

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MINUTES CENTRAL FLORIDA EXPRESSWAY AUTHORITY BOARD MEETING April 13, 2017

Location: Osceola Heritage Park
Exhibition Building
Kissimmee A Meeting Room
1901 Chief Osceola Trail
Kissimmee, FL 34744

Board Members Present:

Mayor Buddy Dyer, City of Orlando (Chairman)
Commissioner Fred Hawkins, Jr., Osceola County (Vice Chairman)
Jay Madara, Gubernatorial Appointment (Treasurer)
Andria Herr, Gubernatorial Appointment
Mayor Teresa Jacobs, Orange County
Commissioner Sean Parks, Lake County
S. Michael Scheeringa, Gubernatorial Appointment
Commissioner Jennifer Thompson, Orange County

Board Member Participating by Phone:

Commissioner Brenda Carey, Seminole County

Non-Voting Advisor Not Present:

Diane Gutierrez-Scaccetti, Florida's Turnpike Enterprise

Staff Present at Dais:

Laura Kelley, Executive Director
Joseph L. Passiatore, General Counsel
Darleen Mazzillo, Executive Assistant/Recording Secretary

A. CALL TO ORDER

The meeting was called to order at 11:15 a.m. by Chairman Buddy Dyer.

Chairman Dyer thanked the CFX team and the folks at Heritage Park and Osceola County for the coordination in holding the CFX meeting here today. Osceola County Commissioners Fred Hawkins and Brandon Arrington and Osceola County Manager Don Fisher talked about the ribbon cutting for the BRIDG project at NeoCity that was held prior to the Board meeting this morning.

B. PUBLIC COMMENT

1. Deb Johnson, an Alligator Lake property owner, expressed her opposition to the proposed map deletion at Alligator Lake in Osceola County.
2. Bob Hartnett invited everyone to the TEAMFL Meeting on May 4 and 5 in Orlando.
3. Kurt Ardaman of Fishback, Dominick law firm expressed his opposition to the proposed map deletion at Alligator Lake in Osceola County.

C. APPROVAL OF MINUTES

A motion was made by Mayor Jacobs and seconded by Commissioner Parks to approve the March 9, 2017 Board Meeting Minutes as presented. The motion carried unanimously with nine (9) members voting AYE by voice vote; Commissioner Carey voted via telephone.

D. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval.

ACCOUNTING/FINANCE

1. Authorization to renew agreement with Wells Fargo Bank, N.A. – Contract No. 001015 (Agreement value: \$1,373,300)
2. Approval of award contract for Investment Advisor Services to PFM Asset Management, LLC (Agreement Value: Not-to-Exceed \$665,000)

ADMINISTRATIVE SERVICES

3. Approval to reallocate money in Administrative Services' FY 2017 Budget

COMMUNICATIONS AND MARKETING

4. Authorization to advertise Request for Proposals for Public Information Services – Contract No. 001298
5. Approval of Supplemental Agreement No. 2 with Day Communications, Inc. for Communications and Marketing Consultant Services – Contract No. 001002 (Agreement value: \$550,000)
6. Authorization to advertise Request for Proposals for Public Outreach Education and Communications Consultant Services – Contract No. 001299

CONSTRUCTION

7. Approval of Amendment No. 1 to the Fiber Optic Reimbursement Agreement with Sprint – Project No. 528-131 (Amendment value: Not-to-Exceed \$594,334.17)
8. Approval of Construction Contract Modifications on the following projects:
 - a. Project No. 417-625 Traffic Control Devices, Inc. (\$5,000.00)
 - b. Project No. 429-739 The Lane Construction Co. \$12,924.37
 - c. Project No. 417-733 Ranger Construction Ind. \$17,160.90

- | | | |
|------------------------|-----------------------------------|---------------|
| d. Project No. 429-202 | Prince Contracting, LLC | \$122,162.16 |
| e. Project No. 429-203 | Superior Construction Co. SE, LLC | \$0 |
| f. Project No. 429-204 | Southland Construction, Inc. | \$769,686.29 |
| g. Project No. 429-206 | GLF Construction Corp. | (\$82,104.90) |
| h. Project No. 408-127 | The Lane Construction Co. | \$114,920.01 |
| i. Project No. 528-313 | The Lane Construction Co. | \$98,141.11 |
| j. Project No. 599-624 | Traffic Control Devices, Inc. | (\$32,126.81) |
9. Authorization to advertised for construction bids for SR 528/SR 417 Interchange LED Lighting Conversion – Contract No. 001304/Project No. 599-137A
10. Authorization to advertise for construction bids for SR 408 and SR 429 Toll Plaza Air Conditioner Replacements – Contract No. 001247/Project No. 599-732A

ENGINEERING

11. Authorization to advertise for Letters of Interest for Traffic and Earnings Consultant – Contract No. 001300
12. Approval to award contract to United Signs & Signals for Systemwide Logo Panel Replacement & Service Signage – Contract No. 001238/Project No. 599-626 (Agreement value: \$363,415)
13. Approval of Supplemental Agreement No. 8 with URS Corporation Southern, Inc. for Post Design Consultant Services on SR 408/SR 417 Ultimate Interchange Improvements, Phase II – Contract No. 000818/Project No. 253F (Agreement value: Not-to-Exceed \$781,357.45)
14. Approval of Supplemental Agreement No. 1 with Dewberry Engineers, Inc. for SR 417 Widening from Econlockhatchee Trail to Seminole County Line – Contract No. 001153/Project No. 417-134 (Agreement value: Not-to-Exceed \$416,197.12)
15. Approval of Reimbursement Agreement with Florida's Turnpike Enterprise for SR 417 Widening from Econlockhatchee Trail to the Seminole County Line – Contract No. 001153/Project No. 417-134 (Agreement value: \$416,197.12)

INFORMATION TECHNOLOGY (IT)

16. Approval of Contract with Carousel Industries for annual maintenance on the IT Extreme Network Switches in the Data Center and Floor Stacks (Agreement value: \$53,558.90)
17. Approval of Contract with Avaya for Maintenance Support on the CFX Phone System (Agreement value:: \$310,393.08)

INTERNAL AUDIT

18. Acceptance of the following Internal Audit Reports:
- a. Prior Audit Recommendations: Semi-Annual Follow-up
 - b. Procurement and Contract Billing Audit
 - c. Call Center Staffing Model Development
 - d. Vendor Security Review

MAINTENANCE

19. Approval to award contract for Roadway and Bridge Maintenance Services to HDR/ICA – Contract No. 001152 (Agreement value: \$9,271,953)

RECORDS MANAGEMENT

20. Approval of Records & Information Management Program Policy and Resolution

TOLL OPERATIONS

21. Approval of Extension of Interlocal Agreement between CFX and UCF for the Wrong-Way Driving Phase 3 Study – Contract No. 001143 (Agreement value: \$225,000)

A motion was made by Mayor Jacobs and seconded by Mr. Scheeringa to approve the Consent Agenda as presented. The motion carried unanimously with nine (9) members voting AYE by voice vote; Commissioner Carey voted via phone.

Later in the meeting, the Consent Agenda was further discussed.

At Chairman Dyer's request, Director of Engineering Glenn Pressimone elaborated on Consent Agenda items #14 and #15.

Ms. Kelley requested that Consent Agenda item #17 be pulled for discussion. CFX recently learned that Avaya is filing Chapter 11, so we ask that the Avaya contract provide for monthly payments instead of a lump sum amount.

A motion was made by Mayor Jacobs and seconded by Commissioner Parks to reconsider the vote to approve the Consent Agenda. The motion carried unanimously with nine (9) members voting AYE by voice vote; Commissioner Carey voted via phone.

A motion was made by Mayor Jacobs and seconded by Ms. Herr to approve the Consent Agenda with the exception of Item #17. The motion carried with nine (9) members voting AYE by voice vote; Commissioner Carey voted via phone.

A motion was made by Mayor Jacobs and seconded by Ms. Herr to approve the revision to Consent Agenda Item #17 for the revision of the Avaya contract as discussed. The motion carried with nine (9) members voting AYE by voice vote; Commissioner Carey voted via phone.

E. REPORTS

1. Chairman's Report

Chairman Dyer reported that the ribbon cutting for the much anticipated UCF Downtown Campus will be taking place on May 11, which is the CFX scheduled board meeting date. We have moved our board meeting to May 12 at 9:00 am to avoid a conflict with the UCF event.

Earlier this month Chairman Dyer and Laura Kelley met with FDOT Secretary Cone, Turnpike Director Diane Scaccetti and several of Ms. Scaccetti's staff regarding the Toll Reciprocity Agreement. Ms. Kelley and her team will begin negotiations with the Turnpike in May with the goal to reach an agreement no later than September.

Chairman Dyer reported on discussions with FDOT Secretary Cone regarding the valuation for purchase of FDOT's sections of our regional expressways. Seminole County, Osceola County and the City of Orlando have adopted resolutions of support. Orange and Lake County are planning to adopt resolutions later this month. Brevard County is also considering weighing in.

2. TREASURER'S REPORT

Mr. Madara reported that toll revenues for February were \$32,252,115 which is 2% above projections and 3% above prior year. CFX's total revenues were \$36.0 million for the month.

Total OM&A expenses were \$6.8 million for the month and \$41.3 million year-to-date, which is 10% under budget.

After debt service the total net revenue available for projects was \$15 million for February and \$126 million year-to-date. Our projected year end senior lien debt service ratio is 2.06 which is higher than our budgeted ratio of 1.98

3. EXECUTIVE DIRECTOR'S REPORT

Laura Kelley provided the Executive Director's Report in written form.

In addition, Ms. Kelley mentioned the following items:

- Due to the increase in road construction projects in Central Florida, CFX is starting to focus on a possible shortage of material, labor, etc. We know this is going to be an issue down the road. In our Work Plan being presented today, escalation rates were built into the process so that we are prepared for possible cost increases.

- At Ms. Kelley's request, Chief of Staff/Public Affairs Officer, Michelle Maikisch talked about the Issue Brief, which is a synopsis of the four issues that CFX is working on with FDOT/Turnpike Enterprise. Ms. Maikisch asked the Board members to provide feedback on the Issue Brief.
- Ms. Maikisch reported on the IBTTA Communications and Administration Workshop in Tampa that she co-chaired last month.
- Ms. Kelley reported that we opened a reload lane on SR 417 (John Young Parkway Plaza) last month and plan to open a reload lane on SR 429 (Forrest Lake Plaza) next month.
- Ms. Kelley showed slides of the Wekiva Parkway tour that CFX provided to the Lyman High School Magnate engineering students last month.

F. REGULAR AGENDA ITEMS

1. PRESENTATION OF DRAFT FY 2018 OPERATIONS, MAINTENANCE & ADMINISTRATION BUDGET AND DRAFT FY 2018-FY 2022 FIVE-YEAR WORK PLAN

CFO Lisa Lombard presented the Draft FY 2018 Operations, Maintenance & Administration Budget.

	FY 2017 Budget	FY 2018 Budget	Change	%
Operations Budget	\$52,180,152	\$57,219,317	\$5,039,166	9.7%
Maintenance Budget	\$17,131,201	\$17,804,909	\$673,708	3.9%
Administration Budget	\$7,811,620	\$8,213,774	\$402,154	5.4%

Ms. Lombard explained the proposed cost increases and decreases, projected revenues, proposed OM&A expenses and Debt Service Ratio.

Director of Engineering Glenn Pressimone presented the Draft FY 2018 – FY 2022 Five-Year Work Plan, which totals \$1.6 billion. Mr. Pressimone explained the funding distribution and the major projects in the Work Plan.

Ms. Lombard confirmed that the Work Plan is fully fundable. It will require additional debt of approximately \$835 million. The debt coverage ratios meet our 1.60 planning target.

The Board members were asked to review the proposed Budget and Work Plan over the next month and provide feedback to CFX staff. The final Budget and Work Plan will be presented for approval at the May Board meeting.

The Board members asked questions and provided verbal comments regarding the draft Budget and Work Plan.

The Board members expressed their concerns about the impacts to downtown Orlando traffic during the I-4 construction next summer. They suggested that CFX look into ways to reduce the impacts.

(This item was presented for information only. No Board action was taken.)

2. **LEGISLATIVE UPDATE**

Chief of Staff/Public Affairs Officer Michelle Maikisch gave an update on Federal and State legislative items.

(Mayor Jacobs exited the meeting at the beginning of this presentation.)

(This item was presented for information only. No Board action was taken.)

G. **BOARD MEMBER COMMENT**

1. Michael Scheeringa requested that CFX staff report on actions that have been implemented in the last 24 months.
2. Commissioner Hawkins thanked everyone for making the trip to Osceola County.
3. Andria Herr thanked the CFX team for continuing to inspire engineering students.
4. Chairman Dyer reminded everyone that the next meeting will be held on Friday, May 12 at 9:00 a.m. at CFX.

H. **ADJOURNMENT**

Chairman Dyer adjourned the meeting at 12:16 p.m.

Buddy Dyer
Chairman
Central Florida Expressway Authority

Darleen Mazzillo
Recording Secretary/Executive Assistant
Central Florida Expressway Authority

Minutes approved on _____, 2017.

Pursuant to the Florida Public Records Law and CFX Records Management Policy, audio tapes of all Board and applicable Committee meetings are maintained and available upon request to the Records Management Liaison Officer at publicrecords@CFXWay.com or 4974 ORL Tower Road, Orlando, FL 32807. Additionally, video tapes of Board meetings commencing July 25, 2012 are available at the CFX website, www.expresswayauthority.com

DRAFT