

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MEMORANDUM

TO: CFX Board Members

FROM: Diego “Woody” Rodriguez, General Counsel *Woody Rodriguez*

DATE: October 28, 2020

RE: Interlocal Agreement with the Canaveral Port Authority for Electronic Parking Fee Collection (“Interlocal Agreement”)

BACKGROUND

For years, CFX has been working with the Greater Orlando Aviation Authority to facilitate the collection of parking fees for their parking garages using CFX E-PASS® transponders. Canaveral Port Authority (“CPA”) operates and maintains similar parking facilities at Port Canaveral, a premier maritime gateway. CFX will offer E-PASS® as a payment option for parking transactions at the Port. The transactions will be transmitted to CFX for processing per the terms of the Interlocal Agreement.

Section 163.01, Florida Statutes, permits the Parties to enter into an agreement in order to jointly implement an electronic parking fee collection system that is interoperable with E-PASS® technology and which will mutually benefit both parties. A copy of the Interlocal Agreement is attached hereto as **Attachment “A”**.

Pursuant to the terms of the Interlocal Agreement, CPA will design, install, maintain and support the Parking and Access Control Systems using a third-party contractor as designated by Port Canaveral and agreed upon by CFX. This includes the implementation of any necessary hardware and signs as may be needed. CFX will provide customer service and support for E-PASS® accounts and will process all payments

An Administrative Fee of \$0.10 per transaction will be collected by CFX to pay for the ongoing operation of processing and administration of the system. Net Parking Revenues due for Valid Transponder Transactions will be transferred to Port Canaveral at least weekly. Parties have also established a mutually acceptable working credit card fee of 2% for all transactions.

The Agreement shall will be in effect for a period of five (5) years with automatic renewals for up to three (3) additional five (5) year terms and may be terminated for convenience at any time by either Party with 120 days’ prior written notice to the other Party.

Staff is recommending that the CFX Board approve the Interlocal Agreement as approved by the Canaveral Port Authority Board on October 28, 2020.

REQUEST

CFX Board's approval of the Interlocal Agreement for Electronic Parking Fee Collection.

ATTACHMENTS

- A. Interlocal Agreement with the Canaveral Port Authority for Electronic Parking Fee Collection