

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MINUTES CENTRAL FLORIDA EXPRESSWAY AUTHORITY OPERATIONS COMMITTEE MEETING April 18, 2016

Committee Members Present:

Steve Fussell, Seminole County (Committee Chairman)
Beth Knight, Osceola County
Mark Massaro, Orange County
Charles Ramdatt, City of Orlando
Fred Schneider, Lake County
Mark Meyer, Citizen Representative

CFX Staff Present:

Laura Kelley, Executive Director
Lisa Lumbard, Chief Financial Officer
Michelle Maikisch, Chief of Staff/Public Affairs Officer
Joseph Berenis, Chief of Infrastructure
Corey Quinn, Chief of Technology/Operations
Linda Brehmer Lanosa, Deputy General Counsel
David Wynne, Director of Toll Operations
Joann Chizlett, Director of Special Projects
Rene Rodrigue, Director of IT
Mimi Lamaute, Paralegal

A. CALL TO ORDER

The meeting was called to order at 10:30 a.m. by Committee Chairman Steve Fussell.

Chairman Fussell introduced and welcomed Mark Meyer to the Operations Committee as a citizen representative appointed by the Board on April 14.

(The following item was not on the Agenda.)

Deputy General Counsel Linda Brehmer Lanosa distributed to each Committee member the CFX Code of Ethics, CFX Disclosure form and training materials. The deadline to complete and return the documents is July 1, 2016. The committee members were also provided the latest Operations Committee Charter, which was adopted at the April 14 Board meeting.

B. PUBLIC COMMENT

There was no public comment.

C. APPROVAL OF JANUARY 25, 2016 MINUTES

A motion was made by Mr. Ramdatt and seconded by Ms. Knight to approve the January 25, 2016 Operations Committee minutes as presented. The motion carried unanimously with six (6) members present and voting AYE by voice vote.

D. UPDATE ON S.R. 417 AND S.R. 429 BUY/SWAP

Executive Director Laura Kelley gave an update on discussions with FDOT and the Division of Bond Finance regarding a buy or swap of portions of S.R. 417 and S.R. 429 in Seminole and Osceola Counties.

The Director of the Division of Bond Finance, Ben Watkin and his staff have been working on a valuation methodology to determine how much these assets are worth. Ms. Kelley continues to have weekly phone calls with Division staff and she is hopeful that we will have the valuation methodology from them soon.

The committee members asked questions, which were answered by CFX staff.

(This item was presented for information only.)

E. UPDATE ON CENTRALIZED CUSTOMER SERVICE SYSTEM (CCSS)

Executive Director Laura Kelley reported that at the beginning of April we received a letter from Secretary Boxold giving CFX a deadline of April 30 to sign the Master Agreement. Miami-Dade Expressway and Tampa-Hillsborough Expressway Authority have signed the Master Agreement. At the CFX April 14 Board meeting, the Board decided to operate our own back office at this time.

Ms. Kelley explained the reasons why the Board decided not to participate in the CCSS. The participating agencies are being asked to contribute significant capital costs without ownership. The estimation of CFX proposed capital contribution is \$10 to \$15 million. In addition, the participating agencies are being asked to work through a Turnpike representative and, therefore, are not working directly with the vendor, Xerox.

Because of those reasons, and the fact that we have a Memorandum of Understanding signed by all the agencies that gives us more rights than the Master Agreement provides, the Board decided to wait in order to pursue the possibility of future opportunities to negotiate a more interactive relationship for a CCSS back office.

The committee members made comments and asked questions, which were answered by CFX staff.

(This item was presented for information only.)

F. UPDATE ON TOLL SYSTEM REPLACEMENT PROJECT

Director of Special Projects Joann Chizlett gave a presentation on the Toll System Replacement Project (presentation attached as Exhibit "A").

The committee members asked questions, which were answered by CFX staff.

(This item was presented for information only.)

G. UPDATE ON TOLL PHONE APPLICATION

Ms. Chizlett gave an update on the PayTollo Project (presentation attached as Exhibit "B").

The committee members made comments and asked questions, which were answered by CFX staff.

(This item was presented for information only.)

H. OTHER BUSINESS

For the benefit of the newest members, Mr. Fussell commented that there is a wealth of information on the CFX website. He also encouraged the new members to take a tour of the operations areas.

He suggested the following items for the next Operations Committee meeting:

- An update on the internal audit reports concerning operations issues
- Innovations being done at the call center

I. ADJOURNMENT

A motion was made by Mr. Massaro and seconded by Mr. Schneider to adjourn the meeting at 11:30 a.m. The motion carried unanimously with six (6) members present and voting AYE by voice vote.

Minutes approved on Aug. 22, 2016.

Pursuant to the Florida Public Records Law and CFX Records Management Policy, audio tapes of all Board and applicable Committee meetings are maintained and available upon request to the Records Management Liaison Officer at publicrecords@CFXWay.com or 4974 ORL Tower Road, Orlando, FL 32807. Additionally, video tapes of Board meetings commencing July 25, 2012 are available on the CFX website, www.CFXway.com.

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

Agenda Central Florida Expressway Authority OPERATIONS COMMITTEE

April 18, 2016

10:30 a.m.

Sandpiper Conference Room 337

- A. **CALL TO ORDER** – *Steve Fussell, Operations Committee Chairman*
- B. **PUBLIC COMMENT**
Pursuant to Florida Statute 286.0114 (2013) the Operations Committee will allow public comment on any matter either identified on this meeting agenda as requiring action, or anticipated to come before the Committee for action in reasonable proximity to this meeting. Speakers shall be limited to three minutes per person and the assignment of one person's time to another or designation of group spokesperson shall be allowed at the discretion of the Committee Chairman.
- C. **APPROVAL OF JANUARY 25, 2016 MINUTES** – *Steve Fussell, Operations Committee Chairman*
(action item) (attached)
- D. **UPDATE ON S.R. 417 AND S.R. 429 BUY/SWAP** – *Laura Kelley, Executive Director* (info. item)
- E. **UPDATE ON CENTRALIZED CUSTOMER SERVICE SYSTEM (CCSS)** – *Laura Kelley, Executive Director*
(info. item)
- F. **UPDATE ON TOLL SYSTEM REPLACEMENT PROJECT** – *Joann Chizlett, Director of Special Projects*
(Info. Item)
- G. **UPDATE ON PAYTOLLO PHONE APPLICATION** – *Joann Chizlett, Director of Special Projects* (info. item)
- H. **OTHER BUSINESS**
- I. **ADJOURNMENT**

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two (2) business days prior to the proceeding, he or she should contact the Central Florida Expressway Authority at 407-690-5000.

Persons who require translation services, which are provided at no cost, should contact CFX at (407) 690-5000 x5317 or by email at Iranetta.dennis@CFXway.com at least three business days prior to the event.

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WWW.CFXWAY.COM



EXHIBIT "A"



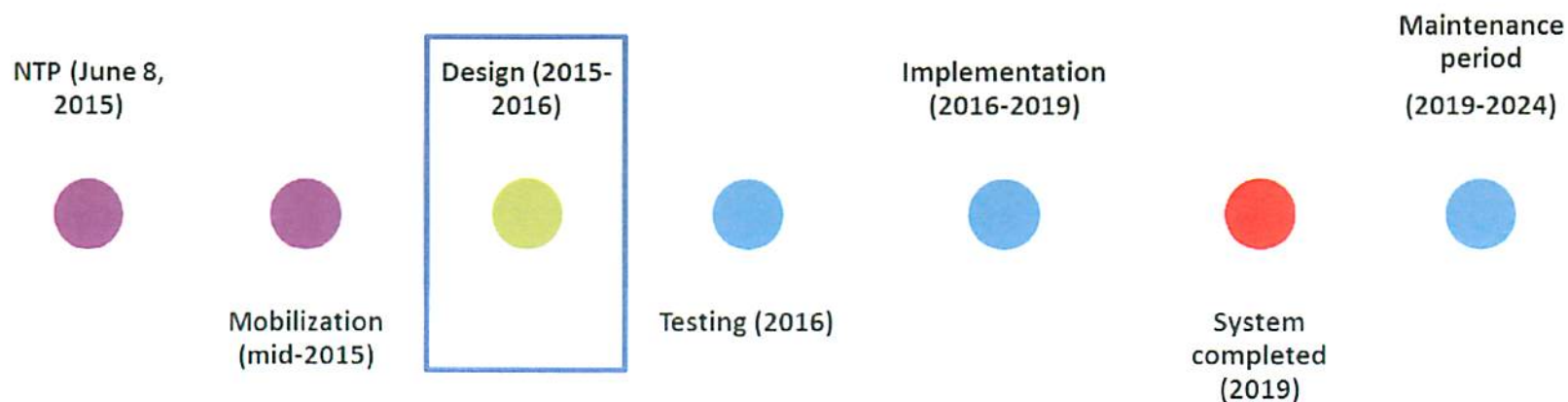
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Operations Committee Toll System Replacement Project Update

April 18, 2016



Toll System Replacement Project Timeline



»» Toll System Replacement Project Status

- Working on Design Documents
- Preparing the Test Site for the Factory Acceptance Test
- Review of Detailed Design Documents
Expected May/June timeframe
- Factory Acceptance Test Performed July
timeframe





Toll System Replacement Project Status cont.

- TransCore lane equipment (Infinity) being assembled and configured at Texas facility.
- Lane equipment for the test lanes expected by the end of April.
- Q-Free - Image Processing System is being worked on and will be integrated into TransCore's system.
- Schedule Acceleration - We are waiting for additional input from TransCore.



Toll System Replacement Project Current Tasks

Description	Approximate % Complete
System Design Documentation	75%
Traffic Pedestal Removal	100%
E6 Reader Swap	78%
Test Lane Site	70%
Receipt Printer Acceleration	45%



Questions?



CENTRAL FLORIDA EXPRESSWAY AUTHORITY

EXHIBIT "B"



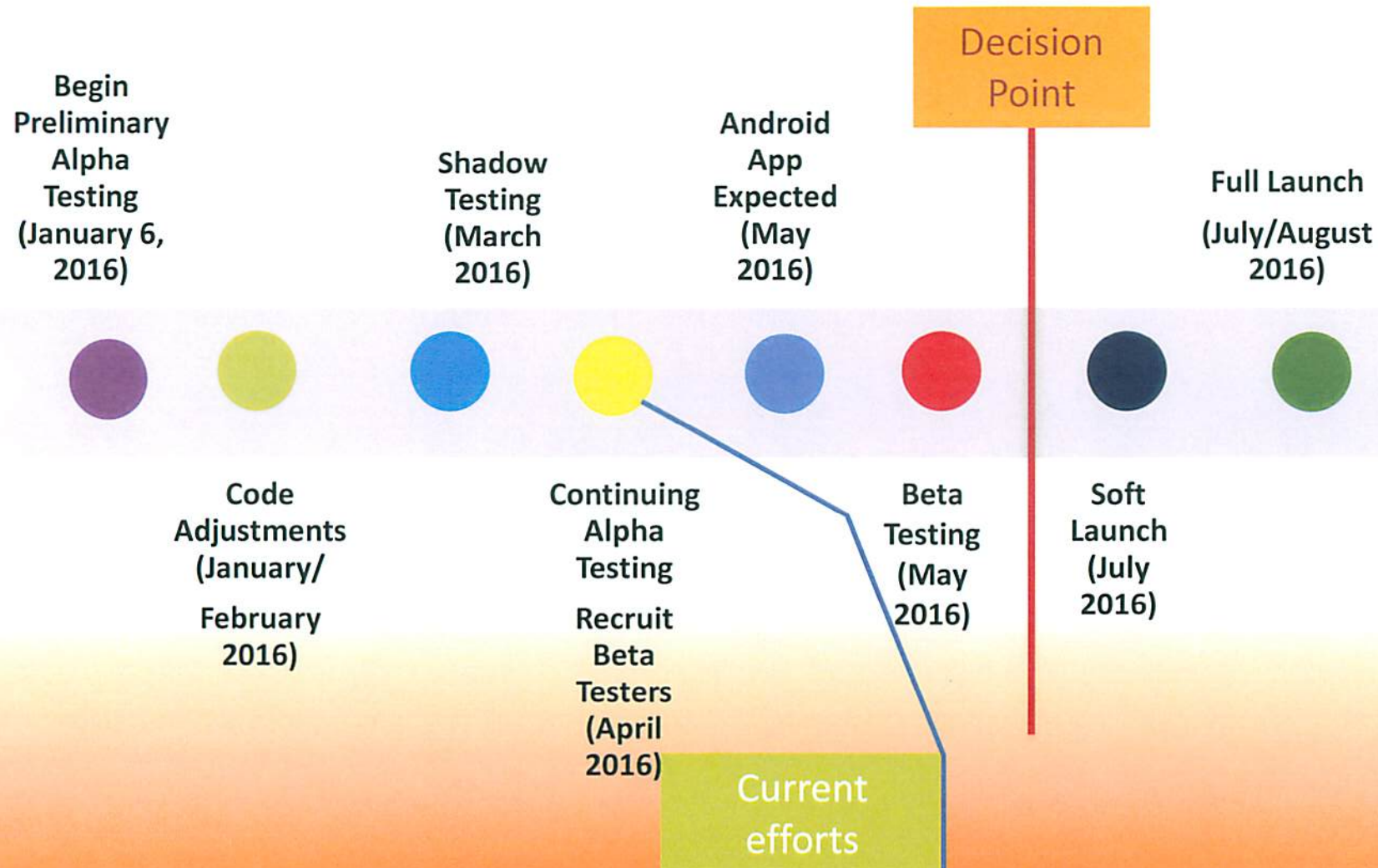
CENTRAL FLORIDA EXPRESSWAY AUTHORITY

Operations Committee PayTollo Project Update

April 18, 2016



PayTollo Project Testing Timeline



»» PayTollo Project Status

- PayTollo App Changes
- PayTollo Business Rule Changes
- Additional Code Changes required in CFX Back Office
- Continuing Alpha Testing
 - CFX Employees Continue to Test
 - PayTollo to Perform Test Case Scenarios
 - PayTollo Attending Orlando Tech Week



PayTollo Project Agreement Update

- Supplemental to Testing Agreement went to the Board Thursday, 4/14/16 - Approved
 - Expand the number of beta testing participants (3rd party customers)
 - Allow PayTollo to charge a convenience fee
 - Added a provision to PayTollo's Customer Agreement to limit the communications of the beta test participants

»» Questions?

