


CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MEMORANDUM

TO: CFX Board Members

FROM: Robert Johnson 
Manager of Procurement

DATE: April 26, 2016

SUBJECT: Authorization to Advertise for
Letters of Interest for Miscellaneous Design Consultant Services (SSBE)
Contract Nos. 001207 and 001208


Board authorization is requested to advertise for Letters of Interest from qualified firms to provide Miscellaneous Design Consultant Services. CFX currently has two (2) Miscellaneous Design Consultant Services contracts that will expire in December of 2016. The anticipated volume of miscellaneous design work within the Five-Year Work Plan necessitates the need to replace these expiring contracts.

Services provided under the contracts will be on an as-needed basis for capital projects in support of the Five-Year Work Plan and will include preparation of plans and specifications for various roadway, bridge and toll plaza projects as identified and authorized by CFX staff.

Since the inception of Miscellaneous Design Consultant Services contracts at CFX in 2011, the Small Sustainable Business Enterprise (SSBE) program has been utilized for these services. Companies that qualify and are registered for SSBE status with CFX are typically small to medium sized professional engineering firms. Projects associated with the Miscellaneous Design Consultant Services are often smaller design efforts that typically require reduced plans production schedules. Only those firms registered with CFX for SSBE status will be eligible to participate.

A final ranking of shortlisted firms will be presented to the Board for approval and authorization to enter into fee negotiations in ranked order with the two firms ranked highest. Once the final costs have been negotiated, Board approval to award the contracts will be requested.

Reviewed by:


Glenn Pressimone, PE
Director of Engineering



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