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Central Florida Expressway Authority

PHYSICAL SECURITY ASSESSMENT REPORT SUMMARY

June 30, 2018

Disclaimer

This report is intended solely for the use of management of Central Florida Expressway Authority ("Client" or "CFX") and is not to be used or relied upon by others for any purpose whatsoever. This report and the related findings and recommendations detailed herein provide management with information about the condition or risks and internal controls at one point in time. Future changes in environmental factors and actions by personnel may significantly and adversely impact these risks and controls in ways that this report did not and cannot anticipate.

Additionally, The Physical Security Assessment report contains information concerning potential physical security vulnerabilities. As such, the information within the report is exempt from public records disclosure pursuant to F.S. 282.318.

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I. Executive Summary

Background

During the period of June 18, 2018 through June 30, 2018 Protiviti conducted a physical security assessment of the Central Florida Expressway Authority (CFX) headquarters building located at 4974 Orl Tower Road, Orlando, FL 32807. This assessment was specifically targeted to identify areas of potential vulnerability or compromise and determine the current level of threat to the facility.

Objectives, Scope, and Approach

The objectives of the assessment were to provide guidance developing policies and procedures to improve the physical security practices for the headquarters office building, property, and seek to identify physical security practices commensurate with leading practices in the state of Florida. The assessment also included a review of workplace safety laws and legally permissible practices to control weapons on CFX property. This assessment was specifically targeted to identify areas of potential vulnerability or compromise and determine the current level of threat to the facility, with a focus on controlling weapons legally and illegally entering the building premises. Furthermore, Protiviti identified Best Practice Standards which could be implemented at the CFX headquarters office building and property.

During the assessment Protiviti focused on the following:

- Perimeter area of the facility to include all access control points, outside facility parking lot areas, external facility lighting; and shipping/receiving area.

- All internal areas of the building to include access control points from the lobby into the heart of the facility, CCTV System (cameras, alarm/intrusion)

- Review of Policy and Procedures pertaining to workplace safety laws and legally permissible practices to control weapons on CFX property.

- Review of current plans, drawings, and other related documents pertaining to the facility, to include any proposed construction projects.

- Review of current crisis response policies and procedures including evacuation plans, emergency preparedness plans, disaster recovery plans, visitor/vendor escort procedures, staff/vendor due diligence procedures, and other pertinent corporate policies/procedures.

- Review pertinent employee training programs to include any training on workplace violence and active shooter response training.

- Interviews with outside law enforcement officials with a focus on "Best Practices" with respect to restricting weapons and reducing risk through the enhancement of current security practices.

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Summary of Results

CFX has implemented multiple layers of security procedures and measures designed to protect their people, assets, proprietary information and organization brand.   Areas where CFX is successfully utilizing best security practices were highlighted in the report.   In addition, Internal Audit highlighted areas of potential vulnerability and considerations for CFX to further mitigate risk and improve its physical security posture, to help further enhance the existing measures already in place at its headquarters.

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