


CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MEMORANDUM

TO: CFX Board Members

FROM: Aneth Williams 
Director of Procurement

DATE: September 16, 2016

RE: Approval of Final Ranking and Authorization for Contract Award for
Miscellaneous Design Services (SSBE)
Contract No. 001207

Letters of Interest were advertised for the referenced project on July 3, 2016. Responses were received from six firms by the August 23, 2016 deadline. Those firms were Bentley Architects + Engineers, Inc.; F.R. Aleman & Associates, Inc.; Horizon Engineering Group, Inc.; Protean Design Group; The Balmoral Group; and WBQ Design & Engineering, Inc.

After reviewing and scoring the Letters of Interest, the Evaluation Committee met on Wednesday, September 14, 2016, to evaluate and rank the firms and recommend award to the top two (2) firms. The results of that process were as follows:

<u>Firms</u>	<u>Ranking</u>
Protean Design Group	1
WBQ Design & Engineering, Inc.	1
The Balmoral Group	3
Horizon Engineering Group, Inc.	4
Bentley Architects + Engineers, Inc.	5
R.R. Aleman & Associates, Inc.	6

Board approval of the final ranking and award of separate contracts to the two highest ranked firms, Protean Design Group, and WBQ Design & Engineering, Inc., is requested. The contracts will be for an initial three-year period with two one-year renewal options in the amount of \$2.5 million each (for the initial three-year term) for a total of \$5 million. The contracts will be task order driven with man-hours and fees negotiated for each project.

Reviewed by: 
Glenn Pressimone P.E.
Director of Engineering 

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EVALUATION COMMITTEE MEMBER LETTERS OF INTEREST SHORTLIST RANKING


MISCELLANEOUS DESIGN CONSULTANT SERVICES (SSBE)

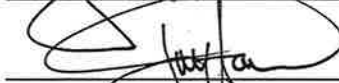
CONTRACT NO. 001207


CONSULTANT	Joe Berenis Score	Glenn Pressimone Score	Iranetta Dennis Score	Will Hawthorne Score	Julie Naditz Score	TOTAL SCORE	RANKING
Bentley Architects + Engineers, Inc.	4	5	1	5	3	18	5
Horizon Engineering Group, Inc.	5	2	1	4	5	17	4
F.R. Aleman & Associates, Inc.	6	6	6	6	6	30	6
Protean Design Group	1	1	1	2	4	9	1
The Balmoral Group	2	3	5	3	2	15	3
WBQ Design & Engineering, Inc.	3	3	1	1	1	9	1

EVALUATION COMMITTEE MEMBERS:









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LOI-001207 Committee Meeting September 14, 2016 Minutes

Evaluation Committee for Miscellaneous Design Services; LOI-001207 (SSBE), held a duly noticed meeting on Wednesday, September 14, 2016, commencing at 9:02 a.m. in the Pelican Conference Room at the CFX Administrative Bldg., Orlando, Florida.

Evaluation Committee Members Present:

Glenn Pressimone, Director of Engineering
Joe Berenis, Chief of Infrastructure
Will Hawthorne, Manager of Engineering
Julie Naditz, Orange County Representative (Standing Member per Procurement Procedures Manual)

Other Attendees:

Aneth Williams, Director of Procurement, CFX
Robert Johnson, Manager of Procurement, CFX

Evaluation Committee Members Absent:

Iranetta Dennis, Director of Supplier Diversity, CFX

Discussion and Motions:

Robert explained that today's meeting was to evaluate and rank the firms and recommend award to the top two (2) firms successful in negotiations. Robert commenced the meeting collecting the Evaluation Committee Member Disclosure forms that the committee members reviewed and executed. It was noted that Iranetta would be absent from the meeting, but had provided her evaluation sheets to the Director of Procurement, Aneth Williams, prior to the commencement of the meeting.

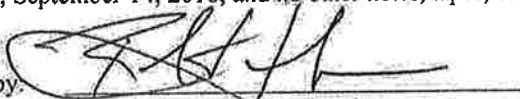
General discussion ensued about the LOI submittals. Committee members then tallied up the individual evaluation sheets and passed them in for incorporation onto the LOI final summary sheet. Evaluation Criteria forms were collected and the ranking scores from all committee members were tallied with the following results:

<u>Firms</u>	<u>Score</u>	<u>Ranking</u>
Protean Design Group	09	01
WBQ Design & Engineering, Inc.	09	01
The Balmoral Group	15	03
Horizon Engineering Group, Inc.	17	04
Bentley Architects + Engineers, Inc.	18	05
F.R. Aleman & Associates, Inc.	30	06

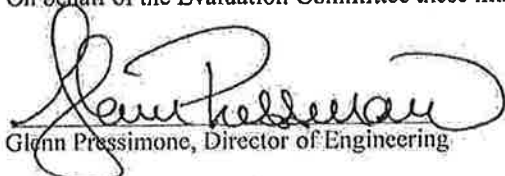
Committee recommends CFX Board approve ranking and authorize negotiations in ranked order in a not to exceed amount. Recommend award to the top two (2) firms successful in negotiations. The committee agreed that Glenn Pressimone would review and approve the minutes on behalf of the committee.

There being no further business to come before the Committee, the meeting was adjourned at 9:36 a.m. These minutes are considered to be the official minutes of the Evaluation Committee meeting held Wednesday, September 14, 2016, and no other notes, tapes, etc., taken by anyone takes precedence.

Submitted by:


Robert Johnson, Manager of Procurement

On behalf of the Evaluation Committee these minutes have been review and approved by:


Glenn Pressimone, Director of Engineering