


CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MEMORANDUM

TO: CFX Board Members

FROM: Robert Johnson 
Manager of Procurement

DATE: February 23, 2016

RE: Approval of Final Ranking and Authorization for Fee Negotiations for
Professional Engineering Consultant Services for
S.R. 417 Widening from Econlockhatchee Trail to Seminole County Line
Project 417-134, Contract No. 001153

In accordance with the approved Procurement Policy and Procedures for design professional services consultants, the Procurement Department advertised for Letters of Interest for the referenced project on November 8, 2015. Responses were received from six firms by the November 30, 2015, deadline. Those firms were: Dewberry Engineers, Inc.; AECOM Technical Services, Inc.; GAI Consultants, Inc.; Gannett Fleming, Inc.; RS&H, Inc.; Wantman Group, Inc.

After reviewing and scoring the letters of interest, the Evaluation Committee met on December 16, 2015, and shortlisted four (4) firms (Dewberry Engineers, Inc.; RS&H, Inc.; Gannett Fleming, Inc.; AECOM Technical Services, Inc.) and requested that Technical Proposals be submitted for review and scoring by January 8, 2016.

Technical Proposals were submitted by all four firms for review and scoring by the deadline. As part of the scoring process, the Technical Review Committee heard oral presentations from the firms on January 21, 2016. After the oral presentations were completed, the Technical Review Committee convened and prepared its final ranking. The results of that process were as follows:

<u>Ranking</u>	<u>Consultant Firm</u>
01	Dewberry Engineers, Inc.
02	Gannett Fleming, Inc.
03	RS&H, Inc.
04	AECOM Technical Services, Inc.

Board approval of the final ranking and authorization to enter into fee negotiations with Dewberry Engineers, Inc. is requested. Once fee negotiations are completed, Board approval of the fee amount and award of a contract will be requested. If negotiations with Dewberry Engineers, Inc. are not successful, Board authorization to enter into negotiations with the second ranked firm, Gannett Fleming, Inc., is requested.

LOI-001153 Project 417-134 Committee Meeting January 21, 2016 Minutes

Technical Review Committee for **Design Consultant Services for S.R. 417 Widening Econ Trail to Seminole County Line; Contract No. 001153, Project 417-134**, held a duly noticed meeting on Thursday, January 21, 2016, commencing at 08:00 a.m. Pelican Conference Room (Room 107), at the CFX Administrative Bldg., Orlando, Florida.

Committee Members Present:

Glenn Pressimone, Director of Engineering
Joe Berenis, Chief of Infrastructure
Bryan Homayouni, Director of Expressway Operations

Other Attendees:

Robert Johnson, Manager of Procurement

Interviews:

Robert Johnson commenced each interview with a brief overview of the process and introduced the Technical Review Committee. Robert stated that this portion of the meeting is closed to the public and is being recorded in accordance with Florida Statute.

AECOM	08:02 – 08:44 a.m.
Dewberry Engineers, Inc.	08:53 – 09:33 a.m.
Gannett Fleming, Inc.	09:43 – 10:19 a.m.
RS&H, Inc.	10:32 – 11:08 a.m.

Evaluation Portion:

Robert stated the evaluation portion of the meeting is open to the public in accordance with Florida Statute. The committee members discussed the presentations.

Upon completion the committee members individually scored the proposers and submitted them to Robert for tallying. Robert Johnson tallied the score sheets utilizing the rankings assigned by each committee member based on the raw scores each Proposer received. Below are the results:

<u>FIRM</u>	<u>Points</u>	<u>Ranking</u>
Dewberry Engineers, Inc.	04	01
Gannett Fleming, Inc.	07	02
RS&H, Inc.	08	03
AECOM	11	04

Committee recommends CFX Board approve ranking and authorize negotiations in ranked order. The committee agreed that Glenn Pressimone would review and approve the minutes on behalf of the committee.

They're being no other business to come before the Committee; the meeting was adjourned at 11:23am. These minutes are considered to be the official minutes of the Technical Review Committee meeting held Thursday, January 21, 2016, and no other notes, tapes, etc., taken by anyone takes precedence.

Submitted by:


Robert Johnson

Approved by:


Glenn Pressimone, Director of Engineering