

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

MINUTES BOARD MEETING December 8, 2022

**Location: Central Florida Expressway Authority
4974 ORL Tower Road
Orlando, FL 32807
Boardroom**

A. CALL TO ORDER

The meeting was called to order at approximately 9:05 a.m. by Chairman Parks.

Chairman Parks noted that there are several new board members that have recently been appointed by their respective county board chairs. He welcomed Seminole County Commissioner, Andria Herr and Orange County Commissioner, Christine Moore.

Board Members Present:

Commissioner Sean Parks, Lake County (Chairman)
Commissioner Andria Herr, Seminole County
Jay Madara, Gubernatorial Appointment
Christopher "CJ" Maier, Gubernatorial Appointment
Rafael "Ralph" Martinez, Gubernatorial Appointment
Commissioner Christine Moore, Orange County

Board Members Appearing Telephonically:

Mayor Jerry Demings, Orange County (Vice Chairman)
Mayor Buddy Dyer, City of Orlando

Board Members Not Present:

Commissioner Brandon Arrington, Osceola County
Vacant, Brevard County

Staff Present at Dais:

Diego "Woody" Rodriguez, General Counsel
Laura Kelley, Executive Director
Mimi Lamaute, Board Recording Secretary

Non-Voting Advisor Not Present:

Nicola Liquori, Executive Director, Florida's Turnpike Enterprise

B. PUBLIC COMMENT

- Ann McNeill commented on CFX Executive Director Laura Kelley
- There were no written public comments received by the deadline.

C. APPROVAL OF OCTOBER 13, 2022 BOARD MEETING MINUTES

A motion was made by Mr. Madara and seconded by Commissioner Moore to approve the October 13, Board Meeting Minutes as presented. The motion carried unanimously with all six (6) board members in attendance voting AYE by voice vote. Two (2) Board Members, Mayor Demings and Mayor Dyer appearing telephonically, voting AYE by voice vote. One (1) Board Member, Commissioner Arrington was not present.

D. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval as follows:

CONSTRUCTION

1. Approval of Construction Contract Modifications on the following projects:

Project 417-142	Prince Contracting, Inc.	\$ 389,512.46
Project 528-143	SEMA Construction, Inc.	\$ 175,927.01
Project 417-141	Hubbard Construction Company	\$ 94,449.07
Project 599-419	Kenyon & Partners, Inc.	(\$ 129,195.97)
Project 429-153	SEMA Construction, Inc.	\$1,287,904.81
Project 417-151	Ranger Construction Industries, Inc.	(\$ 156,023.89)
2. Approval of Purchase Order to SEMA Construction, Inc. for Material Price Index Adjustments for SR 528/SR 436 Interchange Improvements & SR 528 Widening from SR 436 to Goldenrod Road, Project 528-143 (Agreement Value: not-to-exceed \$1,003,932.44)
3. Approval of Purchase Order to Sice, Inc. for Material Price Index Adjustments for DMS Replacement Project, Project 599-545a (Agreement Value: \$48,053.11)

ENGINEERING

4. Approval of Second Contract Renewal with Dewberry Engineers, Inc. for General Engineering Consultant Services, Contract No. 001145 (Agreement Value: \$6,411,550.00)
5. Approval of Geodata Consultants, Inc as Subconsultant to Dewberry Engineers, Inc. for General Engineering Consultant Services, Contract No. 001145

6. Approval of Supplemental Agreement No. 4 with The Balmoral Group, LLC for Design Consultant Services for SR 528 Widening from Narcoossee Road to SR 417, Project No. 528-160, Contract No. 001589 (Agreement Value: not-to-exceed \$24,933.63)
7. Approval of Supplemental Agreement No. 3 with G-A-I Consultant, Inc. for Design Consultant Services for Poinciana Parkway Extension – Segment 2, Project No. 538-235, Contract No. 001648 (Agreement Value: \$326,459.01)
8. Approval of Supplemental Agreement No. 2 with Scalar Consulting Group, Inc. for Design Consultant Services for SR 528 Widening from Goldenrod Road to Narcoossee Road, Project No. 528-168, Contract No. 001742 (Agreement Value: \$107,824.96)
9. Approval of Lerch Bates Inc. as a Subconsultant to Avant Engineering Group LLC for Miscellaneous Design Consultant Services (SSBE), Contract No. 001835
10. Approval of Classen Graphics Infrastructure Development, LLC as a Subconsultant to Protean Design Group, Inc. for Miscellaneous Design Consultant Services (SSBE), Contract No. 001836
11. Approval of Contract Award to Moffatt & Nichol, Inc. for Design Consultant Services for SR 408 Eastbound Lane Addition - Orange Blossom Trail (US 441) to I-4, Project No. 408-315A, Contract No. 001905 (Agreement Value: \$4,400,000.00)
12. Approval of Contract Award to RS&H, Inc. for Design Consultant Services for SR 534 Segment 3 – East of Jim Branch Creek to Narcoossee Road, Project No. 534-243, Contract No. 001921 (Agreement Value: \$9,200,000.00)
13. Approval of Final Ranking and Authorization for Negotiations for Design Services for SR 534 Segment 2 – Laureate Blvd. to East of Jim Branch Creek, Project No. 534-242, Contract No. 001951
14. Approval of Contract Award to Chinchor Electric, Inc. for Systemwide One-Way Sign Replacements, Project No. 599-649, Contract No. 001954 (Agreement Value: \$304,146.31)
15. Approval of Contract Award to S.A. Casey Construction, Inc. for CFX's Headquarters Building Retrofits, Project No. 408-430, Contract No. 001957 (Agreement Value: \$765,000.00)
16. Approval of Mitigation Credit Purchases with Reedy Creek Mitigation Land Bank, L.C. for Project No. 516-238 (Agreement Value: not-to-exceed \$1,094,000.00)
17. Approval of Mitigation Credit Purchases with Twin Oaks Mitigation Bank for Project No. 516-238 (Agreement Value: not-to-exceed \$2,470,000.00)

FINANCE

18. Approval of Second Contract Renewal with Wells Fargo Bank, N.A. for Banking Services, Contract No. 001496 (Agreement Value: \$1,470,000.00)
19. Approval of Contract Award to PFM Financial Advisors LLC for Financial Advisor Services, Contract No. 001968 (Agreement Value: \$895,000.00)

INTERNAL AUDIT

20. Acceptance of Internal Audit Reports:
 - a. Fiscal 2023 Internal Audit Charter
 - b. Fiscal 2022 Right of Way Audit
 - c. Fiscal 2022 Secure Code Review
 - d. Fiscal 2022 Microsoft Cloud Review

LEGAL

21. Approval of Agreement Regarding Modification of Drainage Easement between the CFX and Elysian Luxury Living, LLC, Project: 429-653, Parcel No. 808
22. Approval of Resolution Declaring Property as Surplus Property Available for Exchange, Authorizing the Transfer of Surplus Property to the City and Property Exchange Agreement between CFX, City of Apopka, Florida, and Bluescope Properties Group LLC, Project No. 429-201, Parcel No.150
23. Approval of Universal Engineering Sciences, LLC as Subconsultant to Lowndes, Drosdick, Dexter, Kantor & Reed, P.A. for Right of Way Counsel Service, Contract No. 001792

MAINTENANCE

24. Approval of Second Contract Renewal with Jorgensen Contract Services, LLC for Roadway and Bridge Maintenance Services – SR 408, SR 417, SR 528 and Goldenrod Road Extension, Contract No. 001151 (Agreement Value: \$4,368,157.92)
25. Approval of Cooperative Purchase Agreement with Converjint Technologies LLC for Systemwide Electronic Security System Services, Contract No. 001969 (Agreement Value: not-to-exceed \$450,000.00)
26. Approval of Purchase Order to Greenway Ford, Inc. for Two Maintenance Vehicles (Agreement Value: \$89,905.90)

PUBLIC OUTREACH & COMMUNICATIONS

27. Approval of Contract Award to Quest Corporation of America, Inc. for Public Information Services, Contract No. 001935 (Agreement Value: \$3,792,336.92)
28. Approval of Contract Award to The Valerin Group, Inc. for Public Information Miscellaneous Services (SSBE), Contract No. 001949 (Agreement Value: \$1,849,840.00)
29. Approval of Contract Award to Day Communications, Inc. for Public Outreach Education and Communications Consultant Services (SSBE), Contract No. 001950 (Agreement Value: \$4,492,375.00)

PUBLIC RECORDS

30. Approval of Second Contract Renewal with Access Information Management Corporation for Offsite Records Storage Services, Contract No. 001523 (Agreement Value: \$0)

TECHNOLOGY/TOLL OPERATIONS

31. Approval of Purchase Order to ConvergeOne, Inc. for Teams Migration Project, Project No. 599-555C (Agreement Value: not-to-exceed \$250,118.28)
32. Approval of Purchase Order to SHI International Corp. for Microsoft Power Apps Licenses, Project No. 599-532 (Agreement Value: not-to-exceed \$51,068.00)
33. Approval of Purchase Order to Dasher Technologies for Server and Equipment Maintenance and Support Services for the Infinity Toll Collection System (Agreement Value: not-to-exceed \$446,750.26)
34. Approval of Third Contract Renewal with Shimmick Construction Company, Inc. for Toll Facilities Operations and Management Services, Contract No. 001661 (Agreement Value: \$18,927,629.52)
35. Approval of Contract Award to A-to-Be USA LLC for Visitor Toll Pass (VTP) Kiosks, Project No. 599-570, Contract No. 001940 (Agreement Value: \$1,043,600.00)

TRAFFIC OPERATIONS

36. Approval of Purchase Order to Temple, Inc. for SpeedLane Pro Sensors for the Traffic Monitoring Station Replacement Project, Project No. 599-564 (Agreement Value: \$496,512.00)

A motion was made by Commissioner Herr and seconded by Commissioner Moore to approve the Consent Agenda as presented. The motion carried unanimously with all six (6) board members in attendance voting AYE by voice vote. Two (2) Board Members, Mayor Demings and Mayor Dyer appearing telephonically, voting AYE by voice vote. One (1) Board Member, Commissioner Arrington was not present.

E. REPORTS

1. CHAIRMAN'S REPORT

Chairman Parks commented on the following:

- Chairman Parks wished everyone a happy holiday season. He reminded everyone to please drive careful. There are a number of construction projects in the region along with people visiting that may be unfamiliar with the roads, so it is important that we all pay attention, wear our seatbelts and not be distracted.
- The TEAMFL annual meeting is scheduled for Thursday, January 19th through Friday, January 20th, 2023 at the Hyatt Regency Orlando on International Drive.

2. TREASURER'S REPORT

Ms. Lisa Lombard, Chief Financial Officer, reported that CFX's toll revenue for October 2022 was \$32,000,000 which is 36% under budget. This amount includes the tolls being suspended for 14 days in October due to Hurricane Ian. As of the end of October 2022, CFX's toll revenue year-to-date was \$188,000,000, which is 5% under budget and 6% over prior year.

Total Operations, Maintenance and Administration expenses were \$28,000,000 for the year, which is 6% under budget.

After debt service, the total net revenue available for projects was \$92,000,000, which is \$6,000,000 more than what was available last month.

3. EXECUTIVE DIRECTOR'S REPORT

Ms. Kelley provided the Executive Director's Report in written form.

In addition, Ms. Kelley expanded on the following:

- CFX's Annual Chili Cook-off has been rescheduled for Thursday, January 26th at noon.
- The Florida Legislature's special session begins next week. They are considering a statewide toll credit program for frequent Florida commuters. Details have not been released, however we will keep you posted.
- She recapped for the Board that she will be retiring in a few months. Her last Board meeting will be February 9th. She reminded the board that per their direction she has been fostering a succession of staff ever since she stepped into this role. She recommended Ms. Michelle Maikisch as her successor.

F. REGULAR AGENDA ITEMS

1. LEADERSHIP TRANSITION

Chairman Parks motioned to follow through with Ms. Kelley's recommendation to hire Ms. Maikisch as the next Executive Director.

The Board members commented, expressed their opinions and asked questions which were answered by Ms. Kelley.

A motion was made by Chairman Parks and seconded by Mr. Madara to accept Ms. Kelley's retirement and accept Ms. Kelley's succession plan for Ms. Michelle Maikisch to become the next Executive Director effective March 1, 2023. The motion carried with four (4) board members in attendance voting AYE by voice vote. Two (2) Board Members, Mayor Demings and Mayor Dyer appearing telephonically, voting AYE by voice vote. Two (2) Board Members, Mr. Martinez and Mr. Maier voting NAY. One (1) Board Member, Commissioner Arrington was not present.

An acclamation vote to approve Ms. Maikisch as the next Executive Director was motioned. The motion carried unanimously with all nine (9) board members voting AYE by voice vote with two (2) Board Members, Mayor Demings and Mayor Dyer appearing telephonically.

The Board requested that Mayor Dyer, as our longest standing Board member, negotiate the Executive Director contract with Ms. Maikisch.

Mayor Demings and Mayor Dyer disconnected from the meeting at this time 9:55 a.m.

2. BOARD MEMBER RECOGNITION

Ms. Laura Kelley, Executive Director thanked and recognized Commissioner Victoria Siplin for her work and service as a board member.

Commissioner Siplin commented on her experience and thanked staff for their assistance.

The Board Members commented.

(This item was presented for information only. No action was taken by the Board.)

3. **FISCAL YEAR 2022 FINANCIAL STATEMENTS**

Mr. Michael Carlisle, Director of Accounting and Finance, and Mr. Joel A, Knopp, Shareholder, MSL CPAs & Advisors detailed the FY 2022 Financial Statements.

A motion was made by Commissioner Herr and seconded by Mr. Martinez for acceptance of Fiscal Year 2022 Financial Statements. The motion carried unanimously with all six (6) board members in attendance voting AYE by voice vote. Three (3) Board Members, Mayor Demings, Mayor Dyer and Commissioner Arrington were not present.

4. **BRIGHTLINE MIAMI TO ORLANDO UPDATE**

Ms. Christine Kefauver, Senior Vice President of Corporate Development and Ms. Katie Mitzner, Director of Public Affairs for Brightline provided a Brightline update. They discussed the Orlando extension, the construction basecamp – vehicle maintenance facility, Orlando station at Orlando International Airport, the Orlando International Airport to Cocoa along SR 528 route and Cocoa to West Palm Beach route.

The Board Members asked questions which were answered by Ms. Kefauver and Ms. Mitzner.

(This item was presented for information only. No action was taken by the Board.)

5. **FLORIDA HIGHWAY PATROL DESK OFFICER PROGRAM**

Chief Tim Roufa with the Department of Highway Safety and Motor Vehicles in the Division of Florida Highway Patrol provided details for the Florida Highway Safety and Motor Vehicles Desk Trooper concept which will provide remote crash investigations to expedite service and enhance safety.

The Board Members commented and asked questions which were answered by Chief Roufa.

(This item was presented for information only. No action was taken by the Board.)

6. **2045 MASTER PLAN**

Glenn Pressimone Chief of Infrastructure explained that the first CFX master plan set the foundation for today and moving into the future by establishing the agency's vision and mission statements. He described the kickoff efforts to deliver the 2045 Master Plan. The Master Planning process is a critical element in identifying long-range needs and serves as the agency's blueprint by which decisions are made relative to

capital project investments and strategic planning. He described the Mission/Vision and public outreach process and the 2045 Master Plan Candidate Projects as well as the proposed 2045 Master Plan Projects.

The Board Members asked questions which were answered by Mr. Pressimone.

A motion was made by Mr. Maier and seconded by Mr. Martinez for the adoption of the 2045 Master Plan as presented. The motion carried unanimously with all six (6) board members in attendance voting AYE by voice vote. Three (3) Board Members, Mayor Demings, Mayor Dyer and Commissioner Arrington were not present.

G. BOARD MEMBER COMMENT

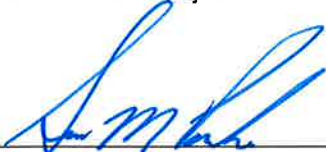
The following Board Members commented:

- Mr. Christopher "CJ" Maier

Chairman Parks announced the next Board Meeting is scheduled for February 9, 2023.

H. ADJOURNMENT

Chairman Parks adjourned the meeting at approximately 11:27 a.m.



Commissioner Sean Parks
Chairman
Central Florida Expressway Authority



Mimi Lamaute
Recording Secretary
Central Florida Expressway Authority

Minutes approved on Feb. 9, 2023.

Pursuant to the Florida Public Records Law and the CFX Records & Information Management Program Policy, audiotapes of all Board and applicable Committee meetings are maintained and available upon request to the Custodian of Public Records at (407) 690-5326, PublicRecords@CFXway.com, or 4974 ORL Tower Road, Orlando, FL 32807. Additionally, videotapes of Board meetings are available at the CFX website, www.CFXway.com.