

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

**MINUTES
CENTRAL FLORIDA EXPRESSWAY AUTHORITY
BOARD MEETING
June 13, 2019**

**Location: Central Florida Expressway Authority
4974 ORL Tower Road
Orlando, FL 32807
Board Room**

Board Members Present:

Jay Madara, Gubernatorial Appointment (Chairman)
Mayor Buddy Dyer, City of Orlando (Treasurer)
Mayor Jerry Demings, Orange County
Commissioner Fred Hawkins, Jr., Osceola County
Andria Herr, Gubernatorial Appointment
Commissioner Betsy VanderLey, Orange County

Board Members Appearing by Phone:

S. Michael Scheeringa, Gubernatorial Appointment

Board Members Not Present:

Commissioner Brenda Carey, Seminole County (Vice Chairman)
Commissioner Leslie Campione, Lake County
Commissioner Curt Smith, Brevard County

Staff Present at Dais:

Laura Kelley, Executive Director
Joseph L. Passiatore, General Counsel
Mimi Lamaute, Recording Secretary

Non-Voting Advisor Not Present:

Paul Wai, Florida's Turnpike Enterprise

A. CALL TO ORDER

The meeting was called to order at 9:03 a.m. by Chairman Madara.

B. PUBLIC COMMENT

- David Bottomlee, East Orlando Resident
- Valerie Anderson, President of Friends of Split Oak

Mayor Demings was not in the room. Therefore, for quorum purposes the agenda was taken out of order.

E. REPORTS

1. CHAIRMAN'S REPORT

- This year's work plan seeks to reinvest nearly \$2.5 billion dollars back into Central Florida's regional beltway, creating significant economic opportunities for residents, reducing congestion in one of the fastest growing and most visited destinations in the United States and securing Central Florida as a global leader in transportation innovation and sustainability.
- There are two public hearings for two project studies scheduled this Summer:
 - The public hearing for the Lake/Orange County Connector PD&E study begins at 5:00 p.m. on Thursday, June 27th at Bridgewater Middle School.
 - The public hearing for the Poinciana Parkway Extension PD&E study is slated for late August.

Your input is very important to this Board. Interested community members are encouraged to attend.

- There will not be a Board meeting in July. The next Board meeting is scheduled for August 8th.

2. TREASURER'S REPORT

Mayor Dyer reported that total revenues year-to-date as of April were \$393,151,020, which is 2.5% over projection and 8.8% over prior year.

Total Operations, Maintenance and Administration expenses were \$67.2 million year-to-date, which is 3.9% under budget.

3. EXECUTIVE DIRECTOR'S REPORT

Ms. Kelley provided the Executive Director's Report in written form.

In addition, Ms. Kelley mentioned the following:

- CFX Sanford Airport Parking project; and
- Orlando Airport Visitor Toll Pass program.

F. REGULAR AGENDA ITEMS

1. FLORIDA DEPARTMENT OF TRANSPORTATION

Chairman Madara announced that Kevin Thibault, Secretary of the Florida Department of Transportation, was not able to be at today's meeting.

Discussion ensued regarding the benefits to residents and visitors of transferring state-owned regional toll roads to CFX.

By consensus the Board instructed staff to draft Resolutions from this board's local government jurisdictions in support of the transfer of the state-owned regional expressways to CFX.

(This item was presented for information only. No action was taken by the Board.)

2. VIRGIN TRAINS USA

Director of Engineering Glenn Pressimone provided the history of the Virgin Trains project. Adrian Share, Executive Vice President of Virgin Trains USA provided details and an update on the project.

Questions and comments were made by the Board members.

Mayor Demings walked in at 9:22 a.m.

(This item was presented for information only. No action was taken by the Board.)

The Chairman continued with the regular agenda.

C. APPROVAL OF MINUTES

1. **A motion was made by Ms. Herr and seconded by Commissioner Hawkins to approve the April 11, 2019 Board Meeting Minutes as presented. The motion carried unanimously with six (6) members present voting AYE by voice vote plus one (1) member, Mr. Scheeringa**

voting AYE by phone. Commissioner Carey, Commissioner Campione and Commissioner Smith were not present.

2. **A motion was made by Commissioner Hawkins and seconded by Mayor Dyer to approve the April 11, 2019 Board Workshop Minutes as presented. The motion carried unanimously with six (6) members present voting AYE by voice vote plus one (1) member, Mr. Scheeringa voting AYE by phone. Commissioner Carey, Commissioner Campione and Commissioner Smith were not present.**

D. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval.

CONSTRUCTION

1. Approval of Construction Contract Modifications on the following projects:
 - a. Project 408-128 The Lane Construction Corp. \$ 49,377.47
 - b. Project 528-131 SEMA Construction, Inc. (\$ 184,572.45)
 - c. Project 599-630 Traffic Control Devices, Inc. (\$ 2,125.00)
 - d. Project 430-742B Preferred Materials, Inc. (\$ 202,430.94)
 - e. Project 408-746 Masci General Contractor, Inc. \$ 517,699.87
2. Approval of Construction Contract Modifications on the following project:
 - a. Project 528-131 SEMA Construction, Inc. \$ 88,167.69
3. Approval of Contract Award for Construction Management Consultant Services to Hill International, Inc., Contract No. 001498 (Agreement Value: not-to-exceed \$4,500,000.00)
4. Approval of Contract Award to Atlantic Civil Constructors Corp. for SR 429/New Independence Parkway Interchange Improvements, Project 429-158, Contract No. 001537 (Agreement Value: \$2,247,438.62)

ENGINEERING

5. Approval of HDR Engineering, Inc. as a Subconsultant for the General Engineering Consultant Services Contract with Dewberry Engineers, Inc., Contract No. 001145
6. Approval of Avant Engineering Group as a Subconsultant for the General Engineering Consultant Services Contract with Dewberry Engineers, Inc., Contract No. 001145
7. Approval of Supplemental Agreement No. 1 with CDM Smith, Inc. for Additional Traffic and Earnings Consultant Services, Contract No. 001300 (Agreement Value: not-to-exceed \$950,000.00)

8. Approval of Contract Award to Hubbard Construction Company for SR 528 Milling & Resurfacing from SR 417 to Innovation Way, Project 528-747, Contract No. 001532 (Agreement Value: \$11,158,000.00)
9. Approval for the Executive Director to Execute the Temporary License to Perform Due Diligence with Orlando Utilities Commission for the SR 417 Widening from Narcoossee Road to SR 528, Project 417-150, Contract No. 001393
10. Approval of Final Ranking and Authorization for Fee Negotiations for Design Consultant Services for SR 417 Widening from Boggy Creek Road to Narcoossee Road, Project 417-151, Contract No. 001394
11. Approval of Contract Award to Kisinger Campo & Associates, Corp. for Design Consultant Services for SR 429 Widening from Stoneybrook West Parkway (South) to Florida's Turnpike, Project 429-154, Contract No. 001397 (Agreement Value: not-to-exceed \$4,175,000.00)

FINANCE

12. Approval of Roadway Insurance Policy with Zurich American Insurance Company (Agreement Value: \$762,000.00)

INTERNAL AUDIT

13. Acceptance of Internal Audit Reports:
 - a. Customer Contact Center Performance Assessment
 - b. Prior Audit Recommendations Follow-Up
 - c. DAVID Data Security Assessment
 - d. Cybersecurity Incident Response Review

LEGAL

14. Approval of a Directive to Staff to Proceed with the Review and Analysis of the City of Apopka's Request for Road Right-Of-Way and Property Needed to Implement Its Western Gateway Transportation Master Plan Improvements, Projects 429-201 and 429-202
15. Approval of All-Inclusive Settlement Agreement with Itay S. Guy in the amount of \$28,200.00, Project 429-202, Parcel 800 (Parts A and B)
16. Approval of Right-of-Way Transfer of Portions of Kelly Park Road, Yothers Road and Joshua Ridge Lane and Continuing Maintenance Agreement with City of Apopka, Projects 492-202 and 429-203
17. Approval of Second Amendment to Purchase and Sale Agreement between Virgin Trains USA Florida LLC, Greater Orlando Aviation Authority and City of Orlando for SR 528, Project 528-1240

MAINTENANCE

18. Approval of Cummins SE Power, Inc. as a Subcontractor for the Facilities Maintenance Services Contract with ICA/DBI Services, Contract No. 001150
19. Approval of Carrier Commercial Service as a Subcontractor for the Facilities Maintenance Services Contract with ICA/DBI Services, Contract No. 001150
20. Approval of Ring Power Corporation as a Subcontractor for the Facilities Maintenance Services Contract with ICA/DBI Services, Contract No. 001150
21. Approval of Contract Award for Systemwide Bridge Inspection Services to Kisinger, Campo & Associates, Corp., Contract No. 001527 (Agreement Value: not-to-exceed \$2,000,000.00)

PUBLIC OUTREACH

22. Approval of Supplemental Agreement No. 1 with Quest Corporation of America, Inc. for Public Information Services, Contract No. 001298 (Agreement Value: \$677,592.00)

TOLL OPERATIONS/TECHNOLOGY

23. Approval of Sixth Contract Renewal with TransCore, LP for System Hardware Maintenance, Contract No. 000178 (Agreement Value: \$6,743,645.00)
24. Approval of Seventh Contract Renewal with TransCore, LP for System Software Maintenance, Contract No. 000179 (Agreement Value: \$6,264,263.93)
25. Approval of Adecco Employment Services, Apple One, Roth Staffing Companies, L.P. d/b/a Ultimate Staffing Services and Visium Resources, Inc. as Subcontractors for the E-PASS and VES Operations Contract with Egis Projects, Inc., Contract No. 001105
26. Approval of Second Extension of the Inter-Local Agreement with the University of Central Florida for the Wrong Way Driving Phase 3 Study: Allocating and Evaluating Countermeasures on CFX Roadway Network, Contract No. 001143 (Agreement Value: \$230,000.00)
27. Approval of Excalibur Data Systems as a Subconsultant for the General Systems Consultant Services Contract with HNTB Corporation, Contract No. 001144
28. Approval of Vanasse Hangen Brustlin, Inc. as a Subconsultant for the General Systems Consultant Services Contract with AECOM Technical Services, Inc., Contract No. 001215

29. Approval of Supplemental Agreement No. 1 with Vanasse Hangen Brustlin, Inc. for Post Design Services for Systemwide Fiber Optic Network Upgrade Phase II Project, Project 599-524, Contract No. 001292 (Agreement Value: \$94,982.67)
30. Approval of Contract Award to Traffic Control Devices, Inc. for Dynamic Curve Warning System Pilot Project, Project 599-541, Contract No. 001465 (Agreement Value: \$315,315.00)
31. Approval of Contract Award to Precision Contracting Services, Inc. for Network Phase II Project, Project 599-524, Contract No. 001466 (Agreement Value: \$1,289,307.25)
32. Authorization to Execute Cooperative Purchase Agreement with Microsoft Corporation for Development, Installation and Configuration of Microsoft Dynamics Software, Contract No. 001552 (Agreement Value \$6,897,695.00)
33. Approval of Purchase Order to SHI, Inc. for Microsoft Dynamics Licensing and Services (Agreement Value: not-to-exceed \$587,067.90)
34. Approval for the Chairman to Execute a Memorandum of Understanding with the Sanford Airport Authority to Provide for Interoperability with E-PASS

A motion was made by Mayor Dyer and seconded by Mayor Demings to approve the Consent Agenda as presented. The motion carried unanimously with six (6) members present voting AYE by voice vote plus one (1) member, Mr. Scheeringa voting AYE by phone. Commissioner Carey, Commissioner Campione and Commissioner Smith were not present.

F. REGULAR AGENDA ITEMS

3. POINCIANA PARKWAY EXTENSION PROJECT DEVELOPMENT & ENVIRONMENT (PD&E) STUDY

Director of Engineering Glenn Pressimone provided details and an update on the Project Development & Environment Study for the Poinciana Parkway Extension.

Mr. Pressimone introduced Clif Tate, with Kimley-Horn. Mr. Tate serves as the consultant project manager on the project.

(This item was presented for information only. No action was taken by the Board.)

4. GENERAL COUNSEL POSITION

The Board members discussed the reporting structure and the process for the hiring of the General Counsel position.

A motion was made by Chairman Madara and seconded by Mayor Dyer to change the reporting structure of the General Counsel Position to report to the Executive Director with a dotted line and knowing full well that there is an open line of communications to the Board. The motion carried unanimously with six (6) members present voting AYE by voice vote plus one (1) member, Mr. Scheeringa voting AYE by phone. Commissioner Carey, Commissioner Campione and Commissioner Smith were not present.

A motion was made by Chairman Madara and seconded by Commissioner VanderLey for the Search Committee to be made up of Jay Madara, Board Chairman; Laura Kelley, Executive Director; and Evelyn Wilson, Human Resources Department, with full autonomy to move forward to vet all interested candidates and bring the final position and recommendation to the Board for approval. The motion carried unanimously with six (6) members present voting AYE by voice vote plus one (1) member, Mr. Scheeringa voting AYE by phone. Commissioner Carey, Commissioner Campione and Commissioner Smith were not present.

5. CFX REPRESENTATIVE FOR TEAMFL

Mr. Scheeringa hung up at 10:22 a.m.

A motion was made by Chairman Madara and seconded by Mayor Dyer to appoint Commissioner VanderLey as the CFX Board Representative to TEAMFL. The motion carried unanimously with six (6) members present voting AYE by voice vote. Commissioner Carey, Commissioner Campione, Commissioner Smith and Mr. Scheeringa were not present.

6. APPROVAL OF AUDIT COMMITTEE MEMBER REAPPOINTMENT

A motion was made by Chairman Madara and seconded by Commissioner Hawkins to approve the reappointment of Chairman Madara's nominee, Megan Zee to the Audit Committee. The motion carried unanimously with six (6) members present voting AYE by voice vote. Commissioner Carey, Commissioner Campione, Commissioner Smith and Mr. Scheeringa were not present.

7. **FY 2020 OPERATIONS, MAINTENANCE & ADMINISTRATION BUDGET/FY 2020 THROUGH FY 2024 FIVE-YEAR WORK PLAN**

Lisa Lumbar, Chief Financial Officer, and Glenn Pressimone, Director of Engineering, presented the Budget – FY 2020 Operations, Maintenance & Administration Budget/FY 2020 through FY 2024 Five-Year Work Plan for approval.

A motion was made by Commissioner Hawkins and seconded by Mayor Dyer for approval of fiscal year 2020 Operations, Maintenance and Administration Budget and fiscal years 2020-2024 Five-Year Work Plan. The motion carried unanimously with six (6) members present voting AYE by voice vote. Commissioner Carey, Commissioner Campione, Commissioner Smith and Mr. Scheeringa were not present.

8. **CFX E-PASS PHONE APPLICATION DEPLOYMENT**

Laura Kelley, Executive Director announced the deployment of the CFX E-PASS Phone Application in July and played a video demonstrating its use.

(This item was presented for information only. No action was taken by the Board.)


G. BOARD MEMBER COMMENT

The following Board members provided comments:

- Mayor Demings
- Chairman Madara

H. ADJOURNMENT

Chairman Madara adjourned the meeting at 10:25 a.m.



Mr. Jay Madara
Chairman
Central Florida Expressway Authority



Mimi Lamaute
Recording Secretary
Central Florida Expressway Authority

Minutes approved on Aug. 8, 2019.

Pursuant to the Florida Public Records Law and the CFX Records & Information Management Program Policy, audiotapes of all Board and applicable Committee meetings are maintained and available upon request to the Custodian of Public Records at (407) 690-5326, PublicRecords@CFXway.com, or 4974 ORL Tower Road, Orlando, FL 32807. Additionally, videotapes of Board meetings are available at the CFX website, www.CFXway.com.