

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MINUTES
CENTRAL FLORIDA EXPRESSWAY AUTHORITY
BOARD MEETING
March 12, 2020

Location: Central Florida Expressway Authority
4974 ORL Tower Road
Orlando, FL 32807
Board Room

Board Members Present:

Commissioner Brenda Carey, Seminole County (Chairman)
Mayor Buddy Dyer, City of Orlando (Vice Chairman)
Commissioner Betsy VanderLey, Orange County (Treasurer)
Andria Herr, Gubernatorial Appointment
Jay Madara, Gubernatorial Appointment
Commissioner Sean Parks, Lake County
Commissioner Curt Smith, Brevard County

Board Member Not Present:

Commissioner Brandon Arrington, Osceola County
Mayor Jerry Demings, Orange County

Staff Present at Dais:

Laura Kelley, Executive Director
Mimi Lamaute, Recording Secretary

Non-Voting Advisor Present:

Nicola Liquori, Executive Director, Florida's Turnpike Enterprise

A. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chairman Carey.

B. PUBLIC COMMENT

There were no public comments.

C. APPROVAL OF BOARD MEETING MINUTES

A motion was made by Mayor Dyer and seconded by Commissioner VanderLey to approve the February 13, 2020 Board Meeting Minutes as presented. The motion carried unanimously with seven (7) members present voting AYE by voice vote. Two (2) members, Commissioner Arrington and Mayor Demings were not present.

D. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval.

CONSTRUCTION

1. Approval of Construction Contract Modifications on the following projects:
 - a. Project 528-749 Preferred Materials, Inc. \$ 6,623.58
 - b. Project 528-750 Preferred Materials, Inc. \$ 11,629.14
 - c. Project 253G SEMA Construction, Inc. \$ 91,279.02
2. Approval of Final Ranking and Authorization for Fee Negotiations for Construction Engineering and Inspection Services SR 417 Widening from Narcoossee Road to SR 528, Project 417-150, Contract No. 001637

ENGINEERING

3. Approval of Second Contract Renewal with Pegasus Engineering, LLC, for Miscellaneous Design Consultant Services, Contract No. 001161 (Agreement Value: \$830,000.00)
4. Approval of Southeastern Archaeological Research, Inc. as Subconsultant on the Project Development & Environment Study of the SR 414 Expressway Extension Contract with Jacobs Engineering Group, Inc., Project 414-227, Contract No. 001590
5. Approval of Final Ranking and Authorization for Fee Negotiations for Professional Engineering Consultant Services for the Project Development & Environment Study of the Southport Connector Project, Project 599-233, Contract No. 001632
6. Approval of Final Ranking and Authorization for Fee Negotiations for Design Consultant Services for Poinciana Parkway Extension – Segments 1 & 2, Projects 538-234 & 538-235, Contract Nos. 001647 & 001648
7. Approval of Final Ranking and Authorization for Fee Negotiations for Design Consultant Services for CR 532 Widening from Old Lake Wilson Road to US 17/92, Project 538-235A, Contract No. 001649

MAINTENANCE

8. Approval of First Contract Renewal with G4S Secure Solutions (USA) Inc. for Security Guard Services, Contract No. 001319 (Agreement Value: \$225,000.00)
9. Approval of First Contract Renewal with KMG Fence, LLC for Fence Installations and Repairs, Contract No. 001326 (Agreement Value: \$50,000.00)

TECHNOLOGY/TOLL OPERATIONS

10. Approval of Purchase Order to Dasher Technologies for Additional Plaza Hardware for the Infinity Toll Collection System (Agreement Value: not-to-exceed \$450,000.00)

A motion was made by Ms. Herr and seconded by Mayor Dyer to approve the Consent Agenda as presented. The motion carried unanimously with seven (7) members present voting AYE by voice vote. Two (2) members, Commissioner Arrington and Mayor Demings were not present.

E. REPORTS

1. CHAIRMAN'S REPORT

- Chairman Carey announced the following:
 - On March 2nd Governor DeSantis issued an Executive Order declaring a Public Health Emergency in the State of Florida due to the Coronavirus. Be mindful of your surroundings and follow the recommendations of state and local health officials;
 - Spring Break starts on March 16;
 - CFX has requested to add another 8 FHP troopers to the CFX system for the FY 20/21 Budget;
 - The creation of a CFX Environmental Committee, listed on today's agenda;
 - There is a Budget Workshop following the April 9th Board meeting.

2. TREASURER'S REPORT

Commissioner VanderLey reported that toll revenues year-to-date as of January were \$290,461,347, which is 5.3% over projection and 8.2% over prior year.

Total Operations, Maintenance and Administration expenses were \$48.4 million year-to-date, which is 6.2% under budget.

3. EXECUTIVE DIRECTOR'S REPORT

Ms. Kelley provided the Executive Director's Report in written form.

In addition, Ms. Kelley expanded on the following:

- CFX's partnership with local county tax collectors for registration holds;
- Coronavirus preparation plan; and
- Congratulated Glenn Pressimone and Atkins Global for the 2020 Precast Prestressed Concrete Institute Award for the Wekiva Parkway.

F. REGULAR AGENDA ITEMS

1. SUSTAINABILITY PROGRAM

Bryan Homayouni Manager of Traffic Operations provided the specifics regarding CFX's Sustainability Program.

The Board Members asked questions which were answered by Mr. Homayouni.

(This item was presented for informational purposes. No Board action was taken.)

2. I-4 ULTIMATE PROJECT

John E. Tyler, Construction Engineer and Paul Wabi, I-4 Ultimate Construction Program Manager with FDOT District 5 provided an update on the I-4 Ultimate Project and timeline on the completion of the SR 408 improvements.

The Board Members asked questions which were answered by Mr. Tyler and Mr. Wabi.

(This item was presented for informational purposes. No Board action was taken.)

3. COMMUNICATION PLAN FOR PAY BY PLATE

Manager of Communications Angela Melton provided an update on the marketing and communications efforts that are planned to inform the public about the new Pay By Plate rate, as well as promote the benefits of E-PASS to drivers.

The Board Members asked questions which were answered by Ms. Melton.

(This item was presented for informational purposes. No Board action was taken.)

4. PART-TIME SHOULDER USE PROJECTS

Glenn Pressimone Chief of Infrastructure provided an overview on the widening projects on the SR 429 and SR 417. He also introduced the concept of part-time shoulder use as a means to maximize roadway capacity during peak travel periods and as a resource for use during accident management.

Mr. Pressimone introduced Pete Jenior, Associate Engineer with Kittelson & Associates, Inc. Mr. Jenior is working with CFX and is a part-time shoulder use expert in this field.

The Board Members asked questions which were answered by Mr. Pressimone and Mr. Jenior.

(This item was presented for informational purposes. No Board action was taken.)

5. ENVIRONMENTAL COMMITTEE CHARTER

Chairman Carey introduced the concept of creating a CFX Environmental Committee. Executive Director Laura Kelley described the benefits of the Committee to CFX.

Discussion ensued regarding the details of the committee.

The Committee's Charter addressing the committee's mission, authority, responsibilities, composition, frequency of meetings, requirements for minutes, and how the Committee reports its findings to the board is attached as **Exhibit "A."**

Board members will submit their Committee appointments at the next Board meeting.

A motion was made by Mayor Dyer and seconded by Ms. Herr to approve the establishment of the CFX Environmental Committee. The motion carried unanimously with seven (7) members present voting AYE by voice vote. Two (2) members, Commissioner Arrington and Mayor Demings were not present.

G. BOARD MEMBER COMMENT

The following board members commented:

- Ms. Herr

H. ADJOURNMENT

Chairman Carey adjourned the meeting at 10:05 a.m.



Brenda Carey
Chairman
Central Florida Expressway Authority



Mimi Lamaute
Recording Secretary
Central Florida Expressway Authority

Minutes approved on May 14, 2020.

Pursuant to the Florida Public Records Law and the CFX Records & Information Management Program Policy, audiotapes of all Board and applicable Committee meetings are maintained and available upon request to the Custodian of Public Records at (407) 690-5326, PublicRecords@CFXway.com, or 4974 ORL Tower Road, Orlando, FL 32807. Additionally, videotapes of Board meetings are available at the CFX website, www.CFXway.com.

“Exhibit A”

CENTRAL FLORIDA EXPRESSWAY AUTHORITY BOARD ENVIRONMENTAL STEWARDSHIP COMMITTEE CHARTER

PURPOSE

The Environmental Stewardship Committee's primary function is to assist the CFX Board in fulfilling its responsibilities by providing oversight and guidance for the protection of the natural environment through conservation and sustainable practices. CFX is committed to developing and maintaining a world class mobility network while balancing and supporting the protection of the natural environment.

RESPONSIBILITIES

The Environmental Stewardship Committee is responsible for evaluating projects and programs designed to support the responsible use and protection of the natural environment through conservation and sustainable practices and make recommendations to the CFX Board.

ORGANIZATION

The Environmental Stewardship Committee shall be composed of the following voting members:

1. Orange County staff member or citizen representative appointed by the Orange County Commission or in accordance with Orange County's policies providing for appointments to other governmental agencies;
2. City of Orlando staff member or citizen representative appointed by the City of Orlando Commission or in accordance with the City of Orlando's policies providing for appointments to other governmental agencies;
3. Lake County staff member or citizen representative appointed by Lake County Commission or in accordance with Lake County's policies providing for appointments to other governmental agencies;
4. Osceola County staff member or citizen representative appointed by the Osceola County Commission or in accordance with Osceola County's policies providing for appointments to other governmental agencies;
5. Seminole County staff member or citizen representative appointed by the Seminole County Commission or in accordance with Seminole County's policies providing for appointments to other governmental agencies;
6. Brevard County staff member or citizen representative appointed by the Brevard County Commission or in accordance with Brevard County's policies providing for appointments to other governmental agencies.
7. Up to three (3) citizen representatives appointed by the CFX governing Board after receiving nominations submitted by the gubernatorial Board appointees. The term for such appointments shall be for two years commencing upon appointment which term

“Exhibit A”

may be renewed. In the event of continued absenteeism, the Chair may recommend alternate appointments to the Board.

Committee member appointments may not be delegated. The Committee members will serve at the pleasure of their respective jurisdictions. County and City appointments may include contract personnel currently providing services to the appointing entity. Notwithstanding the two-year term, the citizen representatives shall serve at the pleasure of the CFX Board.

Committee members should have expertise in environmental protection, conservation and restoration practices and/or sustainability programs.

CHAIRMAN SELECTION

The Environmental Stewardship Committee will be chaired on an annual, rotating basis beginning April 1, 2020, in the following order:

- a.) Osceola County Representative
- b.) Lake County Representative
- c.) One of Citizen Representatives
- d.) Orange County Representative
- e.) Brevard County Representative
- f.) Seminole County Representative
- g.) City of Orlando Representative

The Environmental Stewardship Committee Chair shall serve as the Board Liaison and may be requested to attend CFX Board meetings.

In the event there is no available representative from the entity assigned to serve the role of Chairman, the next scheduled representative shall serve a one-year term with regular order of succession to resume thereafter.

SUPPORT STAFF

The Central Florida Expressway Authority Chief of Infrastructure shall serve as an advisor to the Committee and may retain independent consultants to assist in the conduct of CFX responsibilities, subject to the CFX's procurement policy and budget.

MEETINGS

The Environmental Stewardship Committee shall meet as required to review projects and programs designed to support the responsible use and protection of the natural environment and provide guidance to CFX staff and consultants. Meetings may be called by the Executive Director, Chief of Infrastructure or the Environmental Stewardship Committee Chair.

Public notice shall be provided in accordance with state law.

“Exhibit A”

An agenda will be prepared by the Executive Director and the Chief of Infrastructure and will be provided in advance to members, along with appropriate briefing materials.

Committee recommendations shall be submitted to the Board for approval. Draft committee meeting minutes and any other Committee actions shall be submitted to the CFX Board for information and/or approval.

QUORUM

If all three gubernatorial Board members make nominations and the Board approves the appointments, the Committee shall consist of nine members and a quorum shall be five members present. If only two appointments are made the Committee shall consist of eight members and a quorum shall be five members present. If only one appointment is made the Committee shall consist of seven members and a quorum shall be four members present. In order for any action or recommendation to pass there must be a majority affirmative vote of the quorum based on the then current composition of the Committee.

Due to scheduling conflicts or illness a Committee Member may appear by telephone and vote on agenda items where a quorum is physically present not to exceed three meetings per calendar year. The participating absent member must be able to hear all participants in the meeting and be heard by all participants.

ADOPTED this _____ day of March 2020.

Brenda Carey
Board Chairman

ATTEST: _____
Mimi Lamaute
Board Services Coordinator

Approved as to form and legality:

Diego “Woody” Rodriguez
General Counsel