


CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MEMORANDUM

TO: Authority Board Members

FROM: Claude Miller 
Director of Procurement

DATE: October 28, 2014

RE: Award of Contract for
Wrong Way Detection Pilot Project
Contract No. 001025

In accordance with the approved Procurement Policy and Procedures for an invitation to bid, the Procurement Department opened sealed bids on October 21, 2014, for the referenced project. Bid results were as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	United Signs & Signals, Inc.	\$299,689.00
2.	Traffic Control Devices, Inc.	\$336,336.00

The Engineer's Estimate for this project is \$298,830.66

The Procurement Department has evaluated both bids and has determined that both bids are responsible and responsive to the bidding requirements. Since less than three bids were received, the Procurement Procedures Manual requires that the Deputy Executive Director and the Director of Procurement meet to discuss the Authority's options to either reject the bids and re-bid the project or recommend award of the contract. That meeting took place on October 21, 2014, with the Director of Expressway Operations (representing the Deputy Executive Director) and the Director of Procurement. The results of the meeting were included in a memo to the Interim Executive Director recommending that the contract be awarded to United Signs & Signals, Inc. The Interim Executive Director accepted the recommendation.


Award of the contract to United Signs & Signals, Inc., in the amount of \$299,689.00 is recommended contingent upon final execution of the contract by both parties.

cc: Joe Berenis, Deputy Executive Director, Engineering, Operations, Construction and Maintenance
Laura Kelley, Deputy Executive Director, Finance and Administration
Ben Dreiling, Director of Construction and Maintenance
Corey Quinn, Director of Expressway Operations
Contract File

MEMORANDUM

TO: Joseph A. Berenis, P.E.
Deputy Executive Director, Engineering, Operations, Construction & Maintenance

FROM: Corey Quinn, P.E. CQ
Director of Expressway Operations

Claude Miller 
Director of Procurement

SUBJECT: Wrong Way Detection Pilot Project
Contract No. 001025
Recommendation for Award of Contract

DATE: October 21, 2014

On October 21, 2014, two (2) sealed bids were opened for the subject project:

<u>Bidder</u>	<u>Bid Amount</u>
1. United Signs & Signals, Inc.	\$299,689.00
2. Traffic Control Devices, Inc.	\$336,336.00

The Engineer's Estimate for the project is \$298,830.66. There were no unbalanced bid items in the low bid from US&S and it is within acceptable tolerances for the total bid amount when compared to the estimate.

Since less than three bids were received, the Procurement Procedures Manual requires that the Deputy Executive Director and the Director of Procurement meet to discuss the Authority's options to either reject the bids and re-bid the project or recommend award of the contract to the Executive Director. Since there is currently no Executive Director, responsibility for approvals related to engineering and construction has been delegated by the Board to the Deputy Executive Director. As a result, it was decided that the meeting would take place between the Director of Expressway Operations and the Director of Procurement with the recommendation going to the Deputy Executive Director. That meeting took place on October 21, 2014.

During the meeting we noted that 11 contractors had registered as "primary", or prime contractors, to download the bid documents from the Procurement web site and only 2 submitted bids. We considered that fact, the size of the project, the Engineer's Estimate, the cost to re-bid the project, and whether or not a re-bid would result in more bids and a lower price. Based on these considerations, it is our opinion that rebidding the project would not be in the best interest of the Authority since it probably would not result in more bids or a lower price. Therefore, in accordance with Article V, Procurement Processes, of the Procurement Procedures Manual, we jointly recommend award of Contract No. 001025 to United Signs & Signals, Inc.

Accept Recommendation X Reject Recommendation _____

J. Berenis
Deputy Executive Director

If rejected, reason(s) for rejection:

CONTRACT

This Contract No. 001025 (the "Contract"), made this 13th day of November, 2014, between the CENTRAL FLORIDA EXPRESSWAY AUTHORITY, hereinafter called the AUTHORITY and UNITED SIGNS & SIGNALS, INC., 28248 County Road 561, Tavares, Florida 32778, hereinafter the CONTRACTOR:

WITNESSETH: The CONTRACTOR shall, for the consideration herein mentioned and at its cost and expense, do all the work and furnish all the materials, equipment, supplies and labor necessary to perform this Contract in the manner and to the full extent as set forth in the Contract Documents (and under security as set forth in the attached Public Construction Bond) all of which are hereby adopted and made part of this Contract as completely as if incorporated herein. The Contract shall be performed to the satisfaction of the duly authorized representatives of the AUTHORITY, who shall have at all times full opportunity to inspect the materials furnished and the work done under this Contract.

The work to be done under this Contract includes installation of all items associated with Contract No. 001025, Wrong Way Detection Pilot Project, as detailed in the Contract Documents and any addenda or modifications thereto. Contract time for this project shall be 120 calendar days. The Contract Amount is \$299,689.66. This Contract was awarded by the Authority's Board of Directors at its meeting on November 13, 2014.

The Contract Documents consist of:

1. The Contract,
2. The Memorandum of Agreement,
3. The Plans,
4. The Special Provisions,
5. The Technical Specifications,
6. The General Specifications,
7. The Standard Specifications,
8. The Design Standards, and
9. The Proposal.

In consideration of the foregoing premises, the AUTHORITY agrees to pay the CONTRACTOR for work performed and materials furnished at the unit and lump sum prices, and under the conditions set forth, in the Proposal.

IN WITNESS WHEREOF, the authorized signatures named below have executed this Contract on behalf of the parties on the date first set forth above.

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

By: _____
Director of Procurement

UNITED SIGNS & SIGNALS, INC.

By: _____

Title

ATTEST: _____(Seal)

Approved as to form and execution, only.

General Counsel for the AUTHORITY
