

# CENTRAL FLORIDA EXPRESSWAY AUTHORITY

**MINUTES  
CENTRAL FLORIDA EXPRESSWAY AUTHORITY  
AUDIT COMMITTEE MEETING  
January 27, 2021**

**Location: Central Florida Expressway Authority  
4974 ORL Tower Road  
Orlando, FL 32807  
Board Room**

Committee Members Present:

Michelle McCrimmon, City of Orlando Representative, Chairman  
Lorie Bailey Brown, Seminole County Representative  
Kaye Dover, Osceola County Representative  
Kristy Mullane, Lake County Representative  
Ray Walls, Orange County Representative

Committee Members Not Present:

Kathy Wall, Brevard County Representative

Also Present:

Laura Kelley, Executive Director  
Lisa Lumbard, Chief Financial Officer  
Jim Greer, Chief Technology Officer  
Woody Rodriguez, General Counsel  
Michael Carlisle, Director of Accounting and Finance  
Rita Moore, Recording Secretary/Executive Assistant  
Jeff Tecau, Protiviti  
Emily Picard, Protiviti  
Chris Porter, Protiviti  
David Taylor, Protiviti

**A. CALL TO ORDER**

The meeting was called to order at approximately 10:00 a.m. by Chairman McCrimmon.

**B. PUBLIC COMMENT**

There was no public comment.

**C. APPROVAL OF THE OCTOBER 27, 2020 MINUTES**

**A motion was made by Mr. Walls and seconded by Ms. Mullane to approve the October 27, 2020 minutes as presented. The motion carried unanimously with five (5) members present voting AYE by voice vote. Ms. Wall was not present.**

**D. AGENDA ITEMS**

**1. STATUS UPDATE: FISCAL 2021 INTERNAL AUDIT PLAN**

Mr. Jeff Tecau of Protiviti presented the Status Update: Fiscal 2021 Internal Audit Plan.

(This item was presented for information only. No committee action was taken.)

**2. PROJECT UPDATES**

**a. ERP Requirements Support**

Ms. Emily Picard of Protiviti presented an update on the ERP Requirements Support.

Committee Members asked questions which were answered by Ms. Picard.

(This item was presented for information only. No committee action was taken.)

**b. Toll Revenue Audit Planning**

Mr. Jeff Tecau of Protiviti presented an update on the Toll Revenue Audit Planning.

(This item was presented for information only. No committee action was taken.)

**3. REVIEW AND ACCEPTANCE OF COMPLETED INTERNAL AUDIT REPORTS**

**a. DHSMV Data Security Assessment**

Mr. Chris Porter of Protiviti presented the DHSMV Data Security Assessment.

Committee Members asked questions which were answered by Mr. Porter.

**A motion was made by Ms. Dover and seconded by Ms. Mullane to accept the DHSMV Data Security Assessment as presented. The motion carried unanimously with five (5) members present voting AYE by voice vote. Ms. Wall was not present.**

b. DAVID Data Security Assessment

Mr. Chris Porter of Protiviti presented the DAVID Data Security Assessment.

Committee Members asked questions which were answered by Mr. Porter.

**A motion was made by Ms. Dover and seconded by Ms. Bailey Brown to accept the DAVID Data Security Assessment as presented. The motion carried unanimously with five (5) members present voting AYE by voice vote. Ms. Wall was not present.**

c. PCI Assessment with Report on Compliance

Mr. David Taylor of Protiviti presented the PCI Assessment with Report on Compliance.

Committee Members asked questions which were answered by Mr. Taylor and Mr. Greer.

**A motion was made by Ms. Mullane and seconded by Ms. Bailey Brown to accept the PCI Assessment with Report on Compliance as presented. The motion carried unanimously with five (5) members present voting AYE by voice vote Ms. Wall was not present.**

d. Ethics Policy Compliance Audit (action item)

Ms. Emily Picard of Protiviti presented the Ethics Policy Compliance Audit.

Committee Members asked questions which were answered by Ms. Picard and Mr. Tecau.

**A motion was made by Ms. Dover and seconded by Mr. Walls to accept the Ethics Policy Compliance Audit as presented. The motion carried unanimously with five (5) members present voting AYE by voice vote. Ms. Wall was not present.**

#### 4. **INTERNAL AUDIT BUDGET FOR FISCAL YEAR 2022**

Ms. Lisa Lumbard, Chief Financial Officer presented the Internal Audit Budget for Fiscal Year 2022.

Committee Members asked questions which were answered by Ms. Lumbard, Ms. Picard, and Mr. Tecau.

**A motion was made by Ms. Dover and seconded by Ms. Mullane to accept the Internal Audit Budget for Fiscal Year 2022. as presented. The motion carried unanimously with five (5) members present voting AYE by voice vote. Ms. Wall was not present.**

#### E. **OTHER BUSINESS**

No other business was reported.

#### F. **ADJOURNMENT**

Chairman McCrimmon adjourned the meeting at approximately 11:37 a.m.

Minutes approved on April 28, 2021.

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