

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

**MINUTES
CENTRAL FLORIDA EXPRESSWAY AUTHORITY
BOARD MEETING
August 10, 2017**

**Location: Central Florida Expressway Authority
4974 ORL Tower Road
Orlando, FL 32807
Board Room**

Board Members Present:

Mayor Buddy Dyer, City of Orlando (Chairman)
Commissioner Fred Hawkins, Jr., Osceola County (Vice Chairman)
Jay Madara, Gubernatorial Appointment (Treasurer)
Commissioner Jim Barfield, Brevard County
Commissioner Brenda Carey, Seminole County
Andria Herr, Gubernatorial Appointment
Commissioner Sean Parks, Lake County
Commissioner Jennifer Thompson, Orange County
S. Michael Scheeringa, Gubernatorial Appointment

Board Member Not Present:

Mayor Teresa Jacobs, Orange County

Non-Voting Advisor Not Present:

Diane Gutierrez-Scaccetti, Florida's Turnpike Enterprise

Staff Present at Dais:

Laura Kelley, Executive Director
Joseph L. Passiatore, General Counsel
Darleen Mazzillo, Executive Assistant/Recording Secretary

A. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chairman Buddy Dyer.

B. PUBLIC COMMENT

Mr. William Pons commented on the SR 408 Eastern Extension.

C. APPROVAL OF MINUTES

A motion was made by Commissioner Thompson and seconded by Commissioner Carey to approve the July 13, 2017 Board Meeting Minutes as presented. The motion carried with nine (9) members present and voting AYE by voice vote; Mayor Jacobs was not present.

D. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval.

ACCOUNTING/FINANCE

1. Approval of Insurance Proposal with FMIT at a premium not to exceed \$158,000.00 and approval of cyber liability insurance with Traveler's Insurance in the amount of \$42,241.00
2. Approval of Contract Award for Financial Advisor Services to PFM Financial Advisors, LLC – Contract No. 001245 (Agreement value: Not-to-exceed \$765,000.00)
3. Authorization to advertise Request for Proposals for Minority Co-Financial Advisor – Contract No. 001336

CONSTRUCTION

4. Approval of Construction Contract Modifications on the following projects:
 - a. Project 253F The Lane Construction Corp. \$40,492.11
 - b. Project 528-313 The Lane Construction Corp. \$328,278.62
 - c. Project 599-525 Traffic Control Devices, Inc. (\$91,123.80)
5. Approval of Contract Award for construction of a Pre-Cast Wall to Prince Contracting LLC – Contract No. 001338/Project No. 429-202A (Agreement value: \$184,734.54)
6. Authorization to advertise for construction bids for the Renovation of the East Side Service Center – Contract No. 001337

ENGINEERING

7. Approval of Supplemental Agreement No. 2 with DRMP, Inc. for Post Design Consultant Services on SR 408 Widening from SR 417 to Alafaya Trail – Contract No. 001066/Project No. 408-128 (Agreement value: Not-to-exceed \$757,745.94)
8. Approval for the Executive Director to enter into a purchase agreement with TM-Econ Mitigation Bank to satisfy permit requirements to offset wetland impacts associated with Project 408-128 - SR 408 Widening from SR 417 to Alafaya Trail (Agreement value: \$135,000.00)

MAINTENANCE

9. Approval of Contract Award for SR 417/Boggy Creek Road Systems Interchange Landscape Improvements to LaFleur Nurseries and Garden - Contract No. 001311/Project No. 417-301D (Agreement value: \$1,410,713)
10. Approval of Los Dos Amigos Landscaping, LLC as subconsultant to Jorgensen Contract Services, LLC for Roadway and Bridge Maintenance Services – Contract No. 001151

OPERATIONS

11. Approval of Contract Renewal with Southwest Research Institute for maintenance and support of Data Server – Contract No. 001068 (Agreement value: \$491,652.00)
12. Approval of Contract Award for Supplemental Data Collection Sensor and CCTV Deployment Project to DRMP, Inc. – Contract No. 001285/Project No. 599-537 (Agreement value: Not-to-exceed \$470,000.00)
13. Approval of MEC Personnel Consultants, Inc. d/b/a Brightwing as subconsultant to TransCore, LP for the Toll System Upgrade Project – Contract No. 001021
14. Approval of Maintenance Agreement with Monet Software, Inc. for software licensing and support – Contract No. 001335 (Agreement value: \$90,900.00)

Consent Agenda item #6 was pulled.

A motion was made by Commissioner Carey and seconded by Commissioner Thompson to approve the Consent Agenda with the exception of #6. The motion carried with nine (9) members present and voting AYE by voice vote; Mayor Jacobs was not present.

E. REPORTS

1. CHAIRMAN'S REPORT

- Chairman Dyer talked about the opening of the Wekiva Parkway that was held on July 27.
- Chairman Dyer thanked CFX staff and Turnpike staff for successfully completing negotiations for the Interoperability Agreement, which will be presented for approval later today.

2. TREASURER'S REPORT

Mr. Madara reported that toll revenues for June were \$35,696,286 which is 8% above projections and 6% above prior year. CFX's total revenues were \$37.1 million for the month.

Total OM&A expenses were \$14.8 million for the month and \$77.5 million year-to-date, which is 3% under budget.

After debt service the total net revenue available for projects was \$8 million for June and \$188 million year-to-date. Our projected year end senior lien debt service ratio is 2.13 which is higher than our budgeted ratio of 1.98

It was noted that all the numbers for June, which is the last month of our fiscal year, are subject to year-end accruals and therefore, the numbers reported today are not final.

Mr. Madara reported on the rating agency meetings in New York last month. The feedback was positive from all three rating agencies.

Mr. Madara thanked CFX staff for redesigning the customer statement to make it more user friendly, as well as provide a place to communicate with our customers.

3. EXECUTIVE DIRECTOR'S REPORT

Laura Kelley provided the Executive Director's Report in written form. She verbally expanded on some of the items in her report.

Ms. Kelley introduced Courtney Powell from Ace Applications, who is currently working under the Small Business Program on the Toll System Replacement Project. Mr. Powell thanked CFX for the opportunity to work on this project and talked about how this experience has enhanced his company.

Commissioner Jim Barfield reported on his meeting in Washington, DC last month. The meeting connected county commissioners with federal governmental staff on various topics. Commissioner Barfield will share the contact information for the intergovernmental affairs representatives for the other Board members use.

Ms. Kelley announced that Director of Maintenance Claude Miller will be retiring from CFX on September 8 and Executive Assistant Darleen Mazzillo will be retiring on August 15. Mimi Lamaute will now serve as Board Services Coordinator. A resolution was adopted later in the meeting in appreciation for Ms. Mazzillo's 31 years of service.

F. REGULAR AGENDA ITEMS

1. INTEROPERABILITY AGREEMENT

Executive Director Laura Kelley requested approval of the Interoperability and Payment Processing Agreement with the Florida Department of Transportation.

This agreement facilitates continued interoperability between E-PASS, SunPass, North Carolina and Georgia. It also provides opportunities for both parties to add facilities in the future. The agreement has an initial 10 year term.

The price per transaction processed will be a reciprocal three cents, which staff deems reasonable and acceptable.

A motion was made by Commissioner Hawkins and seconded by Commissioner Carey to approve the Interoperability and Payment Processing Agreement with the Florida Department of Transportation as presented. The motion carried with nine (9) members present and voting AYE by voice vote; Mayor Jacobs was not present.

2. REVIEW OF STRATEGIC PLAN AND INITIATIVES

Chief of Staff/Public Affairs Officer Michelle Maikisch presented the first year performance measures results, as part of the Five Year Strategic Plan that was adopted by the Board in April 2016.

(This item was presented for information only. No Board action was taken.)

3. S.R. 408 OPERATIONAL IMPROVEMENTS

Director of Engineering Glenn Pressimone requested Board approval to amend the adopted FY 2018-2022 Work Plan to include the SR 408/Rio Grande Interchange and to authorize advertisement for a Professional Services Consultant to perform final design of the SR 408/Rio Grande Interchange.

Mr. Pressimone reviewed the three alternatives that were considered. Staff recommends Alternative 1 because it provides better connectivity to the local street network and stadium parking areas. The total project cost for this project is estimated at \$17,795,000.

The Board members asked questions, which were answered by Mr. Pressimone.

A motion was made by Commissioner Hawkins and seconded by Commissioner Parks to amend the adopted FY 2018-2022 Work Plan to include the SR 408/Rio Grande Interchange and to authorize advertisement for a Professional Services Consultant to perform final design of the SR 408/Rio Grande Interchange and to give staff the latitude to make changes as necessary. The motion carried with nine (9) members present and voting AYE by voice vote; Mayor Jacobs was not present.

G. BOARD MEMBER COMMENT

There were no comments from the Board members.

H. ADJOURNMENT

Chairman Dyer adjourned the meeting at 10:10 a.m.


Buddy Dyer
Chairman
Central Florida Expressway Authority


Darleen Mazzillo
Recording Secretary/Executive Assistant
Central Florida Expressway Authority

Minutes approved on Sept. 7, 2017.

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