

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MEMORANDUM

TO: CFX Board Members

FROM: Aneth Williams 
Director of Procurement

DATE: June 15, 2017

SUBJECT: Approval of Final Ranking and Authorization for Fee Negotiations for
The Supplemental Data Collection Sensor and CCTV Deployment Project
Project No. 599-537; Contract No. 001285

Letters of Interest were advertised for the referenced project on March 8, 2017. Responses were received from three firms by the April 3, 2017 deadline. Those firms were DRMP, F.R. Aleman & Associates, Inc. and VHB.

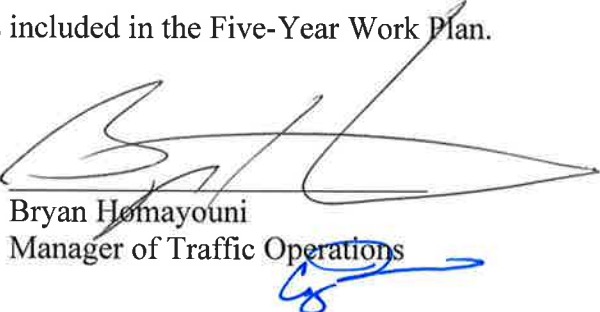
After reviewing and scoring the Letters of Interest, the Evaluation Committee met on Tuesday, April 11, 2017, and shortlisted the three firms. It was requested that Technical Proposals be submitted for review and scoring by May 3, 2017.

Technical Proposals were submitted by all three firms by the deadline. The Technical Review Committee convened on May 17, 2017 and prepared its final ranking. The result of that process was as follows:

<u>Firms</u>	<u>Ranking</u>
DRMP	1
VHB	2
F.R. Aleman & Associates, Inc.	3

Board approval of the final ranking and authorization to enter into fee negotiations with DRMP is requested. Once fee negotiations are completed, Board approval of the fee amount and award of a contract will be requested.

This project is included in the Five-Year Work Plan.

Reviewed by: 
Bryan Homayouni
Manager of Traffic Operations

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LOI-001285 Technical Committee Meeting May 17, 2017 Minutes

Technical Committee for **The Supplemental Data Collection Sensor and CCTV Deployment Project; LOI-001285R**, held a duly noticed meeting on Wednesday, May 17, 2017, commencing at 9:00 a.m. in the Sandpiper Conference Room at the CFX Administrative Bldg., Orlando, Florida.

Committee Members Present:

Bryan Homayouni, Manager of Traffic Operations
David Boston, Manager of Special Projects
Will Hawthorne, Manager of Engineering, for Glenn Pressimone, Director of Engineering

Other Attendees:

Aneth Williams, Director of Procurement
Saul Rivas, Procurement Analyst

Discussion and Motions:

Aneth explained that today's meeting was to evaluate and shortlist the top firm.

General discussion ensued about the project and the Technical submittals. Committee members then tallied up the individual evaluation sheets and passed them in for incorporation onto the shortlist summary sheet. Evaluation Criteria forms were collected and the ranking scores from all committee members were tallied with the following results:

<u>Firms</u>	<u>Score</u>	<u>Ranking</u>
DRMP	277	1
F.R. Aleman & Associates., Inc.	244	3
VHB	273	2


The Committee recommends CFX Board to approve the top ranked firm and authorized fee negotiations. The Committee agreed that Bryan Homayouni would review and approve the minutes on behalf of the Committee.

There being no further business to come before the Committee, the meeting was adjourned at 9:51a.m. These minutes are considered to be the official minutes of the Technical Committee meeting held Wednesday, May 17, 2017, and no other notes, tapes, etc., taken by anyone takes precedence.

Submitted by:


Aneth Williams, Director of Procurement

On behalf of the Evaluation Committee these minutes have been review and approved by:


Bryan Homayouni, Manager of Traffic Operations

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TECHNICAL COMMITTEE MEMBER FINAL SUMMARY RANKING


DESIGN CONSULTANT SERVICES FOR THE SUPPLEMENTAL DATA COLLECTION SENSOR AND CCTV DEPLOYMENT PROJECT


CONTRACT NO. 001285R

CONSULTANT	Will Hawthorne Score	Bryan Homayouni Score	David Boston Score	TOTAL SCORE	RANKING
DRMP	96	88	93	277	1
F.R. ALEMAN	93	68	83	244	3
VHB	95	86	92	273	2

EVALUATION COMMITTEE MEMBERS:

 5/17/2017

 5/17/2017

 5/17/2017