

# CENTRAL FLORIDA EXPRESSWAY AUTHORITY

## MINUTES BOARD MEETING November 14, 2024

Location: Central Florida Expressway Authority  
4974 ORL Tower Road  
Orlando, FL 32807  
Boardroom

### A. CALL TO ORDER

The meeting was called to order at approximately 9:00 a.m. by Chairman Arrington.

#### Board Members Present:

Commissioner Brandon Arrington, Osceola County (Chairman)  
Christopher "C.J." Maier, Gubernatorial Appointment (Vice Chairman)  
Mayor Buddy Dyer, City of Orlando (Treasurer)  
Commissioner Andria Herr, Seminole County  
Mayor Jerry Demings, Orange County  
Commissioner Christine Moore, Orange County  
Commissioner Sean Parks, Lake County  
Rafael "Ralph" Martinez, Gubernatorial Appointment  
Rick Pullum, Gubernatorial Appointment

#### Board Member Not Present:

Commissioner Tom Goodson, Brevard County

#### Staff Present at Dais:

Michelle Maikisch, Executive Director  
Angela J. Wallace, General Counsel  
Mimi Lamaute, Manager of Board Services/Board Recording Secretary

#### Non-Voting Advisor Not Present:

Nicola Liquori, Executive Director, Florida's Turnpike Enterprise

### B. PUBLIC COMMENT

- **Public Comments (In-Person):** There were no public comments.
- **Public Comment (Written):** There were no written public comments.

**C. APPROVAL OF SEPTEMBER 12, 2024 BOARD MEETING MINUTES**

**A motion was made by Mayor Demings and seconded by Mr. Martinez to approve the September 12, 2024 Board Meeting Minutes as presented. The motion carried unanimously with all eight (8) Board Members in attendance voting AYE by voice vote. Two (2) Board Members, Mayor Dyer and Commissioner Goodson were not in attendance.**

*Mayor Dyer arrived at 9:02 a.m.*

**D. APPROVAL OF CONSENT AGENDA**

The Consent Agenda was presented for approval as follows:

**CONSTRUCTION**

- 1. Approval of Construction Contract Modifications on the following projects (October):

Project 408-167	Chinchor Electric, Inc.	\$ 42,649.77
Project 429-152	Prince Contracting, LLC	\$ 340,310.50
Project 429-153	SEMA Construction, Inc.	\$ 92,928.20
Project 429-154	The Middlesex Corporation	\$ 614,454.89
Project 516-238	SEMA Construction, Inc.	\$ 757,085.86
Project 599-426A	Chinchor Electric, Inc.	(\$ 224,179.60)
  
- 2. Approval of Construction Contract Modifications on the following projects (November):

Project 417-150	Sacyr Construccion SA, Inc.	\$ 737,141.52
Project 417-151	Ranger Construction Industries, Inc.	\$ 101,572.37
Project 429-154	The Middlesex Corporation	\$ 125,067.73
Project 528-757	Ranger Construction Industries, Inc.	(\$ 389,150.98)

**ENGINEERING**

- 3. Approval of Fourth Contract Renewal with Dewberry Engineers, Inc. for General Engineering Consultant Services, Contract No. 001145 (Agreement Value: \$7,581,965.00)
  
- 4. Approval of Supplemental Agreement No. 6 with Kimley-Horn & Associates, Inc. for Design Consultant Services for CR 532 Widening from Old Lake Wilson Road to US 17/92, Project No. 538-235A, Contract No. 001649 (Agreement Value: \$83,118.76)
  
- 5. Approval of Supplemental Agreement No. 1 with CDM Smith, Inc. for Traffic and Earnings Consultant Services, Contract No. 001922 (Agreement Value: \$320,000.00)
  
- 6. Approval of Supplemental Agreement No. 1 with Avant Engineering Group, LLC for Miscellaneous Design Consultant Services, Contract No. 001835 (Agreement Value: \$600,000.00)

7. Ratification of Executive Director Approval of Final Ranking and Authorization for Negotiations for Design Consultant Services for SR 534 from Narcoossee Road to Sunbridge Parkway - Segments 4 & 5, Project No. 534-244, Contract No. 002144
8. Approval of Mitigation Credits Purchase from Southport Ranch Mitigation Bank d/b/a Southport Ranch Mitigation Bank LLC for Project 516-237 (Agreement Value: \$1,181,250.00)
9. Approval of Mitigation Credits Purchase from Missing Link Mitigation Bank d/b/a Missing Link Mitigation Preserve, LLC for Project 516-237 (Agreement Value: \$3,349,500.00)
10. Approval of Mitigation Credits Purchase from Lake X Mitigation Bank d/b/a Kenneth Kirchman Foundation, Inc. for Project 528-161 (Agreement Value: not-to-exceed \$600,000.00)
11. Approval of Mitigation Credits Purchase from Farmton Mitigation Bank d/b/a Miami Alternatives, LLC for Project 528-161 (Agreement Value: not-to-exceed \$300,000.00)

#### FINANCE

12. Approval of Supplemental Agreement No. 1 with MSL, P.A. for External Auditing Services, Contract No. 001828 (Agreement Value: \$19,500.00)

#### INTERNAL AUDIT

13. Acceptance of Internal Audit Report:
  - a. Fiscal Year 2025 Committee of Sponsoring Organizations of the Treadway Commission (COSO) Governance Review

#### LEGAL

14. Approval of Supplemental Agreement No. 1 with The Spivey Group, Inc. for Appraisal Services, Contract No. 001992 (Agreement Value: \$200,000.00)
15. Approval of the Locally Funded Agreement, Supplemental Amendment Number One Between the State of Florida Department of Transportation (FDOT) and CFX (Agreement Value: \$95,488.00)

#### MAINTENANCE

16. Approval of Final Ranking and Authorization for Negotiations for Miscellaneous Landscape Design Consultant Services, Contract No. 002121
17. Approval of Supplemental Agreement No. 2 with Jorgensen Contract Services for Roadway and Bridge Maintenance Services – SR 408, SR 417 and SR 528, Contract No. 002062 (Agreement Value: \$146,114.00)

### RISK MANAGEMENT

18. Approval of Second Contract Renewal with Hub Public Risk, Inc. for Insurance Broker Services, Contract No. 001703 (Agreement Value: \$50,000.00)

### TECHNOLOGY/TOLL OPERATIONS

19. Approval of Fifth Contract Renewal with Kyra Solutions, Inc. for Image Processing Solutions, Contract No. 001660 (Agreement Value: \$951,603.28)
20. Approval of Fifth Contract Renewal with Transportation Operations & Management Solutions, LLC for Toll Facilities Operations and Management Services, Contract No. 002079 (Agreement Value: \$20,049,110.41)
21. Approval of Purchase Order to Dasher Technologies for Hewlett Packard Enterprise Alletra Storage Hardware (Agreement Value: \$339,388.16)
22. Approval of Postal Center International (PCI) as a Subcontractor to Cathedral Corporation for Toll Operations Printing and Mailing Services, Contract No. 001604
23. Approval of Contract Award to HNTB Corporation for All Electronic Toll Conversion Support Services, Contract No. 002165 (Agreement Value: \$925,668.90)

### TRAFFIC OPERATIONS

24. Approval of Purchase Order to 360 Network Solutions, LLC for Intelligent Transportation Systems Closed Circuit Television Camera Replacement, Project No. 599-576, Contract No. 002146 (Agreement Value: \$299,997.00)

Commissioner Herr declared a voting conflict with Consent Agenda Item #7 - "Ratification of Executive Director Approval of Final Ranking and Authorization for Negotiations for Design Consultant Services for SR 534 from Narcoossee Road to Sunbridge Parkway - Segments 4 & 5, Project No. 534-244, Contract No. 002144." Voting Conflict Form 8B is attached as **Exhibit "A."**

**A motion was made by Mayor Demings and seconded by Mr. Martinez to approve the Consent Agenda with the exception of item #7. The motion carried unanimously with all nine (9) Board Members in attendance voting AYE by voice vote. One (1) Board Member, Commissioner Goodson was not in attendance.**

**The original motion was carried forward for approval of consent agenda item #7, with eight (8) Board Members in attendance voting AYE by voice vote. One (1) Board Member, Commissioner Herr abstained from voting. One (1) Board Member, Commissioner Goodson was not in attendance.**

## **E. REPORTS**

### **1. CHAIRMAN'S REPORT**

- Chairman Arrington mentioned a few milestones for CFX. He stated CFX is now 10 years old as a regional agency. Significant strides have been made from adopting the first regional master plan, to the largest five year work plan in the history of the expressway authority, to most recently having CFX's rating upgraded to a historical level of AA- by S&P.
- He announced that E-PASS is celebrating 30 years. With nearly 1.8 million E-PASS account holders, CFX continues to make it easier for customers to travel on their system.
- Chairman Arrington announced that following the regular meeting today, there will be a Board Workshop in the Pelican Conference Room.
- Finally, TEAMFL's meeting in Ft. Myers was rescheduled due to the hurricane and is now on November 20<sup>th</sup> and 21<sup>st</sup>. You can still register by going to [teamfl.org](http://teamfl.org).

### **2. TREASURER'S REPORT**

Mayor Dyer reported that as of the end of September 2024, toll revenue was \$186,000,000.00, which is 2% below projections and 8% over prior year.

Total Operations, Maintenance and Administrative expenses were \$20,700,000.00, which is 9% under budget.

After debt service, the total net revenue available for projects was \$114,000,000.00.

### **3. EXECUTIVE DIRECTOR'S REPORT**

The Executive Director's Report in written form was previously distributed.

In addition, Ms. Maikisch highlighted the following:

- Ms. Maikisch announced that CFX's SR 538 Poinciana Parkway Widening project, delivered by the design build team of The Lane Construction Corporation and DRMP, received Project of the Year in the Transportation – Structures Category from the Design Build Institute of America (DBIA). Congratulations were extended to the CFX Construction team and project partners for this achievement.

## **F. REGULAR AGENDA ITEMS**

### **1. SOUTHPORT CONNECTOR EXPRESSWAY PROJECT UPDATE**

Mr. Will Hawthorne, Director of Transportation Planning & Policy, provided an update on the Southport Connector Expressway Project.

Mr. Hawthorne noted its progression from the CFX master plan through various milestones toward traffic opening. The recommended preferred alternative is expected to be presented in the fourth quarter of 2025. He highlighted significant growth in the region. The project includes proposed alignments with interchanges at the Turnpike and Canoe Creek Road, along with six-lanes to increase capacity by 50%. A bridge, retaining wall, and hybrid option are being analyzed, along with multi-use trails for pedestrian and cyclist connectivity. A dedicated bilingual website, MovePoinciana.com, provides project updates, resources, and opportunities for public feedback.

He described public engagement efforts which include ongoing stakeholder meetings, and an open house scheduled for November 19, 2024, with a final Board presentation in the fourth quarter of 2025.

The Board Members commented and asked questions, which were answered by Mr. Hawthorne.

(This item was presented for information only. No action was taken by the Board.)

### **2. FISCAL YEAR 2024 FINANCIAL STATEMENTS**

Mr. Michael Carlisle, Director of Accounting and Finance and Mr. Joel A. Knopp, Shareholder, MSL CPAs & Advisors presented the required communications along with highlights of CFX's Fiscal Year 2024 Financial Statements.

**A motion was made by Mayor Dyer and seconded by Mr. Pullum to accept the Fiscal Year 2024 Financial Statements. The motion carried unanimously with all nine (9) Board Members in attendance voting AYE by voice vote. One (1) Board Member, Commissioner Goodson was not in attendance.**

## **G. BOARD MEMBER COMMENT**

The following Board Members commented:

- Mr. Martinez;
- Commissioner Parks;
- Mr. Maier; and
- Mr. Pullum.

Discussion ensued regarding holding CFX Board Meetings every other month. By consensus the Board agreed on an every other-month schedule and requested that the Executive Director provide details at the December Board meeting.

**H. ADJOURNMENT**

Chairman Arrington announced the next Board Meeting is scheduled for December 12, 2024.

Chairman Arrington adjourned the Board Meeting at approximately 9:32 a.m.

  
\_\_\_\_\_  
Commissioner Brandon Arrington  
Chairman  
Central Florida Expressway Authority

  
\_\_\_\_\_  
Mimi Lamaute  
Recording Secretary  
Central Florida Expressway Authority

Minutes approved on Dec. 12 2024.

*Pursuant to the Florida Public Records Law and the CFX Records & Information Management Program Policy, audiotapes of all Board and applicable Committee meetings are maintained and available upon request to the Custodian of Public Records at (407) 690-5326, [PublicRecords@CFXway.com](mailto:PublicRecords@CFXway.com), or 4974 ORL Tower Road, Orlando, FL 32807. Additionally, videotapes of Board meetings are available at the CFX website, [www.CFXway.com](http://www.CFXway.com).*

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <b>HERR ANDRIA R</b>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <b>CENTRAL FLORIDA EXPRESSWAY AUTHORITY</b>
MAILING ADDRESS <b>1101 E First St</b>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY <b>Sanford</b>	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
COUNTY <b>Seminole</b>	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED <b>11.14.2024</b>	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

**PRIOR TO THE VOTE BEING TAKEN** by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

**WITHIN 15 DAYS AFTER THE VOTE OCCURS** by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)



**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, ANDRIA R. HERR, hereby disclose that on 11.14, 20 24 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, SON \_\_\_\_\_ ;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

A contract was awarded to BCC Engineering. This firm was recently acquired by PARSONS. MY SON IS A W2-HOURLY Employee of PARSONS.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

11.14.2024  
Date Filed

Andria Herr  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.