000
05-130-625-54010	Travel	Account Budget:	\$2,000
Travel			2,000
05-130-625-54012	Reimbursed Local Travel	Account Budget:	\$500
Reimbursed Local Travel			500
05-130-625-54110	Telephone Service	Account Budget:	\$750
Telephone Service			750
05-130-625-54200	Printing	Account Budget:	\$750
Printing			750
05-130-625-54610	Repairs & Maint. - Equipment	Account Budget:	\$500
Repairs & Maint. - Equipment			500
05-130-625-55100	Office Supplies	Account Budget:	\$4,000
Office Supplies			4,000
05-130-625-55110	Office Expense - Other	Account Budget:	\$1,000
Office Expense - Other			1,000
05-130-625-55400	Dues and Subscriptions	Account Budget:	\$4,000
Dues and Subscriptions			4,000
05-130-625-55420	Seminars and Conferences	Account Budget:	\$2,000
Seminars and Conferences			2,000

Accounting

Central Florida Expressway Authority
Administration Fund - Accounting
Budget Worksheet

Page 1 of 1

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
SALARIES & BENEFITS										
05-130-630-51200	Salaries & Wages	\$ 821,026	\$ 800,627	\$ 416,236	\$ 631,512	-21%	\$ 819,379	47.9%	30%	2%
05-130-630-52100	Social Security and Medicare	57,458	57,796	31,927	48,376	-16%	59,182	3.5%	22%	2%
05-130-630-52210	Retirement Contributions -FRS	41,951	77,299	30,684	46,448	-40%	84,040	4.9%	81%	9%
05-130-630-52300	Life and Health Insurance	174,815	219,087	104,755	163,366	-25%	237,870	13.9%	46%	9%
05-130-630-52310	State Assessment	1,710	2,534	891	1,431	-44%	2,481	0.1%	73%	-2%
05-130-630-52400	Workers' Compensation	1,672	1,860	1,269	2,116	14%	3,074	0.2%	45%	65%
	Total Salaries & Benefits	1,098,632	1,159,202	585,762	893,249	-23%	1,206,026	70.6%	35%	4%
OTHER										
05-130-630-53100	Professional Services	283,487	279,500	151,417	270,250	-3%	279,500	16.4%	3%	0%
05-130-630-53200	Auditing Fees	66,000	79,500	74,500	85,500	8%	79,500	4.7%	-7%	0%
05-130-630-53410	Contract Personnel	16,458	1,000	89,936	89,936	8894%	1,000	0.1%	-99%	0%
05-130-630-54010	Travel	1,820	7,000	-	3,000	-57%	7,000	0.4%	133%	0%
05-130-630-54012	Reimbursed Local Travel	345	400	177	325	-19%	400	0.0%	23%	0%
05-130-630-54110	Telephone Service	982	1,100	337	514	-53%	1,100	0.1%	114%	0%
05-130-630-54130	Postage and Delivery	2,400	-	-	-	-	-	0.0%	-	-
05-130-630-54200	Printing	645	800	-	-	-100%	800	0.0%	-	0%
05-130-630-54430	Leases - Equipment	199	-	-	-	-	-	0.0%	-	-
05-130-630-54610	Repairs & Maint. - Equipment	-	1,000	-	-	-100%	1,000	0.1%	-	0%
05-130-630-54617	Support & Maint. - Software	78,547	83,653	81,375	81,375	-3%	86,664	5.1%	6%	4%
05-130-630-54910	Advertising and Legal Notices	255	-	-	-	-	-	0.0%	-	-
05-130-630-54920	Bank Fees	23,340	30,700	6,250	21,250	-31%	27,250	1.6%	28%	-11%
05-130-630-55100	Office Supplies	9,328	10,000	6,630	10,000	0%	10,000	0.6%	0%	0%
05-130-630-55110	Office Expense - Other	946	2,500	-	1,500	-40%	2,500	0.1%	67%	0%
05-130-630-55400	Dues and Subscriptions	1,791	2,705	1,095	1,000	-63%	2,705	0.2%	171%	0%
05-130-630-55420	Seminars and Conferences	1,453	4,000	1,032	2,500	-38%	4,000	0.2%	60%	0%
	Total Other:	487,996	503,858	412,749	567,150	13%	503,419	29.4%	-11%	0%
TOTAL		1,586,628	1,663,060	998,511	1,460,399	-12%	1,709,445	100.0%	17%	3%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

Cost Center: Accounting - 630

FISCAL YEAR: 2015

05-130-630-53100	Professional Services	Account Budget:	\$279,500
PFM - Financial Advisor			205,000
Bond Disclosure services - DAC			1,500
Arbitrage Calculations - PFM			15,000
Rating Agency Monitoring: - S&P \$13,000 - Moody's \$30,000 - Fitch \$12,000 - Special requests \$3,000			58,000
05-130-630-53200	Auditing Fees	Account Budget:	\$79,500
Annual external audit			79,500
05-130-630-53410	Contract Personnel	Account Budget:	\$1,000
Additional staffing to be used on an as needed basis			1,000
05-130-630-54010	Travel	Account Budget:	\$7,000
Travel as required for CFO and additional Finance Department staff members. This includes conferences and bond issues.			7,000
05-130-630-54012	Reimbursed Local Travel	Account Budget:	\$400
Mileage, parking and tolls for local travel			400
05-130-630-54110	Telephone Service	Account Budget:	\$1,100
Cell phone service for CFO and air card for CFO's laptop.			1,100
05-130-630-54200	Printing	Account Budget:	\$800
Printing of business cards and tabs for the monthly stat book			800
05-130-630-54610	Repairs & Maint. - Equipment	Account Budget:	\$1,000
Misc. repairs to office equipment			1,000
05-130-630-54617	Support & Maint. -Software	Account Budget:	\$86,664
Annual support for Accounting Software package. A 6.5% increase over prior year's actual is budgeted.			86,664
05-130-630-54920	Bank Fees	Account Budget:	\$27,250
Annual Custodian Fee			2,000
Trustee Fee - 1990			1,250
Trustee Fee - 2007A			1,250
Trustee Fee - 2008B1-4			8,000
Trustee Fee - 2010A,B,C			3,750
Trustee Fee - 2012 and 2012A			2,500
Trustee Fee - 2013A,B,C			3,750
Escrow Fee			750
Tender Agent Fee - 2008B			4,000
05-130-630-55100	Office Supplies	Account Budget:	\$10,000
Various office supplies			10,000
05-130-630-55110	Office Expense - Other	Account Budget:	\$2,500
Other miscellaneous equipment or furniture as needed			2,500

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Accounting - 630

05-130-630-55400	Dues and Subscriptions	Account Budget:	\$2,705
	Various memberships which may include GFOA, FGFOA or FICPA etc.		385
	Various periodicals and publications		1,050
	CPA certification for CFO and Assistant Manager of Accounting and Finance		220
	CAFR application fee		600
	Miscellaneous dues or subscriptions		450
05-130-630-55420	Seminars and Conferences	Account Budget:	\$4,000
	Seminars and Conferences as needed for CPE purposes		4,000

Procurement

Central Florida Expressway Authority
Administration Fund - Procurement
Budget Worksheet

Page 1 of 1

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
SALARIES & BENEFITS										
05-130-640-51200	Salaries & Wages	\$ 348,078	\$ 381,481	\$ 242,746	\$ 366,203	-4%	\$ 392,925	54.0%	7%	3%
05-130-640-52100	Social Security and Medicare	26,765	29,183	18,644	28,139	-4%	30,059	4.1%	7%	3%
05-130-640-52210	Retirement Contributions -FRS	17,268	38,926	24,966	37,564	-3%	44,614	6.1%	19%	15%
05-130-640-52300	Life and Health Insurance	80,035	109,468	65,846	102,216	-7%	118,868	16.3%	16%	9%
05-130-640-52310	State Assessment	723	1,267	585	883	-30%	1,267	0.2%	43%	0%
05-130-640-52400	Workers' Compensation	697	930	599	1,023	10%	1,170	0.2%	14%	26%
	Total Salaries & Benefits:	473,566	561,255	353,386	536,028	-4%	588,903	80.9%	10%	5%
OTHER										
05-130-640-53100	Professional Services	-	60,000	7,993	20,000	-67%	90,000	12.4%	350%	50%
05-130-640-53110	Consultant Fees	-	2,500	-	2,500	0%	1,500	0.2%	-40%	-40%
05-130-640-54010	Travel	451	750	162	1,350	80%	2,000	0.3%	48%	167%
05-130-640-54012	Reimbursed Local Travel	35	200	69	100	-50%	200	0.0%	100%	0%
05-130-640-54130	Postage and Delivery	829	-	-	-	-	-	0.0%	-	-
05-130-640-54200	Printing	36	500	51	100	-80%	250	0.0%	150%	-50%
05-130-640-54440	Records Management	21,073	30,000	14,201	30,000	0%	30,000	4.1%	0%	0%
05-130-640-54610	Repairs & Maint. - Equipment	615	100	-	-	-100%	100	0.0%	-	0%
05-130-640-54910	Advertising and Legal Notices	-	6,500	3,430	5,000	-23%	5,000	0.7%	0%	-23%
05-130-640-55100	Office Supplies	4,879	3,000	1,279	1,735	-42%	3,000	0.4%	73%	0%
05-130-640-55110	Office Expense - Other	2,133	1,000	-	500	-50%	1,000	0.1%	100%	0%
05-130-640-55400	Dues and Subscriptions	1,710	1,000	1,634	1,700	70%	1,800	0.2%	6%	80%
05-130-640-55420	Seminars and Conferences	1,838	1,650	597	1,000	-39%	3,900	0.5%	290%	136%
	Total Other:	33,599	107,200	29,416	63,985	-40%	138,750	19.1%	117%	29%
	Subtotal Salaries, Benefits, & Other	507,165	668,455	382,802	600,013	-10%	727,653	100.0%	21%	9%
CAPITAL EXPENDITURES										
05-130-640-56400	General Equipment	-	16,000	14,042	-	-	-	0.0%	-	-100%
	Total Capital Expenditures:	-	16,000	14,042	-	-	-	0.0%	-	-
	TOTAL	507,165	684,455	396,844	600,013	-12%	727,653	100.0%	21%	6%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Procurement - 640

05-130-640-53100	Professional Services	Account Budget:	\$90,000
Funds needed to contract with a Records Management firm to microfilm CFX records in accordance with the Records Management Plan. Estimate 750,000 images to be microfilmed during the fiscal year.			90,000
05-130-640-53110	Consultant Fees	Account Budget:	\$1,500
Assistance in continuing the implementation of the Records Management Plan including identification of documents for destruction, scheduling and disposition document preparation.			1,500
05-130-640-54010	Travel	Account Budget:	\$2,000
Travel to conferences, training, etc.			2,000
05-130-640-54012	Reimbursed Local Travel	Account Budget:	\$200
Mileage allowed for local travel.			200
05-130-640-54200	Printing	Account Budget:	\$250
Printing various documents (bid documents, contracts, etc.)			250
05-130-640-54440	Records Management	Account Budget:	\$30,000
Off site storage, retrieval and destruction of Authority documents.			30,000
05-130-640-54610	Repairs & Maint. - Equipment	Account Budget:	\$100
Repairs for printers, scanners, etc.			100
05-130-640-54910	Advertising and Legal Notices	Account Budget:	\$5,000
Advertising for bids, RFPs, etc.			5,000
05-130-640-55100	Office Supplies	Account Budget:	\$3,000
Misc. office supplies, toner, paper, etc.			3,000
05-130-640-55110	Office Expense - Other	Account Budget:	\$1,000
Miscellaneous office needs.			1,000
05-130-640-55400	Dues and Subscriptions	Account Budget:	\$1,800
Dues for staff members in professional organizations and subscriptions to trade publications.			1,800
05-130-640-55420	Seminars and Conferences	Account Budget:	\$3,900
Fees for seminars and conferences attended by staff for professional development.			3,900

Human Resources

Central Florida Expressway Authority
Administrative Fund - Human Resources
Budget Worksheet

Page 1 of 1

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
SALARIES & BENEFITS										
05-130-660-51200	Salaries & Wages	\$ 69,751	\$ 74,263	\$ 47,256	\$ 71,289	-4%	\$ 76,491	39.5%	7%	3%
05-130-660-52100	Social Security and Medicare	5,482	5,681	3,678	5,545	-2%	5,852	3.0%	6%	3%
05-130-660-52210	Retirement Contributions -FRS	3,616	5,161	3,299	4,969	-4%	5,668	2.9%	14%	10%
05-130-660-52300	Life and Health Insurance	17,315	18,287	11,828	18,423	1%	19,855	10.3%	8%	9%
05-130-660-52310	State Assessment	91	211	61	92	-56%	211	0.1%	129%	0%
05-130-660-52400	Workers' Compensation	139	155	106	176	14%	228	0.1%	30%	47%
	Total Salaries & Benefits:	96,394	103,759	66,228	100,494	-3%	108,305	55.9%	8%	4%
OTHER										
05-130-660-53100	Professional Services	2,144	2,200	1,542	2,200	0%	2,500	1.3%	14%	14%
05-130-660-53110	Consultant Fees	12,599	10,000	24,470	24,470	145%	37,000	19.1%	51%	270%
05-130-660-54010	Travel	256	2,000	-	1,500	-25%	2,000	1.0%	33%	0%
05-130-660-54012	Reimbursed Local Travel	-	200	-	200	0%	200	0.1%	0%	0%
05-130-660-54130	Postage and Delivery	35	-	-	-	-	-	0.0%	-	-
05-130-660-54200	Printing	-	500	-	500	0%	500	0.3%	0%	0%
05-130-660-54610	Repairs & Maint. - Equipment	-	400	-	200	-50%	400	0.2%	100%	0%
05-130-660-54910	Advertising and Legal Notices	83	2,000	350	1,000	-50%	2,000	1.0%	100%	0%
05-130-660-54950	Special Events	1,404	1,000	730	1,000	0%	1,000	0.5%	0%	0%
05-130-660-55100	Office Supplies	525	1,500	185	1,000	-33%	1,500	0.8%	50%	0%
05-130-660-55110	Office Supplies - Other	2,130	300	-	300	0%	300	0.2%	0%	0%
05-130-660-55400	Dues & Subscriptions	655	6,000	-	3,000	-50%	6,000	3.1%	100%	0%
05-130-660-55420	Seminars and Conferences	99	2,000	210	1,000	-50%	2,000	1.0%	100%	0%
05-130-660-55430	Staff Training and Education	6,152	30,000	3,500	10,000	-67%	30,000	15.5%	200%	0%
	Total Other:	26,082	58,100	30,987	46,370	-20%	85,400	44.1%	84%	47%
	TOTAL	122,476	161,859	97,215	146,864	-9%	193,705	100.0%	32%	20%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Human Resources - 660

05-130-660-53100	Professional Services	Account Budget:	\$2,500
Employee Assistance Program and employee background checks cost.			2,500
05-130-660-53110	Consultant Fees	Account Budget:	\$37,000
Benefit Consultant Group and Work place training as required by HR for \$12,000. Consultant fees for recruitment process of Executive Director replacement for \$25,000.			37,000
05-130-660-54010	Travel	Account Budget:	\$2,000
Attendance for EAF Conference, HR Workshops, SHRM conference.			2,000
05-130-660-54012	Reimbursed Local Travel	Account Budget:	\$200
Local attendance of meetings in Orlando area.			200
05-130-660-54200	Printing	Account Budget:	\$500
Miscellaneous document printing ie. handbooks.			500
05-130-660-54610	Repairs & Maint. - Equipment	Account Budget:	\$400
Scanner and Printer repair as required or replacement.			400
05-130-660-54910	Advertising and Legal Notices	Account Budget:	\$2,000
This item will be used for advertising costs associated with recruiting activities placing legal notices. These include print media ads in the newspaper, job postings on the internet, and with industry related associations.			2,000
05-130-660-54950	Special Events	Account Budget:	\$1,000
Employee Recognition Program.			1,000
05-130-660-55100	Office Supplies	Account Budget:	\$1,500
Printer cartridges, paper, file folders, misc. office supplies.			1,500
05-130-660-55110	Office Expense - Other	Account Budget:	\$300
Printer replacement if needed.			300
05-130-660-55400	Dues and Subscriptions	Account Budget:	\$6,000
Dues for each employee access to Success Factors. EAF, SHRM membership. One time Set up for Success Factors			6,000
05-130-660-55420	Seminars and Conferences	Account Budget:	\$2,000
HR seminars, Professional Courses, Industry Conferences.			2,000
05-130-660-55430	Staff Training and Education	Account Budget:	\$30,000
Tuition Reimbursement \$25,000 Leadership Orlando \$3,500 Specialized Training \$1,500			30,000

Business Development

Central Florida Expressway Authority
Administrative Fund - Business Development
Budget Worksheet

Page 1 of 1

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
SALARIES & BENEFITS										
05-130-665-51200	Salaries & Wages	\$ 90,833	\$ 95,481	\$ 62,183	\$ 93,083	-3%	\$ 98,345	21.8%	6%	3%
05-130-665-52100	Social Security and Medicare	6,771	7,304	4,672	7,001	-4%	7,523	1.7%	7%	3%
05-130-665-52210	Retirement Contributions - FRS	5,723	17,483	11,511	17,169	-2%	20,830	4.6%	21%	19%
05-130-665-52300	Life and Health Insurance	16,875	18,373	11,517	17,900	-3%	19,943	4.4%	11%	9%
05-130-665-52310	State Assessment	283	211	143	206	-2%	211	0.0%	2%	0%
05-130-665-52400	Workers' Compensation	139	155	106	176	14%	423	0.1%	140%	173%
	Total Salaries & Benefits:	120,624	139,007	90,132	135,535	-2%	147,275	32.7%	9%	6%
OTHER										
05-130-665-53100	Professional Services	100,000	175,000	14,205	100,000	-43%	200,000	44.4%	100%	14%
05-130-665-53110	Consultant Fees	4,440	75,000	789	70,000	-7%	75,000	16.6%	7%	0%
05-130-665-54010	Travel	1,840	3,000	1,258	1,500	-50%	6,500	1.4%	333%	117%
05-130-665-54012	Reimbursed Local Travel	18	500	78	350	-30%	500	0.1%	43%	0%
05-130-665-54110	Telephone Service	-	500	127	350	-30%	650	0.1%	86%	30%
05-130-665-54130	Postage and Delivery	62	-	-	-	-	-	0.0%	-	-
05-130-665-54200	Printing	198	1,500	-	1,000	-33%	1,500	0.3%	50%	0%
05-130-665-54910	Advertising and Legal Notices	5,258	-	125	125	-	-	0.0%	-100%	-
05-130-665-54950	Special Events	274	6,000	3,034	3,500	-42%	7,500	1.7%	114%	25%
05-130-665-55100	Office Supplies	203	300	14	150	-50%	300	0.1%	100%	0%
05-130-665-55400	Dues & Subscriptions	8,380	8,000	5,174	8,000	0%	8,600	1.9%	8%	8%
05-130-665-55420	Seminars and Conferences	2,095	2,000	762	900	-55%	3,000	0.7%	233%	50%
	Total Other:	122,768	271,800	25,566	185,875	-32%	303,550	67.3%	63%	12%
TOTAL		243,392	410,807	115,698	321,410	-22%	450,825	100.0%	40%	10%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Business Development - 665

05-130-665-53100	Professional Services	Account Budget:	\$200,000
	Financial Management and Technical Assistance Contract		100,000
	Disparity Study		100,000
05-130-665-53110	Consultant Fees	Account Budget:	\$75,000
	Business Development assistance with the functionality of the office i.e reports, analysis and community engagement for \$7,000. Business Development Management Consultant- Program Enhancement for \$68,000.		75,000
05-130-665-54010	Travel	Account Budget:	\$6,500
	Travel expenses to attend seminars, conferences and quarterly meetings including travel for federal disadvantaged business enterprise program (DBE).		6,500
05-130-665-54012	Reimbursed Local Travel	Account Budget:	\$500
	Reimbursement for field assignments		500
05-130-665-54110	Telephone Service	Account Budget:	\$650
	Telephone and Mobile Communications		650
05-130-665-54200	Printing	Account Budget:	\$1,500
	Printing cost associated with workshops and trade fair(s)		1,500
05-130-665-54950	Special Events	Account Budget:	\$7,500
	Business Development Advertising		3,000
	Community activities related to minority, women and small businesses i.e. expos and networking		4,500
05-130-665-55100	Office Supplies	Account Budget:	\$300
	Office supplies for routine operations		300
05-130-665-55400	Dues and Subscriptions	Account Budget:	\$8,600
	Asian American Chamber of Commerce and Minority Chamber of Commerce		600
	Central and North Florida Minority Supplier Development Council		4,555
	Florida Minority Business Enterprise Officials		150
	African American Chamber of Commerce		550
	Central and North National Association of Minority Contractors		1,500
	Central Florida Partnership		195
	Hispanic Chamber of Commerce		575
	National Forum for Black Public Administrators		275
	Florida Diversity Council		200
05-130-665-55420	Seminars and Conferences	Account Budget:	\$3,000
	Registration fee associated with seminars and conferences.		3,000

Communication

Central Florida Expressway Authority
Administrative Fund - Communications
Budget Worksheet

Page 1 of 1

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
SALARIES & BENEFITS										
05-130-670-51200	Salaries & Wages	\$ 141,650	\$ 198,555	\$ 127,983	\$ 192,241	-3%	\$ 204,512	40.1%	6%	3%
05-130-670-52100	Social Security & Medicare	10,832	15,189	9,778	14,684	-3%	15,645	3.1%	7%	3%
05-130-670-52210	Retirement Contributions -FRS	7,343	13,800	8,933	13,399	-3%	15,154	3.0%	13%	10%
05-130-670-52300	Life and Health Insurance	28,003	54,765	26,272	42,752	-22%	59,466	11.7%	39%	9%
05-130-670-52310	State Assessment	321	633	287	439	-31%	633	0.1%	44%	0%
05-130-670-52400	Workers' Compensation	347	465	282	494	6%	879	0.2%	78%	89%
	Total Salaries & Benefits:	188,496	283,408	173,535	264,009	-7%	296,289	58.2%	12%	5%
OTHER										
05-130-670-53100	Professional Services	55,565	75,000	9,487	100,000	33%	78,500	15.4%	-22%	5%
05-130-670-53110	Consultant Fees	37,620					-	0.0%		
05-130-670-54010	Travel	1,228	2,000	937	2,000	0%	3,500	0.7%	75%	75%
05-130-670-54012	Reimbursed Local Travel	334	1,000	77	250	-75%	1,000	0.2%	300%	0%
05-130-670-54110	Telephone Service	3,186	3,500	1,555	2,500	-29%	3,500	0.7%	40%	0%
05-130-670-54130	Postage and Delivery	9	-	-	-		-	0.0%		
05-130-670-54200	Printing	1,805	20,000	135	18,000	-10%	8,500	1.7%	-53%	-58%
05-130-670-54220	Annual Report	22,005	25,000	11,430	12,000	-52%	25,000	4.9%	108%	0%
05-130-670-54808	Board Meeting Broadcasting	-	12,960	4,320	12,960	0%	20,520	4.0%	58%	58%
05-130-670-54834	Photography	620	2,200	750	2,200	0%	2,200	0.4%	0%	0%
05-130-670-54836	Displays	-	3,000	-	-	-100%	3,000	0.6%		0%
05-130-670-54840	Graphic Production Services	975	-	-	-		10,000	2.0%		
05-130-670-54850	Promotional Items	558	1,000	356	1,500	50%	1,000	0.2%	-33%	0%
05-130-670-54910	Advertising and Legal Notices	122	-	-	-		-	0.0%		
05-130-670-54950	Special Events	941	3,000	2,983	2,983	-1%	3,000	0.6%	1%	0%
05-130-670-54990	Miscellaneous Expense	-	8,000	250	8,000	0%	8,000	1.6%	0%	0%
05-130-670-55100	Office Supplies	1,096	2,000	483	750	-63%	2,000	0.4%	167%	0%
05-130-670-55110	Office Expense - Other	1,042	1,500	14	150	-90%	1,500	0.3%	900%	0%
05-130-670-55220	Software Expense	557	5,000	2,533	3,000	-40%	5,000	1.0%	67%	0%
05-130-670-55400	Dues & Subscriptions	7,589	5,500	2,310	3,000	-45%	5,500	1.1%	83%	0%
05-130-670-55420	Seminars & Conferences	1,215	1,500	440	950	-37%	1,500	0.3%	58%	0%
	Total Other:	136,467	172,160	38,060	170,243	-1%	183,220	36.0%	8%	6%
	Subtotal Salaries, Benefits, & Other	324,963	455,568	211,595	434,252	-5%	479,509	94.1%	10%	5%
PROJECTS										
05-130-670-56700	Software	-	15,000	-	-	-100%	30,000	5.9%		100%
	Total Capital Expenditures:	-	15,000	-	-	-100%	30,000	5.9%		100%
TOTAL		324,963	470,568	211,595	434,252	-8%	509,509	100.0%	17%	8%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Communications - 670

05-130-670-53100	Professional Services	Account Budget:	\$78,500
Professional services as needed during the fiscal year.			78,500
05-130-670-54010	Travel	Account Budget:	\$3,500
This amount will cover travel expenses incurred by the Communications Department to travel as assigned including to Tallahassee during legislative session.			3,500
05-130-670-54012	Reimbursed Local Travel	Account Budget:	\$1,000
Associated costs to reimburse employees for mileage and tolls as required by job assignments.			1,000
05-130-670-54110	Telephone Service	Account Budget:	\$3,500
This amount covers cell phone expenses for the Communications Department.			3,500
05-130-670-54200	Printing	Account Budget:	\$8,500
Projected budget would allow for printing of the CAFR and other communication collateral.			8,500
05-130-670-54220	Annual Report	Account Budget:	\$25,000
Projected budget to cover all costs associated with producing CAFR.			25,000
05-130-670-54808	Board Meeting Broadcasting	Account Budget:	\$20,520
For board meeting broadcasting.			20,520
05-130-670-54834	Photography	Account Budget:	\$2,200
Projected budget for professional photographer needs.			2,200
05-130-670-54836	Displays	Account Budget:	\$3,000
Associated costs with displays promoting the agency.			3,000
05-130-670-54840	Graphic Production Services	Account Budget:	\$10,000
This amount supports the production of communication graphic materials including flyers and promotional materials as well as regular collateral activities and website graphics.			10,000
05-130-670-54850	Promotional Items	Account Budget:	\$1,000
Give-away items used to promote and brand the agency and its services.			1,000
05-130-670-54950	Special Events	Account Budget:	\$3,000
Projected costs to support the agency's promotional and community events.			3,000
05-130-670-54990	Miscellaneous Expense	Account Budget:	\$8,000
As needed.			8,000
05-130-670-55100	Office Supplies	Account Budget:	\$2,000
Projected amount to cover office supplies as needed during the fiscal year.			2,000
05-130-670-55110	Office Expense - Other	Account Budget:	\$1,500
This amount will cover misc. office expense needs that may arise during the fiscal year as well as furniture and equipment for potential new employee.			1,500
05-130-670-55220	Software Expense	Account Budget:	\$5,000
Projected budget to cover software updates as necessary for website that is not capitalized in below software line item.			5,000
05-130-670-55400	Dues and Subscriptions	Account Budget:	\$5,500
Allocations for dues and subscriptions for the Communications Department such as News Service Florida, lobby tools and professional organizations.			5,500

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Communications - 670

05-130-670-55420	Seminars and Conferences	Account Budget:	\$1,500
This amount will cover continuing education and professional development for the Communications Department such as IBTTA, TEAMFL, etc.			1,500
05-130-670-56700	Software	Account Budget:	\$30,000
Capital expense portion to enhance the corporate website and/or tracking software. Note that the budget for software for FY14 for was not spent and is carried forward into FY15.			30,000

Construction Administration

Central Florida Expressway Authority
Administration Fund - Construction Administration
Budget Worksheet

Page 1 of 1

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
SALARIES & BENEFITS										
05-130-685-51200	Salaries & Wages	\$ 335,165	\$ 235,513	\$ 153,975	\$ 230,193	-2%	\$ 242,579	65.5%	5%	3%
05-130-685-52100	Social Security and Medicare	21,878	15,799	9,926	15,672	-1%	17,185	4.6%	10%	9%
05-130-685-52210	Retirement Contributions -FRS	19,161	22,260	14,664	21,868	-2%	25,332	6.8%	16%	14%
05-130-685-52300	Life and Health Insurance	52,476	44,120	28,758	44,676	1%	47,890	12.9%	7%	9%
05-130-686-52310	State Assessment	797	507	484	703	39%	507	0.1%	-28%	0%
05-130-685-52400	Workers' Compensation	452	372	275	444	19%	3,264	0.9%	635%	777%
	Total Salaries & Benefits:	429,929	318,572	208,082	313,556	-2%	336,757	91.0%	7%	6%
OTHER										
05-130-685-54010	Travel	1,432	3,000	-	3,000	0%	3,000	0.8%	0%	0%
05-130-685-54012	Reimbursed Local Travel	68	200	-	200	0%	200	0.1%	0%	0%
05-130-685-54020	Gasoline	4,618	7,500	2,418	6,000	-20%	7,500	2.0%	25%	0%
05-130-685-54110	Telephone Service	1,376	3,250	740	3,000	-8%	3,250	0.9%	8%	0%
05-130-685-54130	Postage and Delivery	35	-	-	-	-	-	0.0%	-	-
05-130-685-54200	Printing	644	250	510	600	140%	500	0.1%	-17%	100%
05-130-685-54500	Insurance	1,069	1,100	783	1,050	-5%	1,090	0.3%	4%	-1%
05-130-685-54610	Repairs & Maint. - Equipment	-	400	-	400	0%	400	0.1%	0%	0%
05-130-685-54650	Repairs & Maint. - Vehicles	1,182	2,000	338	2,000	0%	2,000	0.5%	0%	0%
05-130-685-55100	Office Supplies	1,928	4,000	1,059	4,000	0%	4,000	1.1%	0%	0%
05-130-685-55110	Office Expense - Other	578	3,500	-	3,500	0%	3,500	0.9%	0%	0%
05-130-685-55400	Dues and Subscriptions	1,150	2,000	320	1,500	-25%	4,500	1.2%	200%	125%
05-130-685-55420	Seminars and Conferences	1,034	3,500	305	3,500	0%	3,500	0.9%	0%	0%
	Total Other:	15,114	30,700	6,473	28,750	-6%	33,440	9.0%	16%	9%
	Subtotal Salaries, Benefits, & Other	445,043	349,272	214,555	342,306	-2%	370,197	100.0%	8%	6%
CAPITAL EXPENDITURES										
05-130-685-56400	General Equipment	-	-	-	-	-	10,000	2.6%	-	-
05-130-685-56415	Furniture	-	-	-	-	-	5,000	1.3%	-	-
	Total Capital Expenditures:	-	-	-	-	-	15,000	3.9%	-	-
TOTAL										
		445,043	349,272	214,555	342,306	-2%	385,197	103.9%	13%	10%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

FISCAL YEAR: 2015

Cost Center: Construction Administration - 685

05-130-685-54010	Travel	Account Budget:	\$3,000
Various travel needs for professional development seminars/conferences			3,000
05-130-685-54012	Reimbursed Local Travel	Account Budget:	\$200
Mileage and tolls for non-Authority in town travel as needed			200
05-130-685-54020	Gasoline	Account Budget:	\$7,500
Gasoline for 2 vehicles in Construction Department			7,500
05-130-685-54110	Telephone Service	Account Budget:	\$3,250
Cell phones and modems			3,250
05-130-685-54200	Printing	Account Budget:	\$500
Various printing as needed.			500
05-130-685-54500	Insurance	Account Budget:	\$1,090
Auto insurance for 2 vehicles			1,090
05-130-685-54610	Repairs & Maint. - Equipment	Account Budget:	\$400
R&M as needed			400
05-130-685-54650	Repairs & Maint. - Vehicles	Account Budget:	\$2,000
R&M for 2 vehicles			2,000
05-130-685-55100	Office Supplies	Account Budget:	\$4,000
Basic supplies			4,000
05-130-685-55110	Office Expense - Other	Account Budget:	\$3,500
Furniture etc. under \$5,000			3,500
05-130-685-55400	Dues and Subscriptions	Account Budget:	\$4,500
Dues and subscriptions as needed. including the Florida Transportation Builders for \$2,500.			4,500
05-130-685-55420	Seminars and Conferences	Account Budget:	\$3,500
Professional development seminars and conferences (Florida Engineering Society Annual Meeting, IBTTA, TEAMFL).			3,500
05-130-685-56400	General Equipment	Account Budget:	\$10,000
Equipment purchases over \$5,000 for the administration building.			10,000
05-130-685-56405	Furniture	Account Budget:	\$5,000
Misc. furniture needs.			5,000

Internal Audit

Central Florida Expressway Authority
Internal Audit
Budget Worksheet

Page 1 of 1

Account Description

2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
363,411	369,000	156,040	313,689	-15%	389,000	100.0%	24%	5%
143	-	-	-		-	0.0%		
145	-	-	-		-	0.0%		
116	-	-	-		-	0.0%		
363,815	369,000	156,040	313,689	-15%	389,000	100.0%	24%	5%

Budget Prep Detail

Preliminary Budget

FUND: Toll Collection - 05

Cost Center: Internal Audit - 690

FISCAL YEAR: 2015

05-130-690-53410 Contract Personnel

Contract for outsourcing of entire internal audit function.

Account Budget:

\$389,000

389,000

OTHER OPERATING EXPENSES

Cental Florida Expressway Authority
Other Operating

	2013 Year-end Actual	2014 Annual Budget	2014 Budget Amendments	2014 Budget Restated	Projected Year-end Actual	2015 Annual Budget	% Inc (Decr) over 2014 Budget
Traffic & Engineering Consultant	\$ 403,138	\$ 750,000	-	\$ 750,000	\$ 516,561	\$ 571,000	-24%
General Engineering Consultant	2,226,581	2,631,684	-	2,631,684	2,129,705	2,229,000	-15%
Total Other Operating Expenses	2,629,719	3,381,684	-	3,381,684	2,646,266	2,800,000	-17%

GOLDENROD

Cental Florida Expressway Authority
Goldenrod Road - Summary

	2013 Year-end Actual	2014 Annual Budget	2014 Budget Amendments	2014 Budget Restated	Projected Year-end Actual	2015 Annual Budget	% Inc (Decr) over 2014 Budget
Maintenance	\$ 124,422	\$ 134,000	\$ -	\$ 134,000	\$ 134,000	\$ 135,000	1%
Operations	216,607	219,429	-	219,429	215,771	220,788	1%
TOTAL OPERATIONS AND MAINTENANCE	341,029	353,429	-	353,429	349,771	355,788	1%
TOLL REVENUE	(1,151,359)	(1,150,000)	-	(1,150,000)	(1,230,000)	(1,240,000)	8%
NET RESULT OF ACTIVITY	810,330	796,571	-	796,571	880,229	884,212	11%

Account	Description	2013 Year-end Actual	2014 Annual Budget	2014 February YTD Actual	Projected Year-end Actual	Proj. Budget Var. %	2015 Annual Budget	% of Total Budget	% Inc (Decr) over Proj. 2014 Actual	% Inc (Decr) over 2014 Budget
MAINTENANCE										
80-120-000-54702	Roadway and Bridges Maintenance	\$ 113,610	\$ 120,000	\$ 57,941	\$ 120,000	0%	\$ 120,000	33.7%	0%	0%
80-120-000-54749	Traffic Signals and Lights	10,812	14,000	-	14,000	0%	15,000	4.2%	7%	7%
	Total Maintenance:	124,422	134,000	57,941	134,000	0%	135,000	37.9%	1%	1%
OPERATIONS										
80-110-000-53430	Toll Collection Management Fees	107	125	74	100	-20%	100	0.0%	0%	-20%
80-110-000-53432	Toll Collection Administrative Salaries	530	600	365	500	-17%	500	0.1%	0%	-17%
80-110-000-53434	Toll Collection Office Expense	169	200	116	150	-25%	150	0.0%	0%	-25%
80-110-000-53436	Toll Collection Insurance and Bonding	92	100	64	100	0%	100	0.0%	0%	0%
80-110-000-53460	Janitorial	3,805	4,000	2,579	4,000	0%	4,000	1.1%	0%	0%
80-110-000-54300	Utilities	46,247	45,000	24,913	45,000	0%	45,000	12.6%	0%	0%
80-110-000-54500	Insurance	4,779	4,804	4,758	4,758	-1%	4,948	1.4%	4%	3%
80-110-000-54610	Repairs & Maint. - Equipment	450	-	285	500		500	0.1%	0%	
80-110-000-54620	Repairs & Maint. - Software and Hardware	2,810	2,000	1,293	2,000		2,000	0.6%	0%	
80-110-000-54630	Facilities Maintenance	58,602	59,540	33,636	57,662	-3%	57,662	16.2%	0%	-3%
80-110-000-54640	Repairs & Maint. - Toll Equipment	39,112	39,251	23,265	39,251	0%	40,675	11.4%	4%	4%
80-110-000-54641	Repairs & Maint. - Toll Equipment Parts	27,765	30,000	12,090	30,000	0%	30,000	8.4%	0%	0%
80-110-000-54642	Repairs & Maint. - VES Equipment	20,888	21,309	11,312	20,000	-6%	19,628	5.5%	-2%	-8%
80-110-000-54920	Bank Fees	11,218	11,000	6,588	11,000	0%	14,025	3.9%	28%	28%
80-110-000-55210	Operating Supplies	33	500	-	250	-50%	500	0.1%	100%	0%
80-110-000-55700	Contingencies	-	1,000	-	500	-50%	1,000	0.3%	100%	0%
	Total Operations:	216,607	219,429	121,338	215,771	2%	220,788	62.1%	2%	1%
TOTAL OPERATIONS AND MAINTENANCE		341,029	353,429	179,279	349,771	-1%	355,788	100.0%	2%	1%
TOLL REVENUE		(1,151,359)	(1,150,000)	(824,542)	(1,230,000)	7%	(1,240,000)		1%	8%
NET RESULT OF ACTIVITY		810,330	796,571	645,263	880,229	-11%	884,212		0%	11%

AUDIT COMMITTEE

**A RESOLUTION OF THE ORLANDO-ORANGE COUNTY
EXPRESSWAY AUTHORITY AMENDING ITS AUDIT
COMMITTEE CHARTER**

WHEREAS, the Orlando-Orange County Expressway Authority ("OOCEA"), has previously adopted a policy creating the Audit Committee and its Charter; and

WHEREAS, at its meeting on October 23, 2012; the Audit Committee recommended a change in its Charter regarding the Chair of the Committee and the term of the Community member,

NOW, THEREFORE, BE IT RESOLVED BY THE ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY, the following Amendment is hereby adopted by the governing Board of the Orlando-Orange County Expressway Authority.

Section 1. The section in the existing Charter entitled: "Organization" is hereby amended as follows:

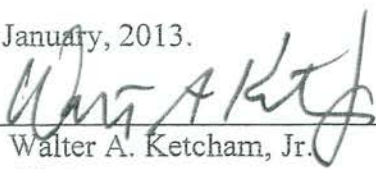
The Audit Committee shall elect a Chair who shall be a member of the Authority Board, for a two-year term, so long as the individual remains an Audit Committee member.

The terms of the appointment for the Board members and representatives from the City and County shall be for three years, renewable for an unlimited number of terms. The community member recommended by the Authority Board Chairman shall serve no more than one three-year term with an option for two one year renewals subject to reappointment by the Chairman, approval by the Board and acceptance by the Community member.

Section 2. The revised Charter is attached in its entirety as Exhibit "A."

Section 3. This amendment shall take effect upon adoption.

ADOPTED this 23rd day of January, 2013.


Walter A. Ketcham, Jr.
Chairman

ATTEST: 
Darleen Mazzillo
Executive Assistant

Approved as to form and legality

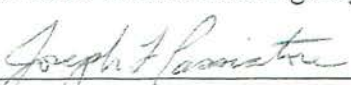

Joseph L. Passiatore
General Counsel

EXHIBIT "A"

ORLANDO-ORANGE COUNTY EXPRESSWAY BOARD AUDIT COMMITTEE CHARTER

Adopted October 27, 2004

Revised and Adopted January 24, 2007

Revised and Adopted November 19, 2008

Revised and Adopted July 24, 2009

Revised and Adopted October 27, 2010

Revised and Adopted January 23, 2013

PURPOSE

The Audit Committee's primary function is to assist the Authority Board in fulfilling its oversight responsibilities by reviewing the financial information, systems of internal control which Management has established, the audit process, the process for monitoring compliance with laws and regulations and the Code of Ethics. In doing so, it is the responsibility of the Audit Committee to provide an open avenue of communication between the Authority Board, Management, the Internal Auditor, and external auditors. The Audit Committee is provided specific authority to make recommendations to the Chief Financial Officer, the Executive Director and the Authority Board.

ORGANIZATION

The Audit Committee shall be composed of five voting members as follows:

- two members of the Authority Board, each of which shall be nominated by an Authority Board member and appointed by majority vote of the Authority Board, which appointment may not be delegated;
- an employee of the City of Orlando appointed by the Mayor of the City of Orlando and approved by a majority vote of the Authority Board;
- an employee of Orange County appointed by the Mayor of Orange County and approved by a majority vote of the Authority Board;
- a member of the community recommended by the Authority Board Chairman and approved by a majority vote of the Authority Board.

The representatives from the City and County should have financial expertise in governmental accounting. However, the member appointed by the Board Chairman shall not be an officer or employee of any local or state level government (excluding educational institutions), must reside in or be employed by a business located within the Greater Orlando Metropolitan Statistical Area, must possess sufficient experience in reviewing financial statements and audit reports and shall be free from any conflicts of interest (i.e. shall not engage in any business with the Authority).

The Audit Committee shall elect a Chair who shall be a member of the Authority Board, for a two-year term, so long as the individual remains an Audit Committee member.

The terms of the appointment for the Board members and representatives from the City and County shall be for three years, renewable for an unlimited number of terms. The

community member recommended by the Authority Board Chairman shall serve no more than one three-year term with an option for two one year renewals subject to reappointment by the Chairman, approval by the Board and acceptance by the Community member.

The Internal Audit Director and the external auditors shall have direct and independent access to the Audit Committee and individually to members of the Audit Committee. The Committee shall have unrestricted access to employees and relevant information. The Committee may retain independent counsel, accountants or others to assist in the conduct of its responsibilities, subject to the Authority's procurement policy.

MEETINGS

The Audit Committee shall meet at least quarterly. Meetings may be called by the Authority Board Chairman, the Audit Committee Chair, or any two Committee members. Public notice shall be provided in accordance with State law.

Whenever possible, the agenda will be prepared by the Chair and provided in advance to members, along with appropriate briefing materials. In the absence of any objection, the Chair or any Committee member may add or subtract agenda items at a meeting. In the event of objection, a majority vote shall decide.

The Committee meeting minutes and any Committee recommendations shall be submitted to the Authority Board for consideration.

RESPONSIBILITIES

Financial Reporting Oversight

1. Review with Management and the external auditors:
 - The annual financial statements and related footnotes;
 - The external auditors' audit of the financial statements and their report;
 - Management's representations and responsibilities for the financial statements;
 - Any significant changes required in the audit plan;
 - Information from the external auditors regarding their independence;
 - Any difficulties or disputes with Management encountered during the audit;
 - The organization's accounting principles;
 - All matters required to be communicated to the Committee under generally accepted auditing standards.
2. Review with Management, the Authority's financial performance on a regular basis.

Internal Control and Risk Assessment

3. Review with Management the effectiveness of the internal control system, including information technology security and control.
4. Review with Management the effectiveness of the process for assessing significant risks or exposures and the steps Management has taken to monitor and control such risks.
5. Review any significant findings and recommendations of the Internal Auditor and

external auditors together with Management's responses, including the timetable for implementation of recommendations to correct any weaknesses.

Compliance

6. Review with Management the effectiveness of the system for monitoring compliance with laws and regulations and the results of management's investigation and follow-up (including disciplinary action) of any instances of noncompliance.

Code of Ethics

7. Review with Management and monitor adequacy, administration, and compliance with the Authority's Code of Ethics.
8. Review the procedures for the anonymous and confidential submission of complaints and concerns regarding matters such as accounting, internal controls, auditing, waste, abuse, fraud, conflicts of interest, or other Code of Ethics violations.

Internal Audit

9. Recommend to the Authority Board the appointment or removal of the Internal Audit Director.
10. Review and approve the annual internal audit plan and all major changes to the plan.
11. Review the internal audit budget and submit to the Finance Committee.
12. Review and approve the Internal Audit Department Charter.
13. Review internal audit reports and recommend transmittal and acceptance of the audit for filing with the governing Board which shall be accomplished by separate item on the Consent Agenda at a regularly scheduled meeting.
14. Review annually the performance of the Internal Audit Director.
15. Review annually the effectiveness of the internal audit function.

External Audit

16. Appoint an Audit Committee Member to serve on the Selection Committee for all external audit services.
17. Recommend to the Authority Board the external auditors to be appointed and the related compensation.
18. Review and approve the discharge of the external auditors.
19. Review the scope and approach of the annual audit with the external auditors.
20. Approve all non-audit services provided by the external auditors.

Other Authority and Responsibilities

21. Conduct other activities as requested by the Authority Board.
22. Conduct or authorize investigations into any matter within the Committee's scope of responsibilities.
23. Address any disagreements between Management and the Internal Auditor or external auditors.
24. Annually evaluate the Committee's and individual member's performance.
25. Review the Committee's formal Charter annually and update as needed.
26. Confirm annually that all responsibilities outlined in this Charter have been carried out.

FINANCE COMMITTEE

**A RESOLUTION OF THE ORLANDO-ORANGE
COUNTY EXPRESSWAY AUTHORITY, ADOPTING
A FINANCE COMMITTEE CHARTER**

WHEREAS, the Orlando-Orange County Expressway Authority ("OOCEA") has previously adopted a policy creating the Finance Committee and its Charter; and

WHEREAS, the governing Board of the OOCEA wishes to formalize the status of the Finance Committee by adopting its Charter as a permanent Rule; and

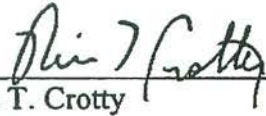
WHEREAS, the governing Board also wishes to clarify the duties, composition and procedures of the Finance Committee.

**NOW, THEREFORE, BE IT RESOLVED BY THE ORLANDO-ORANGE
COUNTY EXPRESSWAY AUTHORITY** as follows:

Section 1. The Finance Committee Charter attached hereto as Exhibit "A" is hereby adopted, ratified and confirmed as a Permanent Rule to be codified in the OOCEA Permanent Rules as Chapter 1-1.1 "Finance Committee Charter."


Section 2. EFFECTIVE DATE. This Rule shall take effect upon adoption by the OOCEA governing Board.

ADOPTED this 27th day of January, 2010.



Richard T. Crotty
Chairman

ATTEST:



Darleen Mazzillo
Executive Assistant

Approved as to form and legality



Joseph L. Passiatore
General Counsel

ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY BOARD FINANCE COMMITTEE CHARTER

PURPOSE

The Finance Committee's primary function is to assist the Authority Board in fulfilling its responsibilities by providing financial and budgetary oversight and guidance.

RESPONSIBILITIES

The Finance Committee is responsible for conducting reviews and associated recommendations to the Board regarding capital budgeting, debt structure and issuance, liquidity, credit management, financial forecasting and interest rate risk management.

ORGANIZATION

The Finance Committee shall be composed of three voting members as follows:

- The Chair and the Secretary/Treasurer of the Authority Board;
- A member of the community recommended by the Authority Board Chairman and approved by a majority vote of the Authority Board. Said individual to be appointed within sixty days of the effective date of this Charter, with the Deputy Executive Director of Engineering, Operations and Maintenance continuing to serve as a member until the appointment is approved by the Board.

The community representative should have financial management expertise in the transportation industry, must reside within the Greater Orlando Metropolitan Statistical Area, must possess experience in public finance and shall be free from any conflicts of interest (i.e. shall not engage in any business with the Authority).

The Finance Committee shall elect a Chair for a one year term. The term of the community representative shall be for one year.

The Orlando-Orange County Expressway Authority Chief Financial Officer shall serve as an advisor to the Committee and may retain independent consultants to assist in the conduct of Authority responsibilities, subject to the Authority's procurement policy and budget.

MEETINGS

The Finance Committee shall meet as required to review financial and budgetary matters and provide guidance to Authority staff and consultants. Meetings may be called by the Executive Director, Chief Financial Officer or the Finance Committee Chair.

Public notice shall be provided in accordance with state law.

An agenda will be prepared by the Executive Director and the Chief Financial Officer and provided in advance to members, along with appropriate briefing materials.

Committee recommendations for financial and budgetary actions shall be submitted to the Board for approval. Draft committee meeting minutes and any other Committee actions shall be submitted to the Authority Board for information and/or approval.

OPERATIONS COMMITTEE

**A RESOLUTION OF THE ORLANDO-ORANGE
COUNTY EXPRESSWAY AUTHORITY, ADOPTING
AN OPERATIONS COMMITTEE CHARTER**

WHEREAS, the Orlando-Orange County Expressway Authority ("OOCEA") has previously created the Operations Committee; and

WHEREAS, the governing Board of the OOCEA wishes to formalize the status of the Operations Committee by adopting its Charter as a permanent Rule; and

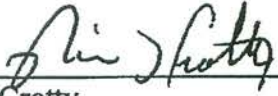
WHEREAS, the governing Board also wishes to clarify the duties, composition and procedures of the Operations Committee.

**NOW, THEREFORE, BE IT RESOLVED BY THE ORLANDO-ORANGE
COUNTY EXPRESSWAY AUTHORITY** as follows:

Section 1. The Operations Committee Charter attached hereto as Exhibit "A" is hereby adopted, ratified and confirmed as a Permanent Rule to be codified in the OOCEA Permanent Rules as Chapter 2-3 "Operations Committee Charter."

Section 2. EFFECTIVE DATE. This Rule shall take effect upon adoption by the OOCEA governing Board.

ADOPTED this 27th day of January, 2010.

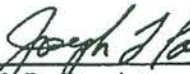


Richard T. Crotty
Chairman

ATTEST: 

Darleen Mazzillo
Executive Assistant

Approved as to form and legality



Joseph L. Passiatore
General Counsel

ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY BOARD OPERATIONS COMMITTEE CHARTER

PURPOSE

The Operations Committee's primary function is to assist the Authority Board in fulfilling its responsibilities by reviewing operational information, toll collection and violation processing functions, and established agency performance indicators to monitor agency operations. The Operations Committee has the specific responsibility and authority to make recommendations to the Executive Director and the Authority Board regarding operational issues.

RESPONSIBILITIES

1. Review with Management:
 - Toll revenue collection results;
 - Toll violation reports;
 - Any proposed changes to operational policies;
 - Any proposed change to the Authority Operational Business Rules;
 - Any additions or changes to Authority interoperability agreements with other agencies.
2. Review with management the Authority's annual operational performance as reported by the FTC Transportation Authority Monitoring and Oversight report.
3. Review with management the results of the bi-annual customer service survey.
4. Review with management the performance of the toll collection and back office staffing consultants.
5. Conduct other operational activities as requested by the Authority Board.

ORGANIZATION

The Operations Committee shall be composed of three voting members as follows:

- Two members of the Authority Board, each of which shall be nominated by an Authority Board member and appointed by majority vote of the Authority Board, which appointment may not be delegated;
- A member of the community recommended by the Authority Board Chairman and approved by a majority vote of the Authority Board. Said individual to be appointed within sixty days of the effective date of this Charter, with the Deputy Executive Director of Engineering, Operations and Maintenance continuing to serve as a member until the appointment is approved by the Board.

The community representative should have business operations expertise in transportation related matters, must reside within the Greater Orlando Metropolitan Statistical Area, must possess sufficient experience in business management and shall be free from any conflicts of interest (i.e. shall not engage in any business with the Authority).

The Operations Committee shall elect a Chair for a one year term.

The terms of the appointment for the Board members and the community representative shall be for one year.

EXHIBIT "A"

MEETINGS

The Operations Committee shall meet as required to adequately fulfill Committee responsibilities. Meetings may be called by the Executive Director, the Authority Board Chairman, and/or the Operations Committee Chair.

Public notice shall be provided in accordance with state law.

An agenda will be prepared by the Executive Director and provided in advance to members, along with appropriate briefing materials.

The draft Committee meeting minutes and Committee recommendations shall be submitted to the Authority Board for information and/or approval as required.

RIGHT-OF-WAY COMMITTEE

**A RESOLUTION OF THE CENTRAL FLORIDA
EXPRESSWAY AUTHORITY (“CFX”)
ADOPTING A CHARTER ESTABLISHING A
NEWLY CREATED RIGHT OF WAY
COMMITTEE**

WHEREAS, CFX is Central Florida’s regional expressway authority duly authorized by state law to maintain and operate an expressway system in Lake, Orange, Osceola and Seminole counties; and

WHEREAS, CFX possesses the power of eminent domain in order to acquire real property to expand and operate the expressway system; and

WHEREAS, there currently exists a policy establishing a Right of Way Committee to make recommendations to the full Board of CFX on land acquisition and disposition; and

WHEREAS, the governing Board of CFX desires to reestablish the composition of the Right of Way Committee and otherwise set the parameters and guidelines for the operation of such Committee.

NOW THEREFORE, BE IT RESOLVED BY THE CENTRAL FLORIDA EXPRESSWAY AUTHORITY as follows:

Section 1. ADOPTION AND REPEAL. The Central Florida Expressway Authority hereby adopts the following as its Charter for the CFX Right of Way Committee. The previous policy adopted pursuant to Resolution 2011-126 on February 23, 2011 is repealed, however, the current Committee and its members shall remain in place until the full membership to the new Committee is duly constituted and appointed.

Section 2. PURPOSE. The Right of Way Committee’s primary function is to assist the CFX governing Board in fulfilling its responsibilities by providing oversight and control of the property acquisition and disposal process. The Right of Way Committee is responsible for conducting reviews and associated recommendations to the Board regarding property acquisition and disposal negotiations, proposed settlements, review of condemnation proceedings and mediation, and other matters related to acquisition, negotiations and settlements.

Section 3. ORGANIZATION. The Right of Way Committee shall be composed of five voting members as follows:

- One member designated by each CFX Board Member representing the four counties and the City of Orlando (Orange County's two Board members shall make one appointment); and
- Said representative shall either be employed by the respective county or city or be a community representative residing in the geographical boundaries of the appointing county or City; and
- All representatives shall have experience in Florida eminent domain matters, possess sufficient experience in property acquisition/disposition and shall be free from any conflicts of interest (i.e. neither representing affected property owners or themselves engaging in any business with the Authority.).

Section 4. INTERNAL RULES. The terms of appointment for the Committee members shall be for one year with appointments made annually each January. The inaugural terms shall run from October 2014 until January 2016.

The Right of Way Committee shall elect a Chairman for each one year term.

Section 5. SUPPORT STAFF. The Right of Way Committee shall conduct business in accordance with the Central Florida Expressway Authority Property Acquisition and Disposition Procedures Manual to the extent said Manual does not conflict with this Charter which shall control in the event of any conflicting language.

The CFX General Counsel's office and outside Right of Way counsel shall serve as advisors to the Committee. The CFX General Counsel's office shall provide support to the Committee. The CFX Right of Way Acquisition Coordinator shall also attend all meetings and provide support to the Committee.

Section 6. MEETINGS. The Right of Way Committee shall meet as required to review negotiations and provide guidance to General Counsel, Right of Way Counsel, acquisition staff and consultants. Meetings may be called by the Executive Director, General Counsel or the Right of Way Committee Chair.

Public notice shall be provided and meetings conducted in accordance with state law. An agenda will be prepared by General Counsel and provided in advance to Committee members, along with appropriate briefing materials.

Committee recommendations for right of way acquisition and disposition shall be submitted to the Board for approval. The draft Committee meeting minutes and any other Committee recommendations shall be submitted to the Authority Board for information and/or approval.

Section 7. CODIFICATION. This Right of Way Committee Charter is hereby adopted, ratified and confirmed as a Permanent Rule to be codified in the CFX Permanent Rules

numbered in discretion of the Executive Assistant and entitled as "CFX Right of Way Committee Charter."

Section 8. EFFECTIVE DATE. This Rule shall take effect upon adoption by the CFX governing Board.

ADOPTED THIS ____ DAY OF _____, 2014.

**CENTRAL FLORIDA
EXPRESSWAY AUTHORITY:**

By: _____
Welton G. Cadwell
CFX Board Chairman

Attest: _____
Darleen Mazzillo
Assistant Secretary

Approved as to form and legality

CFX General Counsel