

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MINUTES CENTRAL FLORIDA EXPRESSWAY AUTHORITY BOARD MEETING February 12, 2015

Board Members Present:

Commissioner Welton G. Cadwell, Lake County (Chairman)
Commissioner S. Scott Boyd, Orange County (Vice Chairman)
Commissioner Brenda Carey, Seminole County (Secretary-Treasurer)
Mayor Buddy Dyer, City of Orlando
Mayor Teresa Jacobs, Orange County
Walter A. Ketcham, Jr., Gubernatorial Appointment
Jay Madara, Gubernatorial Appointment
S. Michael Scheeringa, Gubernatorial Appointment

Board Member Not Present:

Commissioner Fred Hawkins, Jr., Osceola County

Non-Voting Advisor Not Present:

Diane Gutierrez-Scaccetti, Florida's Turnpike Enterprise

Staff Present at Dais:

Joseph A. Berenis, Deputy Executive Director
Joseph L. Passiatore, General Counsel
Darleen Mazzillo, Recording Secretary/Executive Assistant

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chairman Welton Cadwell.

PUBLIC COMMENT

Mr. Chuck Graham would like to see a percentage of toll money put into dedicated funding of public transportation for disabled and senior citizens.

APPROVAL OF MINUTES

Approval of the January 8, 2015 board meeting minutes was delayed until next month.

APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval (Exhibit A).

CONSTRUCTION & MAINTENANCE

1. Authorization to advertise for Construction Bids for S.R. 417 Milling & Resurfacing from S.R. 50 to Orange/Seminole County Line – Project No. 599-731
2. Approval of Final Ranking and Authorization to enter into Fee Negotiations for Construction Engineering & Inspection (CEI) Services for Wekiva Parkway from North of Ponkan Rd. to North of Kelley Park Rd. - Project No. 429-203
3. Approval of contract award to Kenyon & Partners, Inc. for S.R. 417 Mainline Toll Plazas Air Conditioner Replacements – Project No. 599-732 (Contract amount: \$692,502)

ENGINEERING

4. Authorization to advertise for Letters of Interest for Design Consultant Services for replacement of Econlockhatchee River Bridge over S.R. 528 – Project No. 528-131
5. Approval to reimburse Duke Energy for relocation of overhead transmission and distribution lines (Reimbursement amount: \$2,572,054.68)

EXPRESSWAY OPERATIONS

6. Authorization to execute Lease Agreement with Pinar Associates SC Company, Ltd. For E-PASS Service Center (Lease Amount: \$127,200)
7. Authorization to negotiate with TransCore, LP for Toll Collection System Upgrade – Contract No. 001021

FINANCE AND ACCOUNTING

8. Approval of Contract Renewal with Moore Stephens Lovelace, P.A. for External Auditing Services – Contract No. 000841 (Contract Amount: \$79,500)
9. Approval of Contract Renewal with Public Financial Management, Inc. for Financial Advisor Services – Contract No. 000833 (Contract Amount: \$350,000)
10. Approval of Contract Renewal with PFM Asset Management LLC for Investment Advisor Services – Contract No. 000832 (Contract Amount: \$195,000)
11. Approval for Disposal of Inventory Items

LEGAL

12. Approval of Purchase Agreement with Linna Louise Doherty, f/k/a Linna Louise Weatherman and James Richard Weatherman for acquisition of Parcel 278, Wekiva Parkway Project 429-204 (Settlement amount: \$156,800)
13. Approval of Mediated Settlement Agreement with Michael Shulman for acquisition of Parcel 188, Wekiva Parkway Project 429-203 (Settlement amount: \$375,000)
14. Approval of Mediated Settlement Agreement with C'Sandra K. and Ellis L. Hall for acquisition of Parcel 186, Wekiva Parkway Project 429-203 (Settlement amount: \$450,000)
15. Authorization to execute Cooperative Purchase Agreement with Kelly, Collins & Gentry, Inc. for Right of Way Support Services – Contract No. 001099 (Agreement amount: Not-to-exceed \$300,000)
16. Adoption of Revised Resolution for the acquisition of Parcel 242 for the construction of the Wekiva Parkway Project No. 429-204

A motion was made by Commissioner Boyd and seconded by Mr. Ketcham to approve the Consent Agenda as presented. The motion carried with 8 Board members present and voting AYE by voice vote; Commissioner Hawkins was not present.

CHAIRMAN'S REPORT

- 1) Chairman Cadwell reported that CFX staff is continuing to meet with both All Aboard Florida and Deseret Ranch. The Board will be kept up to date on those meetings.
- 2) Chairman Cadwell reported on his meetings in Tallahassee with legislative leadership.
- 3) Last week we advertised for the first construction contracts on the CFX sections of the Wekiva Parkway. We expect to begin construction in Apopka in early summer.
- 4) Channel 9 did a story on our wrong way driving prevention system.

TREASURER'S REPORT

Commissioner Carey reported that toll revenues for December were \$28,237,248 which is 7.6% above projections and 10% above prior year. The Authority's total revenues were \$29.8 million for the month.

Total OM&A expenses were \$7.8 million for the month and \$26.4 million year-to-date, which is 5.8% under budget.

After debt service the total net revenue was \$10.1 million for December and \$73.4 million year-to-date.

Mr. Madara has requested that staff include a year-over-year growth rate on the front end side of the report so we can easily see what revenues and expenses are in terms of growth year-over-year.

STAFF'S REPORT

Deputy Executive Director Joseph Berenis provided the Staff Report in written form.

EXECUTIVE DIRECTOR SEARCH

Mr. Scheeringa described the procurement process that CFX went through to secure an executive search firm.

Board approval is requested to award the contract to the first ranked firm, Harris Rand Lusk, for a not-to-exceed amount that will be negotiated based on a percentage of the salary range approved by the Board.

Deputy Executive Director Laura Kelley went over the Executive Director selection process recommended by the Executive Search Committee:

- 1) Search firm will cull the Executive Director applicant list down to the most highly qualified candidates.
- 2) Executive Search Committee will shortlist those candidates down to 5 or 6.
- 3) Executive Search Committee will interview the shortlisted candidates as a panel.
- 4) From the panel interviews, the Committee will shortlist the top 2 or 3 candidates for the Board Members to consider.
- 5) The Board members will have the opportunity to interview the top candidates one-on-one.
- 6) The Board will be asked to approve a final candidate at the May 14 Board meeting.

A motion was made by Mr. Scheeringa and seconded by Mayor Jacobs to award the contract for Executive Search Consultant Services to Harris Rand Lusk for a not-to-exceed amount that will be negotiated based on a percentage of the salary range approved by the Board and to move forward with the search/selection process recommended by the Executive Search Committee. The motion carried with 8 Board members present and voting AYE by voice vote; Commissioner Hawkins was not present.

The salary range for the Executive Director position was discussed.

A motion was made by Mr. Ketcham and seconded by Commissioner Carey to advertise a flexible salary range of \$200,000 to \$250,000 for the Executive Director position. The motion carried with 8 Board members present and voting AYE by voice vote; Commissioner Hawkins was not present.

CFX PUBLIC INFORMATION OUTREACH REGARDING I-4 ULTIMATE PROJECT

Director of Public Affairs & Communication Michelle Maikisch gave a presentation on the commuter outreach objectives during the I-4 Ultimate Project. The objective is to increase commuter's awareness that expressways are an option during the six-year I-4 construction period.

To make the commute easier, staff proposes expanding the Free E-PASS mini sticker transponder program. Currently the mini sticker is available in Orange, Seminole, Osceola, Lake, Volusia and Brevard Counties. Staff recommends expanding the Free E-PASS Mini Sticker program to Polk County residents.

Deputy Executive Director Laura Kelley talked about future customer considerations that staff will bring back next month for further discussion:

- Exploring opportunities to help current and future customers
 - Consider E-PASS activation amount: \$25 to \$15
 - Minimum credit card account replenishment
- Exploring relief options for electronic customers using the expressways during I-4 construction

A motion was made by Mr. Scheeringa and seconded by Commissioner Carey to support the staff recommendation to expand the free E-PASS mini sticker program to Polk County residents and for staff to come up with a comprehensive plan for I-4 relief through economic incentives that does not violate any of our projections financially. The motion carried with 8 Board members present and voting AYE by voice vote; Commissioner Hawkins was not present.

2040 MASTER PLAN

Director of Engineering Glenn Pressimone gave an overview of the 2040 Master Plan.

The purpose of the Master Plan is to establish policy for future operations and capital investment decisions. The Master Plan is the basis for the Five-Year Work Plan.

Mr. Pressimone provided information about the 2030 Master Plan, which was completed in 2006 with \$1.4 billion in existing system improvements and \$4.8 billion in potential expansion projects.

Master Plan Elements

- Existing System Improvements
 - Capacity
 - Traffic Operations
 - System Renewal Needs
 - Revenue/Tolling Options
 - Toll Rate Policy
 - Toll Collection Technology & Operations
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- Expansion Projects
- Multi-Modal Transportation Role
 - 2014 CFX legislation created major opportunities for multi-modal projects

2040 Master Plan Status

- Two phase approach
- Phase One (Completed in December 2013)
 - Data Collection
 - Existing system analysis
 - Coordination with 15 stakeholders
- Phase Two
 - Mission and vision
 - Policy direction
 - Opportunity evaluation

(This item was presented for information only. No Board action was taken.)

CONSTRUCTION PROJECTS UPDATE

Director of Construction & Maintenance Ben Dreiling presented an update on active construction projects, which include the SR 417/Boggy Creek Road Interchange and the recently opened partial interchange with SR 417/Florida's Turnpike.

(This item was presented for information only. No Board action was taken.)

BOARD MEMBER COMMENT

Commissioner Scott Boyd talked the potential to utilize toll roads in transporting the construction materials for a sand plant at Schofield Road and the prospective for a connection to the Schofield corridor east to Lake County.

ADJOURNMENT

There being no further business to come before the Board, the Chairman adjourned the meeting at 10:40 a.m.

Commissioner Welton G. Cadwell
Chairman
Central Florida Expressway Authority

Darleen Mazzillo
Recording Secretary/Executive Assistant
Central Florida Expressway Authority

Minutes approved on _____, 2015.

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