

**CONSENT AGENDA ITEM**

**#2**



# CENTRAL FLORIDA EXPRESSWAY AUTHORITY

## MEMORANDUM

TO: CFX Board Members

FROM: Aneth Williams   
Director of Procurement

DATE: December 15, 2016

RE: Approval of Final Ranking and Authorization for Fee Negotiations for  
CEI Services for Resurfacing of S.R. 408 Widening from S.R. 417 to Alafaya Trail  
Project 408-128, Contract No. 001194

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Letters of Interest for the referenced project was advertised on May 15, 2016. Responses were received from eight firms by the August 31, 2016, deadline. Those firms were: RK&K; England-Thims & Miller, Inc.; GAI Consultants, Inc.; Carnahan, Proctor and Cross, Inc.; Volkert; CDM Smith; Ardmore; and Cardno, Inc.

After reviewing and scoring the letters of interest, the Evaluation Committee met on September 21, 2016, and shortlisted three firms: England-Thims & Miller, Inc., RK & K; and GAI Consultants. Technical Proposals were requested from the firms to be submitted for review and scoring by November 8, 2016.

England-Thims & Miller were withdrawn from consideration due to being awarded the CEI Services for the S.R. 528 Bridge and Ramp Realignment Projects contract; Contract 001225.

Technical Proposals were submitted by the remaining two firms for review and scoring by the deadline. As part of the scoring process, the Technical Review Committee heard oral presentations from the firms on December 6, 2016. After the orals presentations were completed, the Technical Review Committee convened and prepared its final ranking. The results of that process were as follows:

<u>Consultant Firm</u>	<u>Ranking</u>
RK & K	1
GAI Consultants	2

Board approval of the final ranking and authorization to enter into fee negotiations with RK & K is requested. Once fee negotiations are completed, Board approval of the fee amount and award of a contract will be requested. If negotiations with RK & K are not successful, Board authorization to enter into negotiations with the second ranked firm, GAI Consultants, is requested.

Reviewed by   
Ben Dreiling, P.E.  
Director of Construction



**LOI-001194 Project 408-128 Committee Meeting December 6, 2016 Minutes**

Technical Review Committee for CEI Services for Resurfacing of S.R. 408 Widening from S.R. 417 to Alafaya Trail; Contract No. 001194, Project 408-128, held a duly noticed meeting on Tuesday, December 6, 2016, commencing at 09:45 a.m. Pelican Conference Room (Room 107), at the CFX Administrative Bldg., Orlando, Florida.

**Committee Members Present:**

Ben Dreiling, Director of Construction  
Joe Berenis, Chief of Infrastructure  
Don Budnovich, CFX Resident Engineer

**Other Attendees:**

Robert Johnson, Manager of Procurement

**Interviews:**

Robert notified the technical committee that one of the three shortlisted firms, England – Thims & Miller, submitted a request to withdrawal from consideration due to being awarded the CEI Services for the S.R. 528 Bridge and Ramp Realignment Projects contract; Contract 001225. The request was approved by CFX. Committee Disclosure forms were collected.

Robert Johnson commenced each interview with a brief overview of the process and introduced the Technical Review Committee. Robert stated that this portion of the meeting is closed to the public and is being recorded in accordance with Florida Statute.

GAI Consultants	09:47 – 10:25 a.m.
RK&K, Inc.	10:37 – 11:12 a.m.

**Evaluation Portion:**

Robert stated the evaluation portion of the meeting is open to the public in accordance with Florida Statute. The committee members discussed the presentations.

Upon completion the committee members individually scored the proposers and submitted them to Robert for tallying, who tallied the score sheets utilizing the rankings assigned by each committee member based on the raw scores each Proposer received. Below are the results:

<u>FIRM</u>	<u>Points</u>	<u>Ranking</u>
GAI Consultants	05	02
RK&K, Inc.	04	01

Committee recommends CFX Board approve ranking and authorize negotiations in ranked order. The committee agreed that Ben Dreiling would review and approve the minutes on behalf of the committee.

They're being no other business to come before the Committee; the meeting was adjourned at 11:22 a.m. These minutes are considered to be the official minutes of the Technical Review Committee meeting held Tuesday, December 6, 2016, and no other notes, tapes, etc., taken by anyone takes precedence.

Submitted by:

  
Robert Johnson

Approved by:

  
Ben Dreiling, Director of Construction

CENTRAL FLORIDA EXPRESSWAY AUTHORITY




EVALUATION COMMITTEE MEMBER FINAL SUMMARY RANKING

CEI Services for Reaufacturing of S.R. 408 Widening From S.R. 417 to Alray Trail

PROJECT NO. 408-128; CONTRACT NO. 001194

CONSULTANT	Joe Berents Score	Ben Dreiling Score	Don Budnovich Score	TOTAL SCORE	RANKING
GAI Consultants	2	1	2	5	2
RK&K, Inc.	1	2	1	4	1

EVALUATION COMMITTEE MEMBERS:


  
 \_\_\_\_\_ December 6, 2016  

  
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